

## APPENDIX E

### Current BAS Degree-Level Expectations to become BCom Degree-Level Expectations

	<p><b>a) Degree-Level Expectation</b> <i>This degree is awarded to students who have demonstrated the following:</i></p>	<p><b>b) Program Learning Objectives (with assessment embedded in outcomes)</b> <i>By the end of this program, students will be able to:</i></p>	<p><b>c) Appropriate Degree Requirement &amp; Assessment</b> <i>Align courses and assessment methods/activities with the program learning objectives.</i>  <i>Only the courses managed by the School of Administrative Studies are included</i></p>
<p><b>1. Depth and Breadth of Knowledge</b>  <b>BAS Ordinary (90 credits)</b></p>	<p>Demonstrate a grasp of theory and law relevant to core and support areas such as business environment, marketing, finance, operations, accounting, human resources management, information systems and commercial law, and management studies including strategic management and organizational behavior.</p>	<p>Show a basic understanding of subject matter related to marketing, statistics, financial accounting, management accounting, finance, economics, information systems, strategic management, and organizational behaviour.</p> <p>Show an understanding and ability to apply the subject matter in hypothetical situations.</p> <p>Quote information with theoretical application.</p> <p>Discuss information with practical application.</p> <p>Identify issues, evaluate strengths and weaknesses of alternative solutions, and make recommendations in business policy decisions.</p> <p>Demonstrate a basic understanding of</p>	<p>ADMS1000: Assessments are designed to test students' knowledge of the basic ideas and concepts of business.</p> <p>ADMS1010: Assessments are designed to test students' knowledge of basic ideas of the business environment in Canada principally.</p> <p>ADMS2200: Assessments include a formal midterm, final exam, group work project involving written reports and presentations, individual assignment, and smaller group assignments. These assessments test factual and applied knowledge of marketing in Canada and International markets, and how marketers apply that knowledge to the market planning process.</p> <p>ADMS2320: Homework cases test students' ability to apply basic statistics to business situations. Exams and quizzes test the fundamentals of statistics including descriptive statistics, basic probability theory, hypothesis testing, and simple linear regression.</p> <p>ADMS2400 midterm exam examines students' understanding of theoretical concepts and models related to organizational behaviour and their ability to apply them to their own work/life experiences and to case studies used in class. The final exam tests students' ability to apply and integrate the different theories and concepts covered throughout the term to real life situations through more complex case studies.</p> <p>ADMS2500: This course is the first course in financial accounting and represents a steep learning curve for students that never had been exposed to accounting in high school or college. The course has quizzes, mid terms and a final exam designed to test the knowledge of the mechanics of accounting as well as the application of core concepts and techniques. The course also has a term project designed to provide students a hands on experience in recording transactions to generate financial statements of a complex case, analysis the financial statements of a public company and operating with an accounting software.</p>

		business practices	<p>ADMS2510: mid terms test knowledge of theories and tools as well as their application to problems. Final exam designed to test the same as mid terms plus application of knowledge to real business situations through a short case.</p> <p>ADMS2511: midterms and final examinations ask students to explain theory and provide examples linked to case situations; students are also asked to provide advantages and disadvantages of different types of information systems or to apply these to a case situation; students use practice questions to apply theory. Theory includes methodologies such as systems development processes, risk management processes, and management decision-making.</p> <p>ADMS2610: Mid term tests knowledge and students' grasp of legal principles as well as their application to short problems. Final exam designed to test knowledge and grasp of legal principles through their application to several business cases.</p> <p>ADMS3330 Exams and quizzes test the basic understanding of the subject matter, such as optimization and multiple linear regression, and their applications in hypothetical situations and assignments and cases test the more involved data analysis and their applications to basic business problems.</p> <p>ADMS3530: Students are introduced to the principles of finance by using midterm and final examinations to test understanding of theory and application of theory. Problem-solving assignments are used to increase the complexity of the application of the key concepts which include the time value of money and the relationship between expected return and risk. Specific topics covered include: time value of money, valuation of financial securities (stocks and bonds), choice of new projects to undertake (i.e. capital budgeting) and determination of appropriate discount rates and working capital management.</p> <p>ADMS3660: Mid term tests knowledge and students' grasp of ethical theories and concepts as well as their application to short cases. Final assignment consists of applying the theories and tools through a detailed case analysis.</p> <p>ADMS4900 - midterm examines understanding of theoretical concepts and models related to strategic management. Group work and final exam test ability to apply and integrate theories and concepts to real situations through case study.</p> <p>Students must complete either ADMS 3900 or ADMS 3920 to meet Ordinary degree</p>
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		<p>requirements (not required for honours):</p> <p>ADMS 3900 This experiential learning course assesses the students individually and within workgroups on their ability to form effective workgroups, and apply sound managerial and strategic planning principles to design, build and operate a simulated hotel in Northern Ontario in a competitive environment. Assessment instruments include an individually completed examination of their knowledge of requisite theoretical content, two major group prepared strategic planning and implementation documents and a reflective submission at the end of the course.</p> <p>ADMS 3920 The theory and practice of entrepreneurship and the functional aspects of small business management are explored by way of lectures and text readings and students are tested by way of a comprehensive exam. Students undertake a review of the academic literature on a select special topic and submit a formal written paper (individual assignment of approximately 10 pages). Finally, as the major piece of work, students, working individually or in small groups, develop a comprehensive business plan for a new venture that integrates strategic and functional area considerations. Classroom participation is also considered.</p>	
<p><b>1. Depth and Breadth of Knowledge</b></p> <p><b>BAS Honours (120 credits)</b></p>	See Appendix I	<p>Show a developed knowledge of subject matter related to marketing, statistics, financial accounting, management accounting, finance, economics, information systems, strategic management, organizational behaviour and ethics.</p> <p>Show an understanding and ability to apply the subject matter in hypothetical situations.</p> <p>Apply the subject matter in real situations.</p> <p>Assess the subject matter critically and analytically.</p> <p>Develop their own principles and models useful in business.</p> <p>Quote information with theoretical application.</p> <p>Discuss information with practical application.</p> <p>Identify issues, evaluate strengths and weaknesses of alternative solutions and make recommendations in business policy decisions.</p>	See Appendix II

	<b>a) Degree-Level Expectation</b> <i>This degree is awarded to students who have demonstrated the following:</i>	<b>b) Program Learning Objectives (with assessment embedded in outcomes)</b> <i>By the end of this program, students will be able to:</i>	<b>c) Appropriate Degree Requirement &amp; Assessment</b> <i>Align courses and assessment methods/activities with the program learning objectives.</i>  <i>Only the courses managed by the School of Administrative Studies are included</i>
<b>2. Knowledge of Methodologies</b>  <b>BAS Ordinary (90 credits)</b>	Demonstrate a grasp of theory, law and technically based skills relevant to core and support areas such as business environment, marketing, finance, operations, accounting, human resources management, information systems and commercial law, and management studies including strategic management and organizational behavior.	Show an understanding and ability to apply the subject matter in real life and simulated situations.  Assess and evaluate the experience and learn from it.  Show an awareness of theories.  Show an understanding of the syntheses and integration of practical concepts into life and work.  Demonstrate an understanding of the visible application of theory in everyday situations.	ADMS1000: Assessments are designed to test students' knowledge of the basic tools used to understand organizations.  ADMS1010: Assessments are designed to test students' knowledge of the basic tools used to understand the Canadian business environment.  ADMS2200: Assessments include a formal midterm, final exam, group work project involving written reports and presentations, individual assignment, and smaller group assignments. These assessments test a student's understanding of methodologies as they relate to marketing and the student's ability to apply these methodologies to real life and simulated situations.  ADMS2320: Homework cases test students' ability to apply basic statistics to business situations. Exams and quizzes test the fundamentals of statistics including descriptive statistics, basic probability theory, hypothesis testing, and simple linear regression. Awareness of the theory to be used in any given scenario, understanding the theory and providing policy suggestions are critical in all the above evaluation components.  ADMS2400 midterm exam examines students' understanding of theoretical concepts and models related to organizational behaviour and their ability to apply them to their own work/life experiences and to case studies used in class. The final exam tests students' ability to apply and integrate the different theories and concepts covered throughout the term to real life situations through more complex case studies.  ADMS2500: This course is the first course in financial accounting and represents a steep learning curve for students that never had been exposed to accounting in high school or college. The course has quizzes, mid terms and a final exam designed to test the knowledge of the mechanics of accounting as well as the application of core concepts and techniques. The course also has a term project designed to provide students a hands on experience in recording transactions to generate financial statements of a complex case, analysis the

		<p>financial statements of a public company and operating with an accounting software.</p> <p>ADMS2510: mid terms test knowledge of theories and tools as well as their application to problems. Final exam designed to test the same as mid terms plus application of knowledge to real business situations through a short case.</p> <p>ADMS2511: midterms and final examinations ask students to explain theory and provide examples linked to case situations; students are also asked to provide advantages and disadvantages of different types of information systems or to apply these to a case situation; students use practice questions to apply theory. Theory includes methodologies such as systems development processes, risk management processes, and management decision-making.</p> <p>ADMS2610: Mid term tests knowledge of legal principles as well as their application to short problems. Final exam designed to test knowledge of legal principles through their application to several business cases.</p> <p>ADMS3330: Exams and quizzes test the basic knowledge of the subject matter, such as optimization and multiple linear regression, and understanding of visible applications of theory; assignments and cases test the understanding of application of theory to simulated realistic situations.</p> <p>ADMS3530: Students are introduced to the principles of finance by using midterm and final examinations to test understanding of theory and application of theory. Problem-solving assignments are used to increase the complexity of the application of the key concepts which include the time value of money and the relationship between expected return and risk. Specific topics covered include: time value of money, valuation of financial securities (stocks and bonds), choice of new projects to undertake (i.e. capital budgeting) and determination of appropriate discount rates and working capital management.</p> <p>ADMS3660: Mid term tests knowledge of ethical theories and concepts as well as their application to short cases. Final assignment consists of applying the theories and tools through a detailed case analysis.</p> <p>ADMS4900 - midterm examines understanding of theoretical concepts and models related to strategic management. Group work and final exam test ability to apply and integrate theories and concepts to real situations through case study.</p>
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			<p>Students must complete either ADMS 3900 or ADMS 3920 to meet Ordinary degree requirements (not required for honours):</p> <p>ADMS 3900 This experiential learning course assesses the students individually and within workgroups on their ability to form effective workgroups, and apply sound managerial and strategic planning principles to design, build and operate a simulated hotel in Northern Ontario in a competitive environment. Assessment instruments include an individually completed examination of their knowledge of requisite theoretical content, two major group prepared strategic planning and implementation documents and a reflective submission at the end of the course.</p> <p>ADMS 3920 The theory and practice of entrepreneurship and the functional aspects of small business management are explored by way of lectures and text readings and students are tested by way of a comprehensive exam. Students undertake a review of the academic literature on a select special topic and submit a formal written paper (individual assignment of approximately 10 pages). Finally, as the major piece of work, students, working individually or in small groups, develop a comprehensive business plan for a new venture that integrates strategic and functional area considerations. Classroom participation is also considered.</p>
<p><b>2. Knowledge of Methodologies</b></p> <p><b>BAS Honours (120 credits)</b></p>	<p>See Appendix I</p>	<p>Apply the subject matter in real-life complex situations.</p> <p>Show an understanding of the syntheses and integration of practical concepts into life and work.</p> <p>Demonstrate an understanding of the visible application of theory in everyday situations.</p> <p>Exhibit involvement in organizational change.</p> <p>Monitor and assess organizational impacts and changes, and show ongoing personal theoretical development.</p>	<p>See Appendix II</p>

	<b>a) Degree-Level Expectation</b> <i>This degree is awarded to students who have demonstrated the following:</i>	<b>b) Program Learning Objectives (with assessment embedded in outcomes)</b> <i>By the end of this program, students will be able to:</i>	<b>c) Appropriate Degree Requirement &amp; Assessment</b> <i>Align courses and assessment methods/activities with the program learning objectives.</i>  <i>Only the courses managed by the School of Administrative Studies are included</i>
<b>3. Application of Knowledge</b>  <b>BAS Ordinary (90 credits)</b>	Demonstrate a grasp of theory, law and technically based skills relevant to core and support areas such as business environment, marketing, finance, operations, accounting, human resources management, information systems and commercial law, and management studies including strategic management and organizational behavior.	Show a basic understanding of critical-thinking frameworks. <sup>1</sup> Demonstrate critical thinking in most situations. Provide and exhibit critical thinking skills to complex tasks and multi-faceted projects. Use knowledge and personal impact to create change.	ADMS1000: Assessments are designed to test how students apply theories to real organizations.  ADMS1010: Assessments are designed to test how students apply theories to Canadian organizations.  ADMS2200: Assessments include a formal midterm, final exam, group work project involving written reports and presentations, individual assignment, and smaller group assignments. These assessments test the student's ability to think critically in relation to marketing projects and situations.  ADMS2320: Homework cases test students' ability to apply basic statistics to business situations. Exams test the fundamentals of statistics and their application to real life scenarios through mini-cases.  ADMS2400 midterm exam examines students' understanding of theoretical concepts and models related to organizational behaviour and their ability to apply them to their own work/life experiences and to case studies used in class . The final exam tests students' ability to apply and integrate the different theories and concepts covered throughout the term to real life situations through more complex case studies  ADMS2500: This course is the first course in financial accounting and represents a steep learning curve for students that never had been exposed to accounting in high school or college. The course has quizzes, mid terms and a final exam designed to test the knowledge

<sup>1</sup> Critical thinkers seek information and read and listen carefully. They ask good questions and analyze, critique, evaluate, synthesize evidence objectively before developing alternatives and making conclusions. People who consistently think critically try to be innovative and make a difference. They try to live rationally, reasonably and empathically and work diligently to develop the virtues of integrity, humility, civility, empathy, and justice.

		<p>of the mechanics of accounting as well as the application of core concepts and techniques. The course also has a term project designed to provide students a hands on experience in recording transactions to generate financial statements of a complex case, analysis the financial statements of a public company and operating with an accounting software.</p> <p>ADMS2510: mid terms test knowledge of theories and tools as well as their application to problems. Final exam designed to test the same as mid terms plus application of knowledge to real business situations through a short case.</p> <p>ADMS2511: midterms and final examinations ask students to explain theory and provide examples linked to case situations; students are also asked to provide advantages and disadvantages of different types of information systems or to apply these to a case situation; students use practice questions to apply theory. Theory includes methodologies such as systems development processes, risk management processes, and management decision-making.</p> <p>ADMS2610: Mid term tests knowledge and students' grasp of legal principles as well as their application to short problems. Final exam designed to test knowledge and grasp of legal principles through their application to several business cases.</p> <p>ADMS3330: Exams and quizzes test demonstration of critical thinking in simple business problems and assignments and cases test critical thinking in more complex tasks.</p> <p>ADMS3530: Students are introduced to the principles of finance by using midterm and final examinations to test understanding of theory and application of theory. Problem-solving assignments are used to increase the complexity of the application of the key concepts which include the time value of money and the relationship between expected return and risk. Specific topics covered include: time value of money, valuation of financial securities (stocks and bonds), choice of new projects to undertake (i.e. capital budgeting) and determination of appropriate discount rates and working capital management.</p> <p>ADMS3660: Mid term tests knowledge and students' grasp of ethical theories and concepts as well as their application to short cases. Final assignment consists of applying the theories and tools through a detailed case analysis.</p> <p>ADMS4900 - midterm examines understanding of theoretical concepts and models related to strategic management. Group work and final exam test ability to apply and integrate theories and concepts to real situations through case study.</p>
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			<p>Students must complete either ADMS 3900 or ADMS 3920 to meet Ordinary degree requirements (not required for honours):</p> <p>ADMS 3900 This experiential learning course assesses the students individually and within workgroups on their ability to form effective workgroups, and apply sound managerial and strategic planning principles to design, build and operate a simulated hotel in Northern Ontario in a competitive environment. Assessment instruments include an individually completed examination of their knowledge of requisite theoretical content, two major group prepared strategic planning and implementation documents and a reflective submission at the end of the course.</p> <p>ADMS 3920 The theory and practice of entrepreneurship and the functional aspects of small business management are explored by way of lectures and text readings and students are tested by way of a comprehensive exam. Students undertake a review of the academic literature on a select special topic and submit a formal written paper (individual assignment of approximately 10 pages). Finally, as the major piece of work, students, working individually or in small groups, develop a comprehensive business plan for a new venture that integrates strategic and functional area considerations. Classroom participation is also considered.</p>
<p><b>3. Application of Knowledge</b></p> <p><b>BAS Honours (120 credits)</b></p>	<p>See Appendix I</p>	<p>Provide a leadership role in coaching others.  Show a basic understanding of critical-thinking frameworks.  Demonstrate critical thinking in most situations.  Provide and exhibit critical thinking to complex tasks and multi-faceted projects.  Use knowledge and personal impact to create change.</p>	<p>See Appendix II</p>

	<p><b>a) Degree-Level Expectation</b> <i>This degree is awarded to students who have demonstrated the following:</i></p>	<p><b>b) Program Learning Objectives (with assessment embedded in outcomes)</b> <i>By the end of this program, students will be able to:</i></p>	<p><b>c) Appropriate Degree Requirement &amp; Assessment</b> <i>Align courses and assessment methods/activities with the program learning objectives.</i></p> <p><i>Only the courses managed by the School of Administrative Studies are included</i></p>
<p><b>4. Communication Skills</b></p> <p><b>BAS Ordinary (90 credits)</b></p>	<p>Demonstrate a grasp of theory, law and technically based skills relevant to core and support areas such as business environment, marketing, finance, operations, accounting, human resources management, information systems and commercial law, and management studies including strategic management and organizational behavior.</p>	<p>Work creatively in a team environment, demonstrating team commitment, communicating constructively, listening actively, sharing willingly, and showing flexibility and influencing other team members to do the same.</p> <p>Demonstrates peer-to-peer learning and collaboration</p> <p>Perform in a formal team leadership role, beyond work responsibilities, in the community.</p> <p>Exhibit basic written and interpersonal competencies.</p> <p>Show competent, consistent performance in communication.</p> <p>Use computers and communications media appropriately at a basic level.</p>	<p>ADMS1000: Assessments are designed to test how students can communicate in writing their understanding of basic features of organizations.</p> <p>ADMS1010: Assessments are designed to test how students can communicate in writing their understanding of basic features of Canadian organizations.</p> <p>ADMS2200: Assessments include a group work project involving written reports and presentations, and smaller group assignments. These assessments test how a student communicates within a team environment, their leadership skills, and their written and oral communication skills.</p> <p>ADMS2320: Assignments that are composed of cases test students' ability to apply basic statistics to business situations and allow them to work in groups showing planning and organizing skills where they need to demonstrate their communication skills in great depths. The assignments are expected to be in a business report format allowing students improve their basic writing competencies.</p> <p>ADMS2400 midterm exam examines students' understanding of theoretical concepts and models related to organizational behaviour and their ability to apply them to their own work/life experiences and to case studies used in class. The final exam tests students' ability to apply and integrate the different theories and concepts covered throughout the term to real life situations through more complex case studies.</p> <p>ADMS2500: This course is the first course in financial accounting and represents a steep learning curve for students that never had been exposed to accounting in high school or college. The course has quizzes, mid terms and a final exam designed to test the knowledge of the mechanics of accounting as well as the application of core concepts and techniques. The course also has a term project designed to provide</p>

		<p>Recognize the implications of cyberspace use.</p> <p>Employ complex and innovative electronic media capacities to invent novel applications of in business and commercial settings.</p> <p>Inspire and encourage others in business and commercial to use and develop applications.</p>	<p>students a hands on experience in recording transactions to generate financial statements of a complex case, analysis the financial statements of a public company and operating with an accounting software.</p> <p>ADMS2510: mid terms test knowledge of theories and tools as well as their application to problems. Final exam designed to test the same as mid terms plus application of knowledge to real business situations through a short case.</p> <p>ADMS2511: midterms and final examinations ask students to explain theory and provide examples linked to case situations; students are also asked to provide advantages and disadvantages of different types of information systems or to apply these to a case situation; students use practice questions to apply theory. Theory includes methodologies such as systems development processes, risk management processes, and management decision-making. Also, students work in groups in the classroom, analyzing practice questions and presenting answers. They also have assignments where written work is presented, and respond to case scenario questions on their examinations.</p> <p>ADMS2610: Mid term tests knowledge and students' grasp of legal principles as well as their application to short problems. Final exam designed to test knowledge and grasp of legal principles through their application to several business cases. Students are expected to form legal arguments and participate in class discussions.</p> <p>ADMS3330: Exams and quizzes test basic written competencies and cases test consistent performance in communication.</p> <p>ADMS3530: Students are introduced to the principles of finance by using midterm and final examinations to test understanding of theory and application of theory. Problem-solving assignments are used to increase the complexity of the application of the key concepts which include the time value of money and the relationship between expected return and risk. Specific topics covered include: time value of money, valuation of financial securities (stocks and bonds), choice of new projects to undertake (i.e. capital budgeting) and determination of appropriate discount rates and working capital management.</p> <p>ADMS3660: Mid term tests knowledge and students' grasp of ethical theories and concepts as well as their application to short cases. Final assignment consists of applying the theories and tools through a detailed case analysis. Students are expected</p>
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			<p>to form ethical arguments and participate in class discussions and debates.</p> <p>ADMS4900 - midterm examines understanding of theoretical concepts and models related to strategic management. Group work and final exam test ability to apply and integrate theories and concepts to real situations through case study.</p> <p>Students must complete either ADMS 3900 or ADMS 3920 to meet Ordinary degree requirements (not required for honours):</p> <p>ADMS 3900 This experiential learning course assesses the students individually and within workgroups on their ability to form effective workgroups, and apply sound managerial and strategic planning principles to design, build and operate a simulated hotel in Northern Ontario in a competitive environment. Assessment instruments include an individually completed examination of their knowledge of requisite theoretical content, two major group prepared strategic planning and implementation documents and a reflective submission at the end of the course.</p> <p>ADMS 3920 The theory and practice of entrepreneurship and the functional aspects of small business management are explored by way of lectures and text readings and students are tested by way of a comprehensive exam. Students undertake a review of the academic literature on a select special topic and submit a formal written paper (individual assignment of approximately 10 pages). Finally, as the major piece of work, students, working individually or in small groups, develop a comprehensive business plan for a new venture that integrates strategic and functional area considerations. Classroom participation is also considered.</p>
<p><b>4. Communication Skills</b></p> <p><b>BAS Honours (120 credits)</b></p>	<p>See Appendix I</p>	<p>Work creatively in a team environment, demonstrating team commitment, communicating constructively, listening actively, sharing willingly, and showing flexibility and influencing other team members to do the same.</p> <p>Demonstrates peer-to-peer learning and collaboration</p> <p>Perform in a formal team leadership role, beyond work responsibilities, in the community.</p> <p>Show exemplary communication patterns.</p> <p>Provide leadership in coaching, training and supporting others.</p> <p>Show an ability to influence people or organizations in relation to business policy.</p> <p>Use computer and communications media appropriately at a basic level.</p> <p>Recognize the implications of electronic media use.</p> <p>Employ complex and innovative electronic media capacities.</p> <p>Propose and invent novel applications of electronic media in business.</p> <p>Inspire and encourage others to use commercial applications of electronic media.</p>	<p>See Appendix II</p>

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<b>5. Awareness of Limits of Knowledge</b>  <b>BAS Ordinary (90 credits)</b>	Demonstrate a grasp of theory, law, technically based skills and ethical perspectives relevant to core and support areas such as business environment marketing, finance, operations, accounting, human resources management, information systems and commercial law, and management studies including strategic management and organizational behavior.	Demonstrate an awareness of their own adaptability. Demonstrate an awareness of situation and context adaptability. Exhibit problem-solving, leading to a list of actions. Make responsible choices among alternatives. React promptly to received continuous feedback and monitoring. Exhibit an understanding of the importance of continuous professional development	ADMS1000: Assessments are designed to show students that organizations are complex institutions shaped by a string of human decisions.  ADMS1010: Assessments are designed to show students that Canadian organizations are complex institutions shaped by a constant string of human decisions.  ADMS2200: Assessments include a formal midterm, final exam, group work project involving written reports and presentations, individual assignment, and smaller group assignments. These assessments test a student's awareness of situation and context adaptability and their problem solving capabilities as they relate to real life and simulated marketing situations.  ADMS2320: Homework cases test students' ability to apply basic statistics to business situations. Exams and quizzes test the fundamentals of statistics including descriptive statistics, basic probability theory, hypothesis testing, and simple linear regression.  ADMS2400 midterm exam examines students' understanding of theoretical concepts and models related to organizational behaviour and their ability to apply them to their own work/life experiences and to case studies used in class. The final exam tests students' ability to apply and integrate the different theories and concepts covered throughout the term to real life situations through more complex case studies.  ADMS2500: This course is the first course in financial accounting and represents a steep learning curve for students that never had been exposed to accounting in high school or college. The course has quizzes, mid terms and a final exam designed to test the knowledge of the mechanics of accounting as well as the application of core concepts and techniques. The course also has a term project designed to provide students a hands on experience in recording transactions to generate financial statements of a complex case, analysis the

		<p>financial statements of a public company and operating with an accounting software. While doing the project students realize that information in the real world is often incomplete.</p> <p>ADMS2510: mid terms test knowledge of theories and tools as well as their application to problems. Final exam designed to test the same as mid terms plus application of knowledge to real business situations through a short case.</p> <p>ADMS2511: Multiple evaluation methods enable progression through the course, i.e. assignments, in-class feedback and examinations. The Internet sections have a midterm analysis assignment that provides for detailed self-analysis and feedback of the midterm to provide guidance with respect to the studying and writing process for the examinations.</p> <p>ADMS2610: Mid term tests knowledge and students' grasp of legal principles as well as their application to short problems. Final exam designed to test knowledge and grasp of legal principles through their application to several business cases.</p> <p>ADMS3330: All testing components, in-class or take-home, test problem solving abilities and to make policy recommendations.</p> <p>ADMS3530: Students are introduced to the principles of finance by using midterm and final examinations to test understanding of theory and application of theory. Problem-solving assignments are used to increase the complexity of the application of the key concepts which include the time value of money and the relationship between expected return and risk. Specific topics covered include: time value of money, valuation of financial securities (stocks and bonds), choice of new projects to undertake (i.e. capital budgeting) and determination of appropriate discount rates and working capital management.</p> <p>ADMS3660: Mid term tests knowledge and students' grasp of ethical theories and concepts as well as their application to short cases. Final assignment consists of applying the theories and tools through a detailed case analysis.</p> <p>ADMS4900 - midterm examines understanding of theoretical concepts and models related to strategic management. Group work and final exam test ability to apply and integrate theories and concepts to real situations through case study.</p> <p>Students must complete either ADMS 3900 or ADMS 3920 to meet Ordinary degree requirements (not required for honours):</p>
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			<p>ADMS 3900 This experiential learning course assesses the students individually and within workgroups on their ability to form effective workgroups, and apply sound managerial and strategic planning principles to design, build and operate a simulated hotel in Northern Ontario in a competitive environment. Assessment instruments include an individually completed examination of their knowledge of requisite theoretical content, two major group prepared strategic planning and implementation documents and a reflective submission at the end of the course.</p> <p>ADMS 3920 The theory and practice of entrepreneurship and the functional aspects of small business management are explored by way of lectures and text readings and students are tested by way of a comprehensive exam. Students undertake a review of the academic literature on a select special topic and submit a formal written paper (individual assignment of approximately 10 pages). Finally, as the major piece of work, students, working individually or in small groups, develop a comprehensive business plan for a new venture that integrates strategic and functional area considerations. Classroom participation is also considered.</p>
<p>5. Awareness of Limits of Knowledge</p> <p>BAS Honours (120 credits)</p>	<p>See Appendix I</p>	<p>Demonstrate an awareness of their own adaptability.          Demonstrate an awareness of situation and context adaptability.          Exhibit problem-solving, leading to a list of actions.          Make responsible choices among alternatives.          React promptly to received continuous feedback and monitoring.          Demonstrate an awareness of ethical issues that relevant professional code of ethics address and the strengths and weaknesses of the code.          Exhibit an understanding of the importance of continuous professional development</p>	<p>See Appendix II</p>

	<b>a) Degree-Level Expectation</b> <i>This degree is awarded to students who have demonstrated the following:</i>	<b>b) Program Learning Objectives (with assessment embedded in outcomes)</b> <i>By the end of this program, students will be able to:</i>	<b>c) Appropriate Degree Requirement &amp; Assessment</b> <i>Align courses and assessment methods/activities with the program learning objectives.</i>  <i>Only the courses managed by the School of Administrative Studies are included</i>
<b>6. Autonomy and Professional Capacity</b>  <b>BAS Ordinary (90 credits)</b>	Demonstrate a grasp of theory, law, technically based skills and ethical perspectives relevant to core and support areas such as business environments, marketing, finance, operations, accounting, human resources management, information systems and commercial law, and management studies including strategic management and organizational behavior.	Show basic planning, organizing and project management skills. Successfully plan personal business and a system to remain accountable about it. Provide leadership to others. Plan and organize large groups. Exhibit exemplary planning and organizing skills.	ADMS1000: Assessments require students to plan the term in advance and execute the plan accordingly.  ADMS1010: Assessments require students to plan the term in advance and execute the plan accordingly.  ADMS2200: Assessments include a formal midterm, final exam, group work project involving written reports and presentations, individual assignment, and smaller group assignments. These assessments test a student's planning and organizational skills as they relate to real life and simulated marketing situations.  ADMS2320: Assignments that are composed of cases test students' ability to apply basic statistics to business situations and allow them to work in groups showing planning and organizing skills.  ADMS2400 midterm exam examines students' understanding of theoretical concepts and models related to organizational behaviour and their ability to apply them to their own work/life experiences and to case studies used in class . The final exam tests students' ability to apply and integrate the different theories and concepts covered throughout the term to real life situations through more complex case studies  ADMS2500: This course is the first course in financial accounting and represents a steep learning curve for students that never had been exposed to accounting in high school or college. The course has quizzes, mid terms and a final exam designed to test the knowledge of the mechanics of accounting as well as the application of core concepts and techniques. The course also has a term project designed to provide students a hands on experience in recording transactions to generate financial statements of a complex case, analysis the financial statements of a public company and operating with an accounting software.  ADMS2510: mid terms test knowledge of theories and tools as well as their application to problems. Final exam designed to test the same as mid terms plus application of knowledge



		<p>to real business situations through a short case.</p> <p>ADMS2511: Multiple evaluation methods enable progression through the course, i.e. assignments, in-class feedback and examinations. The Internet sections have a midterm analysis assignment that provides for detailed self-analysis and feedback of the midterm to provide guidance with respect to the studying and writing process for the examinations.</p> <p>ADMS2610: Mid term tests knowledge and students' grasp of legal principles as well as their application to short problems. Final exam designed to test knowledge and grasp of legal principles through their application to several business cases.</p> <p>ADMS3330: Assignments and cases somewhat test planning and organizing skills.</p> <p>ADMS3530: Students are introduced to the principles of finance by using midterm and final examinations to test understanding of theory and application of theory. Problem-solving assignments are used to increase the complexity of the application of the key concepts which include the time value of money and the relationship between expected return and risk. Specific topics covered include: time value of money, valuation of financial securities (stocks and bonds), choice of new projects to undertake (i.e. capital budgeting) and determination of appropriate discount rates and working capital management.</p> <p>ADMS3660: Mid term tests knowledge and students' grasp of ethical theories and concepts as well as their application to short cases. Final assignment consists of applying the theories and tools through a detailed case analysis.</p> <p>ADMS4900 - midterm examines understanding of theoretical concepts and models related to strategic management. Group work and final exam test ability to apply and integrate theories and concepts to real situations through case study.</p> <p>Students must complete either ADMS 3900 or ADMS 3920 to meet Ordinary degree requirements (not required for honours):</p> <p>ADMS 3900 This experiential learning course assesses the students individually and within workgroups on their ability to form effective workgroups, and apply sound managerial and strategic planning principles to design, build and operate a simulated hotel in Northern Ontario in a competitive environment. Assessment instruments include an individually completed examination of their knowledge of requisite theoretical content, two major group</p>
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			<p>prepared strategic planning and implementation documents and a reflective submission at the end of the course.</p> <p>ADMS 3920 The theory and practice of entrepreneurship and the functional aspects of small business management are explored by way of lectures and text readings and students are tested by way of a comprehensive exam. Students undertake a review of the academic literature on a select special topic and submit a formal written paper (individual assignment of approximately 10 pages). Finally, as the major piece of work, students, working individually or in small groups, develop a comprehensive business plan for a new venture that integrates strategic and functional area considerations. Classroom participation is also considered.</p>
<p><b>6. Autonomy and Professional Capacity</b></p> <p><b>BAS Honours (120 credits)</b></p>	See Appendix I	<p>Exhibit exemplary planning and organizing skills both professionally and personally.  Provide leadership to others in similar capacities of a project manager.  Exhibit problem-solving, leading to a list of actions.  Make responsible choices among alternatives.  Provide continuous feedback and monitoring.  Demonstrate an awareness of situation, context and their own creativity.</p>	See Appendix II

This program also considers the following Degree-Level expectation embedded in all the courses that students must take in order to graduate, whether mandatory or electives.

	<b>b) Program Learning Objectives</b>
<b>7. Professionalism</b>  <b>BAS Ordinary</b> <b>(90 credits)</b>	Show an understanding of problem-solving frameworks. Exhibit personal use of problem-solving approaches. Provide appropriate organizational input into problem-solving. Provide leadership. Show basic sound judgment and business behaviour. Apply knowledge of business environment, organizational structure and interests at stake in a conscious way. Demonstrate the appropriate wielding of authority and knowledge of structural capacities when working in organizations that are trying to achieve a certain goal. Apply ethical and policy considerations in business and commercial spheres. Exhibit sound, adept and advanced business and commercial practices based on structural and ethical foundations
<b>7. Professionalism</b>  <b>BAS Honours</b> <b>(120 credits)</b>	Lead or coach others in problem-solving and decision-making when working in organizations Recall basic principles of organizational structure and functions when working in organizations. Apply knowledge of organizational structure and management to accomplish business and commercial goals. Show leadership and management capacity in some situations. Assume and/or accept leadership roles appropriately.

## **Appendix I - Learning Outcome Specialized Honours**

### **BAS Honours - Accounting**

Demonstrate a grasp of theory, law, technically based skills and ethical perspectives relevant to core business areas, including marketing, statistics, financial accounting, management accounting, finance, economics, information systems, strategic management and organizational behaviour. Demonstrate an in-depth understanding and ability to apply and communicate theory, law, technically based skills and ethical perspectives in courses that meet the educational requirements of the professional bodies offering the CA, CFP, CGA and CMA designations. Demonstrate ethical values, global awareness and technological skills in identifying problems and issues as well as in making decisions related to business problems. Recognize that the body of knowledge in the field of accounting and business is continually evolving, as is the legal and regulatory environment within which accounting is performed.

### **BAS Honors – Business Research**

Demonstrate a solid foundation in general business and management practices, including the specialized knowledge in survey design, data collection and interpretation, and quantitative measure, as well as market and decision analysis.

### **BAS Honors - Finance**

Demonstrate an in-depth understanding of technical and quantitative aspects of wealth management and financial services, including the study of financial markets, financial instruments and investment decision-making, as well as the analysis of alternative methods employed by institutions and individuals to obtain, manage and use capital  
Demonstrate an in-depth understanding of the educational and professional requirement of the CFA and CFP professional associations.

### **BAS Honours - Management**

Demonstrate an in-depth understanding of macro, meso, and micro aspects of management. Exhibit clear understanding of ethical and global issues in management, and of the influence of political, social, legal, regulatory, environmental and technological issues on organizations. Demonstrate in-depth understanding of organizational behaviour and the effective management of people in organizations, including issues pertaining to diversity, motivation and leadership, amongst others. Exhibit entry-level management skills to plan, organize, direct, and control the functions and processes of an organization.

### **BAS Honours – Management Science**

Demonstrate knowledge of in depth quantitative skills, including statistical analyses and optimization methods, that are of paramount importance and defining and solving problems related to all core business areas including marketing, finance, and operations as well as many supporting areas such as accounting, management information systems, and human resources management. Also exhibit knowledge of concepts and models in operations management, project management, and supply chain management.

### **BAS Honours - Marketing**

Demonstrate knowledge and skills in identifying potential buyers of an organization's products/services/ideas and crafting marketing strategies that initiate and build exchange relationships by delivering superior value to customers in domestic and international markets. Exhibit entry-level marketing knowledge and skills for use in government, industry, private and non-profit organizations. Obtain an in-depth understanding of marketing planning, consumer behaviour, digital and social media marketing, branding, international marketing, social and non-for-profit marketing, personal selling and sales-force management, marketing strategy and marketing research