

**The Committee on Teaching, Learning and Student Success in LA&PS  
proposes a REVISED SUMMATIVE COURSE EVALUATION FORM**

for discussion during November/December 2015

**NOTE:** *The Core Institutional Questions which will be mandatory in all courses across the University will be completed online using the ONCE (Online Course Evaluations) system at York have been included here as Part A Questions 1-9.*

*Opening message to students:*

- *Thank you for taking the time to complete this evaluation; we value your feedback on this course and on your learning experience;*
- *this evaluation has three parts; we expect that it will take approximately 15 -20 minutes to complete:*

*Part A: Institutional Core Questions about the structure, organization, activities, assessment and learning value of the course; these questions are found at the beginning of every course evaluation across York University;*

*Part B: questions from the Faculty of Liberal Arts & Professional Studies about your impressions of course difficulty, communication, instruction, interactions and feedback in the course.*

*Part C: additional questions on which the department/instructor seek your feedback.*

**Part A Institutional Core Questions on the structure/organization, activities, assessment and learning value of the course**

*Scale for questions 1-7 :*

*Strongly agree (7)*

*Agree (6)*

*Somewhat agree (5)*

*Neither agree nor disagree (4)*

*Somewhat disagree (3)*

*Disagree (2)*

*Strongly disagree (1)*

*Not applicable (9)*

A1. A comprehensive roadmap of the course (i.e. a syllabus or course outline, a breakdown with topics, assignments and exams etc.) was provided.

A2. The roadmap was mostly followed.

A3. Important policies and procedures (e.g. attendance, participation, missed tests, late assignments, contacting instructors etc.) were stated in the course outline.

A4. The course materials (e.g. course kits, textbooks, readings, audio visual materials, lab manuals, websites etc.) helped me achieve the course objectives.

A5. The course activities (e.g. lectures, discussions, simulations, assignments, exercises and presentations etc.) helped me achieve the course objectives.

A6. The course test/exams or final paper/essay were directly related to the course objectives

A7. The course helped me grow intellectually.

A8. Was this course mandatory for you?

*Yes (1)*

*Yes, as a choice from a list of required courses (.5)*

*No (0)*

A9. Approximately how many lectures/seminars/sessions of this course did you attend physically or online?

*All of them (1)*

*Almost all of them (0.9)*

*More than half (0.7)*

*About half of them (0.5)*

*Fewer than half of them (0.25)*

## **Part B Questions from the Faculty of Liberal Arts & Professional Studies about your impressions of course difficulty, communication, instruction, interactions and feedback in the course**

B1. Outside of class time, I spent approximately the following number of hours per week on this course?

*More than 5 hours*

*Between 4-5 hours*

*Between 2-3 hours*

*Less than 2 hours*

B2. Compared to other courses at the same year level as this course (e.g. 1000, 2000, 3000, 4000) , the workload in this course was :

*Significantly heavier*

*Somewhat heavier*

*About the same*

*Somewhat lighter*

*Significantly lighter*

*Not applicable*

B3. Compared to other courses at the same year level as this course (e.g. 1000, 2000, 3000, 4000), the pace at which the course material was covered was :

*Significantly faster paced*

*Somewhat faster paced*

*About the same*

*Somewhat slower paced*

*Significantly slower paced*

*Not applicable*

B4. The instructor presented the course content (ideas, concepts, theories) in a well-organized manner.

***Scale for questions B4 to B16:***

*Strongly agree*

*Agree*

*Somewhat agree*

*Neither agree nor disagree*

*Somewhat disagree*

*Disagree*

*Strongly disagree*

*Not applicable*

B5. The instructor made good use of examples and illustrations to make the content clear.

B6. The instructor made effective choices regarding the use of technological tools and supports in the course (e.g. computer, PowerPoint, Moodle, internet resources).

B7. The instructor made good use of class time.

B8. The instructor provided a reasonable amount of time (e.g. office hours, time at the beginning and end of classes) for answering students' questions.

B9. The instructor created a positive classroom environment for learning (e.g. one that was supportive of student learning and welcoming of student questions).

B10. In this course, the instructor helped me understand the importance and significance of the subject matter.

B11. The instructor's style of presentation and enthusiasm for the content held my interest.

B.12 All things considered, I think that the instructor is an effective teacher.

B13. I found the assignments in this course to be interesting and stimulating.

B14. The instructor provided timely feedback on assignments and assessments.

B15. The feedback I received from the instructor on assignments and assessments was valuable to me and helpful for my learning.

B.16 In this course, I had the opportunity to demonstrate my learning in ways that I consider fair and appropriate.

***NOTE: If there is a teaching assistant in the course, please answer questions C1- C9***

## Questions about the Teaching Assistant

C1. The Teaching Assistant kept the topics of discussion focused.

***Scale for questions C1 to C8:***

*Strongly agree*

*Agree*

*Somewhat agree*

*Neither agree nor disagree*

*Somewhat disagree*

*Disagree*

*Strongly disagree*

*Not applicable*

C2. The Teaching Assistant created a positive environment for learning.

C3. The Teaching Assistant encouraged all students to participate

C4. The Teaching Assistant promoted respect for all students' opinions.

C5. The Teaching Assistant used class time appropriately.

C6. The Teaching Assistant provided a reasonable amount of time (e.g. office hours, time at the beginning and end of classes) for responding to students' questions.

C7. The Teaching Assistant provided timely feedback on assignments and assessments.

C8. The feedback I received from the Teaching Assistant was valuable to me and strengthened my learning.

C9. All things considered, I think that the teaching assistant is an effective tutorial leader.

***This would conclude the printed version of the form.***

***For online evaluations, departments and instructor have the opportunity to add additional questions on which they would like feedback from students. The Committee on Teaching, Learning and Student Success can assist units with the formulation of such questions based on current research on course evaluations and using standard questions that have been tested for validity and reliability.***