
**School of Public Policy & Administration
Faculty of Liberal Arts and Professional Studies**

Proposal for the creation of a new Bachelor of Public Administration (BPA) and the closure of the following Bachelor of Arts programs:

- Public Policy and Administration (BA Specialized Honours)
 - Public Policy and Management (BA 90-credit, BA Specialized Honours)
 - Public Administration and Justice Studies (BA 90-credit, BA Specialized Honours)
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I. CONTEXT OF PROPOSAL

a. Statement of Purpose

This is a proposal to close the existing Bachelor of Arts programs in Public Policy and Administration, Public Policy and Management, and Public Administration and Justice Studies and to establish in their place a new Bachelor of Public Administration (BPA). The proposal to close the three existing degree programs is contingent upon the approval of the new Bachelor of Public Administration. The proposed degree program is being brought forward as a 90-credit Bachelor, 120-credit Specialized Honours, 120-credit Honours with a major/minor option and Honours Minor. Students in the Specialized Honours will specialize in one of three streams: Policy Analysis; Management; and Law, Justice and Public Policy. It is intended that the program will be offered effective September 1st, 2010 by the School of Public Policy and Administration (SPPA) through the Faculty of Liberal Arts and Professional Studies (LA&PS). BA students in the existing degree programs will be permitted to complete their degree in accordance with the grandparenting rules of the new Faculty.¹

Background / Rationale

When the SPPA was created in 2006, it assumed responsibility for the three current Bachelor of Arts programs and one undergraduate certificate program. It was thought useful to retain all three undergraduate programs until a more thorough review of the degrees could be done. Over the past three years, the programs have been extensively reviewed and this proposal reflects the outcome.

Faculty members in SPPA noted that all three degree programs had some common or similar courses, and determined that it was advantageous to retain a certain core curriculum for a public policy and administration program. The distinct features of the three degree programs were thought best addressed by offering three streams for the Specialized Honours where students might wish to pursue a specific area within public policy and administration. Not only does this allow for better coordination and course planning than is now possible with three separate degrees, but the change in degree type from a BA to a BPA will more accurately represent the

¹ The grandparenting rules for the new Faculty were established to accommodate students moving to the new Faculty in 2009-2010. Since the closure of the current programs will take place summer 2010 and the new program will not come into effect until September 2010, the length of time students have to complete the program will be adjusted accordingly. Therefore, students in the closed programs will be able to follow grandparenting rules until the end of the Summer 2017 Session.

curriculum and learning objectives for the degree and correspond with practices in this field at other Ontario universities.

The existing programs are therefore being replaced by one program offered as a 90-credit, 120-credit Honours/Specialized Honours and Honours Minor. The BPA Specialized Honours with three streams (72-credit major) replaces the BA Specialized Honours in Public Policy and Administration (66-credit major), the BA Specialized Honours in Public Policy and Management (81-credit major) and the BA Public Administration and Justice Studies (78-credit major). The 90-credit BPA replaces the 90-credit BA in Public Policy and Management (58-credit major) and the 90-credit Public Administration and Justice Studies (48-credit major). All the degree options will now share a common core curriculum (with a slight variation for the Honours Minor) which will ensure graduates have a shared understanding and knowledge of public administration. The new streams have also been redesigned to make better use of existing resources.

The proposed curriculum also allows for a more efficient use of faculty resources. Faculty members, for example, would like to create new courses that mirror their research interests but there is currently little if any room for new courses given the need to maintain three separate degrees. The proposed curriculum will also give students greater scope to select their courses because there is greater flexibility in the requirements. This has the further advantage of reducing the number of specifically required courses which are not PPAS (in whole or through cross-listing) and ADMS courses. The reliance on courses offered by other units for existing SPPA programs has created some difficulties with not having enough course space to accommodate SPPA students.

The inclusion of an Honours and Honours Minor provides further flexibility and choice. The Honours degree option is expected to be attractive to students who are interested in combining a major in public administration with a minor in another policy area such as Health or Environmental Studies. Similarly, the inclusion of the Honours Minor program will be attractive to students across the University who may be considering working in a public administrative position in their area of specialization.

A comparison of the three existing degree programs and the proposed BPA is given in Appendix A. The rationale for the single degree includes the following:

- 1.) Pedagogically it makes sense to have a single degree with a core component of 36 credits which will be shared in common by all students in the program. This core curriculum includes introductory courses in administrative studies, economics, political science, as well as research methods, statistics, public administration and Canadian federalism and public law.
- 2.) Having a single degree provides flexibility for students as many switch their focus and interests to some extent after arriving at York. By having a common core and single degree structure this change will be facilitated within the School.
- 3.) The proposal has been informed by the University's Student Recruitment Office who indicated that students have a strong preference for a single degree structure. This format is therefore expected to be more attractive to both working professionals and high school leaving students.²

² See Appendix C, Correspondence between D. Huckvale and J. Magee January 2008

The proposed BPA is rooted in the newly evolving professional field of public administration and reflects an associated pedagogy. There is an increasingly prominent movement to identify public administration as a profession for which a specific education is required. This is symbolized by a number of initiatives. Examples include the Canadian Association of Programs in Public Administration (CAPPA) accreditation campaign. This program is presently focused on Master's level programs. However, it has already completed a study of undergraduate curriculum (Stefanick and Sarles 2008) and is expected to begin an accreditation program for bachelor and diploma programs. It is important to note that these initiatives have been undertaken with the support of the federal government. Therefore, there will be substantial consequences for those programs that do not choose to accredit in terms of the employability of graduates. Another example includes the Institute of Public Administration's "Heads, Hearts and Hands" learning objectives, which are still in their formative stage.³ These initiatives have influenced the decision to change from a BA to a BPA.

Other factors influencing this decision included:

- 1.) The BPA more accurately describes the curriculum and learning objectives for the degree to both prospective students and employers. These are neither social science programs nor business administration programs but programs in public administration.
- 2.) It resonates with the School of Public Policy & Administration's mission statement which calls on us to provide "Education for Good Governance."
- 3.) It corresponds with the trend in the field to have a professional degree designation for public administration programs e.g. Carleton, Guelph and University of Toronto Scarborough.
- 4.) It aligns better with the SPPA's graduate program which is a Master of Public Policy Administration and Law (MPPAL).
- 5.) It denotes the creation of something new that occurred on the Keele campus when the School of Public Policy & Administration was established by bringing together faculty members from administrative studies and the social science units.
- 6.) It has promise as a recruiting tool. Advice on degree designations were sought from both internal sources such as the University's Student Recruitment Office and also external experts in the field who indicated a preference for the BPA.⁴

This new degree program forms an important bridge between the liberal arts component and the professional component of the new faculty. As noted above, the proposed program has been designed to reflect the increasing professional nature of the field. However, it continues to have a strong liberal arts component. Many of our faculty are cross-appointed to liberal arts programs which directly influences their interdisciplinary teaching and research. As well, many PPAS courses have their genesis in the School of Social Sciences (now succeeded by the Department of

³ IPAC Toronto Region Group (2008) *Toronto Area Public Policy/Admin Schools Event – Thursday, February 5, 2009*. Toronto: IPAC Toronto Region Group.

⁴ See Appendix C, Correspondence between D. Huckvale and J. Magee January 2008

Equity Studies) and the Department of Political Science and a number of these courses are cross-listed to liberal arts programs.⁵

b. Statement of the degree program’s University Undergraduate Degree Level Expectations (UUDLEs) expressed as expected learning outcomes of students on completion of the degree program

The learning outcomes were developed in consultation with faculty and experts in the area. As well, the Institute of Public Administration of Canada (IPAC) has begun work on its own degree learning expectations program (IPAC Toronto Regional Group 2008).⁶ The IPAC learning expectations were also considered in the development of the learning outcomes. Table 1 lists the expected outcomes and the courses in which these outcomes will be developed for the 90-credit and Honours degrees.

Table 1: UUDLES for the BPA

CATEGORY OF LEARNING EXPECTATION	Expected Learning Outcomes Bachelor degree (90 credit) <i>Students are expected to:</i>	Expected Learning Outcomes Honours Bachelor degree (120 credits) <i>Students are expected to:</i>
Depth and Breadth of Knowledge	<p>Demonstrate a general knowledge of the basic structure of the Canadian State, the role of the public sector and public service.</p> <p>This objective will be developed through the core curriculum.</p>	<p>Integrate relevant knowledge of the structure of the Canadian State, the role of the public sector and public service. Critically assess theoretical approaches and assumptions common to a particular public policy area.</p> <p>As well, in the case of Specialized Honours, students will develop a more detailed appreciation of the theoretical approaches and assumptions commonly used in public policy analysis, public sector management or public law.</p> <p>Developed through the core curriculum. In addition, the 4000-level courses contribute to the development of the Honours</p>

⁵ Examples of cross-listed PPAS courses include: PPAS 3000 Politics, Policy and Law of Minority Rights; PPAS 4070 Sociology of Law; PPAS 4110 Regional Economic Development; PPAS 4130 Politics, Law and the Courts; PPAS 4200 Advanced Public Policy Analysis; PPAS 4300 Public Policy Research; PPAS 4995 Practicum in Public Administration.

⁶ IPAC is an association of public servants, academics and others interested in public administration. Founded in 1947, its primary mandate is to promote excellence in public service in Canada.

		<p>student's ability to compare and contrast public policy theoretical approaches. The additional 3000 and 4000 level course requirement allows students to focus on a particular policy area.</p>
	<p>Demonstrate a broad knowledge of the policy cycle and the way decisions are made within the Canadian state and how these decisions flow through to actions that implement public policy.</p> <p>Developed through the core curriculum</p> <p>Develop a basic understanding of:</p> <ul style="list-style-type: none"> • democracy and the rule of law • capitalism as a system of economic production within Western liberal society. <p>Developed through the following courses: PPAS 2110 6.00, PPAS 3135 3.00, PPAS 3136 3.00, PPAS 3138 3.00</p> <p>Learn that all of these institutions, forms of behaviour and the philosophical ideals that underpin them have varying consequences for individuals of different genders, socio-economic and</p>	<p>Demonstrate a developed knowledge of the policy cycle, the way in which social, economic and institutional forces are mediated by politics and decisions are made within the Canadian state and how these decisions flow through to actions that implement public policy.</p> <p>Developed through the core curriculum. In the 4000-level courses, students are exposed to in-depth analyses of specific areas of public policy.</p> <p>Understand and critically evaluate:</p> <ul style="list-style-type: none"> • democracy and the rule of law as competing and complimentary systems of social decision-making • capitalism as a system of economic production within Western liberal society. <p>In addition to the courses identified for the 90-credit program, students in PPAS 4130, PPAS 4200 and PPAS 4350 explore the ways the rules of the law and democracy conflict and complement one another.</p> <p>Learn that all of these institutions, forms of behaviour and the philosophical ideals that underpin them have varying consequences for individuals of different genders, socio-economic and</p>

	<p>demographic backgrounds.</p> <p>Courses include: PPAS 2110 6.00, PPAS 3136 6.00, PPAS 3190 6.00</p>	<p>demographic backgrounds.</p> <p>Courses include: PPAS 2110 6.00, PPAS 3136 6.00, PPAS 3190 6.00</p>
<p>Knowledge of Methodologies</p>	<p>Understand the appropriateness of major methodological approaches within public policy and public administration.</p> <p>Distinguish between qualitative and quantitative research and primary and secondary research. Execute and report research at a rudimentary level.</p> <p>Developed through the core curriculum.</p>	<p>Understand and evaluate the appropriateness of the major methodological approaches within public policy and public administration.</p> <p>Describe and critique specific aspects of current research as well as execute and report own research projects.</p> <p>Developed through the core curriculum. Courses at the 4000-level require students to conduct their own research and write major papers.</p>
<p>Application of Knowledge</p>	<p>Identify problems in public policy, research them and propose potential solutions.</p> <p>Developed through the core curriculum.</p>	<p>Structure problems, collect information and establish criteria for analyzing policy options. Choose among alternatives. Evaluate policies.</p> <p>Developed through the core curriculum as well as in the additional courses taken at the 3000 and 4000 level within each student's area of interest</p>
<p>Communication Skills</p>	<p>Effectively communicate analyses, appreciations of problems and administrative challenges, as well as implementation plans through various oral and written strategies including but not limited to dialogue, debate, reports, essays and briefing papers.</p> <p>Developed in all courses in the program.</p>	<p>Effectively communicate analyses, appreciations of problems, proposed solutions and answers to social, economic, political, public policy and administrative challenges, as well as implementation plans through various oral and written strategies including but not limited to oral and visual presentations, dialogue, debate, reports, essays and briefing papers</p>

		<p>Developed in all courses in the program. In the 4000 level courses, students refine their ability to write and present government communications. For example, in PPAS 4200, prepare a policy paper and give an oral briefing. Both of these are expected to be as close as possible to what would be prepared in a government setting. In 4310, students must evaluate a real world public program.</p>
<p>Awareness of Limits of Knowledge</p>	<p>Learn and develop an appreciation that much of human knowledge is culturally and contextually specific.</p> <p>Learn and develop an understanding of the role of published literature and the ability to systematically search and review policy-relevant academic, legal, governmental and popular literature when facing a question that needs answers.</p> <p>Recognize that knowledge continuously evolves and grows; therefore, the only appropriate strategy to remaining informed is to adopt a life-long approach to learning.</p> <p>Developed in all courses in the program.</p>	<p>Learn and develop an appreciation that much of human knowledge is culturally and contextually specific and, therefore, appreciate the need to broadly consult and be inclusive when searching for answers.</p> <p>Learn and develop an understanding of the role of published literature and the ability to systematically search and review policy-relevant academic, legal, governmental and popular literature when facing a question that needs answers.</p> <p>Recognize that knowledge continuously evolves and grows; therefore, the only appropriate strategy to remaining informed is to adopt a life-long approach to learning. Be open to the idea that one cannot always rely on traditional sources of knowledge and often must seek out other learning opportunities.</p> <p>Developed in all courses in the program.</p>
<p>Autonomy and Professional Capacity</p>	<p>Develop a progressively growing capacity to take responsibility for personal success.</p>	<p>Develop a strong and growing capacity to take responsibility for personal success.</p>

	<p>All courses in the program evaluate and weigh various forms of evidence so as to analyze problems and recommend solutions, as well as develop the administrative skills and capacities to work successfully at least at the entry level in the Canadian state or a workplace where interaction with the state is a critical aspect of employment.</p> <p>Understand and appreciate the ethical, normative and legal obligations of public organizations and public servants.</p> <p>Courses include PPAS 3136 3.00, PPAS 3190, HRM 2600 3.00</p>	<p>All courses in the program evaluate and weigh various forms of evidence so as to analyze problems and recommend solutions, as well as develop the administrative skills and capacities to work successfully at least at an entry level management position in the Canadian state or a workplace where interaction with the state is a critical aspect of employment.</p> <p>Understand, appreciate and be able to structure activities so as to respect the ethical, normative and legal obligations of public organizations and public servants.</p> <p>Courses include PPAS 3136 3.00, PPAS 3190, HRM 2600 3.00 as well as for Law, Justice and Public Policy stream students PPAS 2200 3.00.</p>
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c. Consistency of proposal with the general objectives of the unit, Faculty and University Academic Plans and with the standards, educational goals and expected learning outcomes of the degree

The proposed program was developed in accordance with the School’s mission statement, which is summarized in the motto “Education for Good Government,” and states:

Integrating extensive educational and research resources we prepare current and future policy makers, policy analysts, managers and other professionals in the public, private and para-public sectors for effective, efficient and accountable democratic governance in a complex and multicultural world.

The mission statement demonstrates the School’s emphasis on public administration which is better reflected by the proposed BPA.

The curriculum is intended to give students a solid understanding of and exposure to all elements of the policy cycle which is a common tool for those teaching public policy and public administration. This is the notion of a process that starts with political demands from society that are translated via politics into state decisions which are then converted into actions. Said actions have consequences which in turn create feedback that generates new demands (Howlett and Ramesh 2003). In keeping with the SPPA mission statement, all students in the BPA Specialized

Honours degree, BPA Honours Degree, 90-credit BPA and those who take the Minor as part of a Bachelor's degree with a different major will receive an education that exposes them to what happens throughout the policy cycle and the opportunity to study specific policy areas of interest to themselves. In so doing, students will be provided with the opportunity to achieve the requisite level of competency identified within the expected learning outcomes of the degree.

The program complements the objectives of the Faculty of LA&PS by offering both an interdisciplinary and balanced education with the goal of affording students the necessary analytic skills and breadth of education to be effective in both public and private organizations.

In accordance with the priorities of the University Academic Plan, enhancing quality is a key feature of the proposed program. The change from the current degree structure to the new proposed one will positively impact the quality of instruction and student experience. Further, in keeping with the University's commitment to interdisciplinarity, the program requirements have been carefully designed in such a way that draws from a variety of LA&PS programs including Administrative Studies, Economics and Political Science.

d. Admission Requirements

In addition to the general admission requirements for all programs at York University, students are required to have one 4U math course. Language requirements will be the same as for the existing programs. Students transferring into the program must have a minimum grade point average of 5.0 for the 90-credit Bachelor, Specialized Honours and Honours degree programs. Students entering the Honours Minor program must have a minimum grade point average of 5.0 in their home program at York.

i. Appropriateness of the admission requirements (achievement and preparation for the expected learning outcomes)

A 4U math course will provide the necessary foundational knowledge for success in a number of courses in the BPA program including statistics, administrative studies and economics.

Consultation

i. Similar programs elsewhere at York

SPPA currently offers a Master of Public Policy, Administration and Law (MPPAL), graduate diplomas in Democratic Administration and Justice System Administration, a Certificate in Public Sector Management and three undergraduate Bachelor of Arts in Public Policy and Administration, Public Administration and Justice Studies and Public Policy and Management. The current proposal recommends the replacement of the three undergraduate degree programs with the Bachelor of Public Administration.

Glendon's School of Public Affairs offers the Bilingual Certificate in Public Administration and Policy. Schulich offers the Master of Public Administration. As well, courses relevant to Public Administration are taught in different programs such as political science, sociology, economics and administrative studies.

ii. Nature and Extent of Consultation

Consultation was carried out with the following units/faculties (See Appendix C):

- School of Administrative Studies
- Economics
- School of Social Sciences (now succeeded by the Department of Equity Studies)
- Law and Society Program
- Political Science
- Schulich School of Business
- Glendon's School of Public Affairs Bilingual Certificate in Public Administration and Policy

Following responses from the Law and Society Program, Political Science and Economics, several changes were made to the proposal to address the concerns raised. The title of one of the streams was changed to Law, Justice and Public Policy and the proposal edited to emphasize the public policy and public administration relevance of the degree in order to better distinguish it from Law and Society. Changes to courses were clarified for Political Science and the decision was made not to change the second year methods course to a 3.0 credit structure from its present 6.0 credits in order to continue to be able to crosslist it with PPAS/POLS 3300. Economics expressed the hope that the new structure will allow for the inclusion of more economics courses beyond the 1000 level. The proposed program does give students more free choice and it is the expectation that students will use their electives to take 3000-level economics courses. However, proponents recognize that this will need to be monitored to determine to what extent students are choosing economics courses as electives.

The proposal was also broadly circulated to Faculties across the University for information and to obtain permission to list the respective Faculty as an option for BPA students interested in pursuing a minor as well as their agreement to give students in their programs the option to do a minor in public administration. These include:

- Faculty of Arts (now succeeded by LA&PS)
- Faculty of Environmental Studies
- Faculty of Fine Arts
- Faculty of Health
- Faculty of Science and Engineering

There has been broad support for the program across the university.

f. Need and Demand

i. A brief description of the general need and demand for the initiative

This program is designed for students who are interested in pursuing careers in the public sector, in non-profit organizations and in those areas of the private sector that frequently interface with the public sector. It will also be attractive to students seeking to pursue further education in either graduate school or post-graduate professional programs such as law.

A central goal of the program is to educate current and future policy makers, policy analysts, program managers and other professionals in the public sector. It should also be of interest to

those already engaged in careers within the legal and justice systems who are seeking to deepen their understanding of the impact that their work has on the wider processes of government, public administration and policy development. It will also appeal to those who are looking to improve their capabilities as public sector managers.

There is presently a pressing and dire shortage of younger recruits for the public services at all levels of government within Canada - federal, provincial and municipal. Canada's most senior public servant, Clerk of the Privy Council Kevin Lynch, describes the present era as "the third major renewal period in its modern era" -- a period no more important than that at the end of World War II (2008). There is a similar need for recruits knowledgeable about public policy and administration in firms dealing with the public sector.

Enrolments have grown rapidly and continue to increase each term. Increasingly this is through first year recruitment rather than transfers from other programs. The enrolments for Fall 2008 were: Public Policy and Administration – 84 students, Public Policy & Management – 604 students, Public Administration & Justice Studies – 103 students. It is expected that the new BPA will also garner substantial interest.

ii. Five Year enrolment projection

Bachelor of Public Administration - 5 year projections

Heads (Major 1)	Year 1	Year 2	Year 3	Year 4	Total
2010-2011	50	38	8	5	100
2011-2012	90	76	29	9	204
2012-2013	101	109	58	18	287
2013-2014	105	129	88	30	352
2014-2015	106	139	112	44	402

The above projections assume:

1. Fall intake (Nov 1st new registrants):

	<i>10/11</i>	<i>11/12 forward</i>
New Year 1 (101+105)	50	75
New Upper Year **	50	50
Total *	100	125

* assumes no admission switch from BAS

** assumes that 75% (38) of this upper year intake will be in year 2; 15% (8) in year 3 and 10% (5) in year 4

2. Flow through ratios:

Still in year 1	0.295
to year 2	0.435
to year 3	0.481
to year 4	0.333

Please note: the above flow through ratios are based on LA&PS (AK+AS combined experience) flow through ratios from Nov 2007 to Nov 2008

In accordance with the grandparenting guidelines, the School will continue to support students currently enrolled in the existing degree programs. The projected BPA enrolments do not include these students. It should also be noted that the above projections are conservative estimates and do not take into account the potential demand for the Minor. Given these additional considerations, it is expected that course enrolments will remain on par with existing ones.

iii. Preparation for Graduate School

The proposed program will provide an excellent foundation for students interested in pursuing graduate education. Graduate programs of interest could include Public Policy and Administration, Political Science, Law, Business Administration or Administrative Studies. It is expected that the BPA program will produce graduates that are in high demand at institutions across the nation, particularly those that offer Public Policy and/ or Administration Master degree programs (Queen's University, Wilfrid Laurier University, University of Windsor, York University).

iv. Similar programs offered in the Ontario university system

While numerous Ontario universities offer streams within majors, certificates or minors in Public Administration, very few offer a similar Bachelor program. Most other public administration programs are centred on either political science or business, whereas the York degree is truly interdisciplinary and integrates both. Four comparable programs in Public Administration can be identified.

The *Bachelor of Public Affairs and Policy Management, Carleton University* offers seven areas of specialization of which one, Public Policy and Administration, is similar to the BPA. Like the BPA, the degree is structured around a core curriculum. Students choose their specialization by the end of their first year. Those who select the Public Policy and Administration stream take courses in public administration, economics, business and statistics.

Guelph University offers a *Bachelor of Commerce in Public Management*, geared toward students who are interested in politics, law and business. The core business curriculum is augmented by courses emphasizing business-government relations and public policy and administration.

The *Bachelor of Business Administration, Specialist Management Program, (Public Management Stream)* offered through the *University of Toronto, Scarborough*, like the Guelph degree, is situated within a Business context and draws additional courses from the field of Public Management. This program is most akin to the BPA Specialized Honours Public Policy and Management stream.

The *Bachelor of Arts, Honours Political Science (Administrative Studies)* at the *University of Waterloo*, while positioned within a political science program, combines a nearly equal number of courses in Political Science and Administrative Studies. As a result of the

additional course requirements in public administration, this degree is more demanding than Waterloo's regular Honours Political Science.

II. PROGRAM REQUIREMENTS

The program is being brought forward as a 120-credit Specialized Honours, 120-credit Honours with major/minor option, Honours Minor and 90-credit Bachelor. The degree requirements are as follows;

- BPA Specialized Honours: 72 credits in the major
- BPA Honours: 60 credits in the major
- Honours Minor: 36 credits in the major
- BPA 90-credit degree: 48 credits in the major

Graduation requirements are: a minimum overall cumulative GPA of 5.0 with a major GPA of 5.5 for the Honours and Specialized Honours, a minimum overall cumulative GPA of 5.0 with a major GPA of 5.0 for the 90-credit and a minimum GPA of 5.0 for the Honours Minor. The BPA is being designed as a professional baccalaureate degree. Similar to the BAS and the BHRM, the proponents believe for students to be successful in the profession they will require the knowledge and skills that a minimum GPA of 5.0 (90-credit) and 5.5 (Honours) denotes. This graduation requirement is also on par with the Bachelor of Public Affairs and Policy Management offered by Carleton University (5.0) and Bachelor of Arts, Honours Political Science (Administrative Studies) Waterloo University (overall GPA equivalent to a 4.0 and a major GPA equivalent to 7.0).

To be eligible to graduate with a minor in public administration designation on their transcript and diploma, students must have achieved a minimum cumulative GPA of 5.0 in the courses constituting the minor in public administration. Students will be responsible for tracking their progress and GPA in the minor for which an on-line calculator will be provided. The Academic Advisor for SPPA will send an email at the end of each session to students reminding them to calculate their GPA to ensure that they are meeting the requirement of a minimum cumulative GPA of 5.0 in the minor in order to graduate with the minor in public administration designation.

a. Courses currently offered, with frequency of offering

AP/PPAS-POLS 2200	3.00	Communities & Public Law	Each semester
AP/POLS-PPAS 2300	6.00	Introduction to Empirical Theory	Each year
AP/PPAS 2420	3.00	Community Policing	2 semesters /yr
AP/GL/POLS-AP/PPAS 3135	3.00	Public Law I	Each year
AP/GL/POLS-AP/PPAS 3136	3.00	Public Law II	Each year
AP/PPAS-POLS 3190	6.00	Public Administration	Each year
AP/PPAS-POLS 3300/SOCI 3030	6.00	Statistics for Social Science	Each year
AP/ADMS-PPAS 3524	3.00	Public Sector Budget Process	2 semesters /yr
AP/PPAS 4070	6.00	Sociology of the Law	Each year
AP/PPAS 4200	6.00	Advanced Public Policy Analysis	Each year
AP/PPAS 4350	6.00	Compar. Theories Policy Analysis	Each year
AP/PPAS-POLS 4130	6.00	Politics, Law & the Courts	Each year

In many cases, multiple sections are held in a given semester or year.

b. New courses

The following new courses have been developed to support this program:

AP/PPAS 2110	6.00	Canadian Government
AP/PPAS 3138	3.00	Federalism and Public Policy
AP/PPAS 4310	3.00	Program Evaluation
AP/PPAS 4320	3.00	Advanced Program Evaluation (Elective)

These four new courses will be accommodated through existing resources and proper rotation of electives.

c. Courses mounted by other units:

AP/ADMS 1000	3.00	Introduction to Administrative Studies
AP/ADMS 1500	3.00	Analysis and Use of Financial Information
AP/ADMS 2400	3.00	Introduction to Organizational Behaviour
AP/ADMS 2500	3.00	Introduction to Financial Accounting
AP/ADMS 3353	3.00	Project Management
AP/ECON 1000	3.00	Introduction to Microeconomics
AP/ECON 1010	3.00	Introduction to Macroeconomics
AP/HRM/ADMS 2600	3.00	Human Resources Management
AP/SOCI/HREQ 3810	6.00	Sociology of Crime and Social Regulation

d. Appropriateness of the program’s structure and curriculum for its learning objectives

The proposed program is structured around a common core curriculum (Table 2). This core requires students to explore and critically examine the issues and difficulty of providing governance to a society as pluralistic and diverse as Canada and the consequences for social justice that may result from failure to take account of these issues.

Table 2: The Core Curriculum:

AP/ADMS 1000	3.00	Introduction to Administrative Studies
AP/ADMS 1500	3.00	Analysis and Use of Financial Information or AP/ADMS 2500 3.00 Intro to Financial Accounting <i>(Students recommended to take 2500)</i>
AP/PPAS 2110	6.00	Canadian Government
AP/POLS-PPAS 2300	6.00	Introduction to Empirical Theory
AP/POLS-PPAS 3136	3.00	Public Law II
AP/PPAS 3138	3.00	Federalism & Public Policy or AP/PPAS-AP/GL/POLS 3135 3.00 Public Law I
AP/PPAS-POLS 3190	6.00	Public Administration
AP/PPAS-POLS 3300-SOCI 3030	6.00	Statistics for Social Sciences

The core curriculum contains two new courses:

- AP/PPAS 2110 6.00 Canadian Government
- AP/PPAS 3138 3.00 Federalism and Public Policy

The new course, PPAS 2110 Canadian Government, will provide a more focused institutional perspective on Canadian government and relate this to the study of public policy as this more clearly suits the needs of SPPA students. The creation of a new course, PPAS 3138 3.00 Federalism and Public Policy, is also proposed. Federalism is one of the three key institutional elements of the Canadian state along with the Charter of Rights and Freedoms and Parliamentary Sovereignty. It is also a central element in the development of most public policy in modern Canada. However, not a single course in federalism is currently offered in the Faculty. The closest approximations are GL/AP/POLS-PPAS 3135 Public Law I (which provides a constitutional law look at the division of powers) and AP/POLS 3195 (previously AK/POLS 3140) 3.00 Multilevel Governance. Federalism is only one element in POLS 3195, the key focus being the operation of policy across levels of government. All students will be given the option of either taking the new Federalism class or Public Law I. As noted previously, new courses will be accommodated through existing SPPA resources.

In the core curriculum two different accounting courses are specified ADMS 1500 3.00 (Analysis and the Use of Financial Information) and ADMS 2500 3.00 (Introduction to Financial Accounting). The two are course credit exclusions. It is recommended that students take ADMS 2500 3.00. Although ADMS 1500 3.00 provides an adequate preparation in accounting for those who wish to practice public administration, ADMS 2500 3.00 opens the opportunity for students to take a wider array of elective courses within the ADMS rubric.

The Bachelor of Public Administration 90-credit Degree:

The 90-credit BPA provides students with a basic introduction to the field of public administration. In addition to the core curriculum, students in the BPA will also take AP/HRM-ADMS 2600 Human Resources Management and AP/PPAS-ADMS 3524 Public Sector Budget Process These two additional ADMS courses (2600 3.00 and 3524 3.00) were selected as they round out the core curriculum by providing BPA students with an introduction to two important management areas of personnel and preparing budgetary documents.

The Bachelor of Public Administration Honours Degree

The BPA Honours Degree provides the basic grounding in the aspects of the policy cycle, the analytical, research and communications skills associated with a social sciences education and public management knowledge, but leaves students with enough free credits to select a policy area for in-depth study. Presently, a number of research and teaching “clusters” are coming together within the School. These groups of faculty members with shared interests in given areas are developing new courses so as to provide students with opportunities to engage in in-depth study. Examples of these research clusters include Immigration and Refugee Studies and Public Law.

The existing programs do not offer an Honours degree option so students have not been able to pursue minors in other areas. The BPA Honours degree will allow students to combine their studies with policy interests in other areas such as Health or Environmental Studies. The combination of a basic grounding in how public policy is made and administered alongside of specialist education in a specific policy area is expected to make the graduates from this program

even more attractive to employers as well as to provide an excellent preparation for graduate studies that will further develop the student's expertise in their policy area of interest.

The addition of fifteen 3000 or 4000-level credits in PPAS beyond the requirements for the 90-credit BPA allows students the opportunity to obtain a more developed knowledge and critical understanding of the key concepts, methodologies, current advances, theoretical approaches and assumptions in a field of public policy and administration of interest to themselves. Students will learn: to analyze and evaluate evidence, to conduct research, to think more critically about what they read, hear and experience, to more fully use theory to analyze, explain and predict, to communicate more effectively, and to expand their decision-making capabilities.

The Bachelor of Public Administration Specialized Honours Degree (with three streams)

Beyond the general outcomes and objectives of the core curriculum, students in each of the three streams of the Specialized Honours degree will pursue studies with a particular focus. The objectives of the current programs are better reflected in the proposed streams. A comparison of the existing programs and the corresponding streams are outlined in Appendix A.

Policy Analysis stream: provides a deeper understanding of what goes on in the first portion of the policy cycle as societal demands are translated via politics into state decisions. The emphasis is on studying how policies are made and chosen through the process of public policy analysis and evaluation research on prior public policies. Students in this stream will take additional courses with a focus on politics and public policy within the PPAS rubric or the other social sciences. While tying any undergraduate degree to specific careers is probably somewhat inappropriate the students graduating from this program can be said to be well prepared to embark on careers which involve the development, analysis and influence of public policy. Cohn (2007) describes those engaged in such careers whether they work in the public sector, quasi-public sector, not-for-profit groups, lobbying organizations, think-tanks or private businesses that either deal with government or provide consulting services to it as "policy advisors."

As well as careers in the public sector, graduates from this program are expected to have success in gaining admission to graduate studies and law school.

Management stream: provides students with the opportunity to develop a deeper understanding of what goes on in the second portion of the policy cycle as state decisions are translated into actions. The emphasis is on studying how public management is carried out on a day-to-day basis and the challenges faced in areas such as human resources or financial management. Students in this stream will take additional courses within the ADMS rubric. It is anticipated that many students in this stream will select a package of elective courses that also serve as initial preparation for a professional designation in areas such as Accounting or Human Resources Management. It must be noted that while the Specialized Honours degree stream proposed here has an affinity with the existing Specialized Honours Degree in Public Policy and Management, that degree itself is relatively new and has no documented track record as to where alumni go post-graduation. However, those graduating from the PPM stream ought to be attractive candidates for careers in the public sector that involve the direct management of program delivery and line personnel, as well as in central agencies that supervise financial management and human resources management. It is also expected that they will be attractive job candidates for businesses that must deal with the public sector as a client or customer. Speaking to Dalhousie University, Kevin Lynch (2006) Clerk of the Privy Council of Canada, observed that two of the great challenges facing the public sector as it seeks to renew its aging workforce is the

Canadian public's demand for greater accountability and efficiency in the way public services are managed and delivered as well as improved and innovative human resource programs so as to make the public sector more competitive in recruiting the best candidates. These are both areas where graduates of this stream ought to excel.

Law, Justice and Public Policy stream: looks at the legal system as a specific area of public policy and how institutions and rules of this area such as:

- The Charter of Rights and Freedoms,
- The federal division of powers,
- Judicial interpretations

The rules of behaviour expected of various individuals and organizations defined under common law and various statutes as well as the criminal law, impact all other areas of public policy and serve to advantage some and disadvantage others.

Students in this stream will take additional courses that give them exposure to politics and policy making relevant to the legal system, the impact of the institutions of the legal system (such as the police and the courts) on the wider practice of public administration as well as the role that the actors who staff these institutions play as public policy actors. It is predicted, that students graduating from this stream will be well positioned to undertake graduate studies or professional studies leading to degrees such as the LLB or to enter Police College. They will also be well positioned to undertake jobs in the public and quasi-public sector that require an appreciation of the way in which the justice system influences organizational behaviour (such as serving on the staff of administrative tribunals, or in positions such as access to information and privacy officers, and human resources managers, where a heightened appreciation of the rights guaranteed by the Charter of Rights and Freedoms or human rights codes are a pre-requisite). This degree should also be of interest to those already engaged in careers within the legal and justice systems.

The courses that each of the three streams add to the core curriculum serve to realize their distinctive aims and the enhanced learning expectations that separate the Specialized Honours from the Honours in terms of allowing students the opportunity to obtain a more developed knowledge and critical understanding of the key concepts, methodologies current advances, theoretical approaches and assumptions in the aspect of the policy cycle of interest to themselves. These streams also allow the opportunity for students to obtain a more developed ability to analyze and evaluate evidence and conduct research, generally think more critically about what they read, hear and experience, more fully use theory to analyze, explain and predict, communicate more effectively and expand their decision-making capabilities.

Minor in Public Administration

The Minor degree program may be completed concurrently with an undergraduate degree program at York but not as a direct-entry, standalone program. It is intended for students who might wish to gain an understanding of the policy cycle and public administration theory and management skills, as a companion to their disciplinary interests. This will improve their attractiveness to public sector employers.

The Minor is achieved by taking 30 credits in the core curriculum plus six additional credits at the 4000 level in PPAS.

e. Appropriateness of the mode of delivery to meet the program’s learning objectives

A range of formats are used in delivering the program including traditional lecture-based courses and seminars. A number of service courses to the BPA are also offered online (ADMS 1000, ADMS 2400, ADMS 2500, HRM 2600, ECON 1000 and ECON 1010).

f. Appropriateness of methods used to evaluate students’ progress

Students’ progress will be evaluated through a variety of methods including examinations, assignments, presentations and case studies.

III. CALENDAR COPY

BPA Specialized Honours: 120 Credits

Note: In addition to completing the core requirements, students must specialize in one of three streams. Students must declare a stream by the completion of 60 credits. Students are required to have completed a 4U math course or equivalent prior to entry to the program. Students transferring into the program must have a minimum grade point average of 5.0. The requirements appear below.

Residency: A minimum of 30 course credits and at least ½ (50%) of the course credits required in each undergraduate degree program major/minor must be taken at York University.

Minimum cumulative grade point average: Students must successfully complete the required 120 credits with a minimum overall cumulative grade point average of 5.0 and a major grade point average of 5.5.

General education requirements: 24 credits of General Education chosen from Humanities, Modes of Reasoning, Natural Science and Social Science, including a minimum of six credits in each of Humanities, Natural Science and Social Science.

Major: 72 credits including:

(i) Public Administration Core: 36 credits including:

AP/ADMS 1000	3.00	Introduction to Administrative Studies
AP/ADMS 1500	3.00	Analysis and Use of Financial Information or AP/ADMS 2500 Introduction to Financial Accounting 3.00
AP/PPAS 2110	6.00	Canadian Government
AP/PPAS 2300	6.00	Introduction to Empirical Theory (cross listed as AP/POLS 2300 6.00)
AP/PPAS 3136	3.00	Public Law II (cross listed as AP/GL/POLS 3136 3.00)
AP/PPAS 3138	3.00	Federalism & Public Policy or AP/PPAS 3135 Public Law I 3.00 (cross listed as AP/GL/POLS 3135 3.00)
AP/PPAS 3190	6.00	Public Administration (cross listed as AP/POLS 3190 6.00)

AP/PPAS 3300 6.00 Statistics for Social Sciences (cross listed as AP/POLS 3300 and SOCI 3030 6.00)

Note: Students are encouraged to take AP/ADMS 2500 3.00 instead of AP/ADMS 1500. Students may not retain credit for both AP/ADMS 1500 and AP/ADMS 2500 because they are course credit exclusions.

(ii) 6 additional credits as follows:

AP/ECON 1000 3.00 Introduction to Microeconomics
AP/ECON 1010 3.00 Introduction to Macroeconomics

(iii) 30 credits in one of three streams:

At least 12 credits in the major must be at the 4000 level or above.

1. Law, Justice and Public Policy:

AP/PPAS 2200 3.00 Communities & Public Law (cross listed as AP/POLS 2200 3.00)
AP/PPAS 2420 3.00 Community Policing
AP/PPAS 4070 6.00 Sociology of the Law
AP/PPAS 4130 6.00 Politics, Law and the Courts (cross listed as AP/POLS 4130 6.00)
AP/SOCI 3810 6.00 Sociology of Crime and Social Regulation (cross listed as AP/HREQ 3810)

6 additional 3000 or 4000 -level credits in PPAS or POLS.

2. Management:

AP/ADMS 2400 3.00 Introduction to Organizational Behaviour
AP/HRM 2600 3.00 Human Resources Management (cross listed as AP/ADMS 2600 3.00)
AP/ADMS 3353 3.00 Project Management
AP/PPAS 3524 3.00 Public Sector Budget Process (cross listed as AP/ADMS 3524 3.00)
AP/PPAS 4200 6.00 Advanced Public Policy Analysis or AP/PPAS 4350 Comparative Theories of Policy Analysis 6.00
AP/PPAS 4310 3.00 Program Evaluation

9 additional 3000 or 4000-level credits in ADMS and/or HRM, three of which must be in HRM. 3 of these credits must be at the 4000 level.

3. Policy Analysis:

AP/HRM 2600 3.00 Human Resources Management (cross listed as AP/ADMS 2600 3.00)
AP/ PPAS 3524 3.00 Public Sector Budget Process (cross listed as AP/ADMS 3524 3.00)
AP/PPAS 4200 6.00 Advanced Public Policy Analysis or AP/PPAS 4350 Comparative Theories of Policy Analysis 6.00
AP/PPAS 4310 3.00 Program Evaluation

15 additional credits at the 3000 or 4000 level, 9 of which must be in PPAS and 6 of which can be in PPAS or POLS. 3 of these credits must be at the 4000 level.

Upper level requirement: At least 36 credits must be at the 3000 or 4000 level including at least 18 credits at the 4000 level.

Required credits outside the major: 18 credits

BPA Honours: 120 Credits

Note: Students are required to have completed a 4U math course or equivalent prior to entry to the program. Students transferring into the program must have a minimum grade point average of 5.0.

Residency: A minimum of 30 course credits and at least ½ (50%) of the course credits required in each undergraduate degree program major/minor must be taken at York University.

Minimum cumulative grade point average: Students must successfully complete the required 120 credits with a minimum overall cumulative grade point average of 5.0 and a major grade point average of 5.5.

General education requirements: 24 credits of General Education chosen from Humanities, Modes of Reasoning, Natural Science and Social Science, including a minimum of six credits in each of Humanities, Natural Science and Social Science.

Major: 60 credits including:

(i) Public Administration Core: 36 credits including:

AP/ADMS 1000	3.00	Introduction to Administrative Studies
AP/ADMS 1500	3.00	Analysis and Use of Financial Information or AP/ADMS 2500 Introduction to Financial Accounting 3.00
AP/PPAS 2110	6.00	Canadian Government
AP/PPAS 2300	6.00	Introduction to Empirical Theory (cross listed as AP/POLS 2300 6.00)
AP/PPAS 3136	3.00	Public Law II (cross listed as AP/GL/POLS 3136 3.00)
AP/PPAS 3138	3.00	Federalism & Public Policy or AP/PPAS 3135 Public Law I 3.00 (cross listed as AP/GL/POLS 3135 3.00)
AP/PPAS 3190	6.00	Public Administration (cross listed as AP/POLS 3190 6.00)
AP/PPAS 3300	6.00	Statistics for Social Sciences (cross listed as AP/POLS 3300 and SOCI 3030 6.00)

Note: Students are encouraged to take AP/ADMS 2500 3.00 instead of AP/ADMS 1500. Students may not retain credit for both AP/ADMS 1500 and AP/ADMS 2500 because they are course credit exclusions.

(ii) 9 additional credits as follows:

AP/PPAS 3524	3.00	Public Sector Budget Process (cross listed as AP/ADMS 3524 3.00)
AP/ECON 1000	3.00	Introduction to Microeconomics
AP/ECON 1010	3.00	Introduction to Macroeconomics

(iii) 15 additional credits in PPAS at the 3000 or 4000 level, at least 12 of which must be at the 4000 level.

At least 12 credits in the major must be at the 4000 level or above.

Upper level requirement: At least 36 credits must be at the 3000 or 4000 level including at least 18 credits at the 4000 level.

Required credits outside the major: 18 credits

BPA Honours Major/Minor

The BPA Honours program in Public Administration may be pursued jointly with any Honours Minor bachelor program within the Faculty of Liberal Arts and Professional Studies, Faculty of Environmental Studies (pending approval by FES Council), Faculty of Fine Arts, Faculty of Health, or Faculty of Science and Engineering (pending approval by FSE Council) that offers a major/minor option.

Students must complete 60 credits in the major in conformity with the requirements of the program major and at least 30 credits in the minor in conformity with the requirements of the program minor. At least 12 credits in the major must be at the 4000 level and at least six credits in the minor must be at the 4000 level.

Honours Minor: 36 credits

Note: Students are required to have completed a 4U math course or equivalent prior to entry to the program. Students entering the program must have a minimum grade point average of 5.0 in their home program at York.

The Minor in Public Administration may be pursued jointly with any Honours Major degree program offered by the Faculty of Liberal Arts and Professional Studies, Faculty of Environmental Studies (pending approval by FES Council), Faculty of Fine Arts, Faculty of Health or Faculty of Science and Engineering (pending approval by FSE Council) that offers a major/minor option.

Students must complete 36 credits in the Minor and at least six credits must be at the 4000 level.

(i) Public Administration Core: 30 credits including:

AP/ADMS 1000	3.00	Introduction to Administrative Studies
AP/ADMS 1500	3.00	Analysis and Use of Financial Information or AP/ADMS 2500 Introduction to Financial Accounting 3.00
AP/PPAS 2110	6.00	Canadian Government
AP/PPAS 2300	6.00	Introduction to Empirical Theory (cross listed as AP/POLS 2300 6.00)
AP/PPAS 3136	3.00	Public Law II (cross listed as AP/GL/POLS 3136 3.00)

AP/PPAS 3138	3.00	Federalism & Public Policy or AP/PPAS 3135 Public Law I 3.00 (cross listed as AP/GL/POLS 3135 3.00)
AP/PPAS 3190	6.00	Public Administration (cross listed as AP/POLS 3190 6.00)

Note: Students are encouraged to take AP/ADMS 2500 3.00 instead of AP/ADMS 1500. Students may not retain credit for both AP/ADMS 1500 and AP/ADMS 2500 because they are course credit exclusions.

(ii) 6 credits at the 4000 level in PPAS

To graduate with a minor in Public Administration, students must satisfy Honours degree and program requirements including a minimum 5.00 grade point average in the minor.

BPA: 90 Credits

Note: Students are required to have completed a 4U math course or equivalent prior to entry to the program. Students transferring into the program must have a minimum grade point average of 5.0.

Residency: A minimum of 30 course credits and at least ½ (50%) of the course credits required in each undergraduate degree program major/minor must be taken at York University.

Minimum cumulative grade point average: Students must successfully complete the required 90 credits with a minimum overall cumulative grade point average of 5.0 and a major grade point average of 5.0.

General education requirements: 24 credits of General Education chosen from Humanities, Modes of Reasoning, Natural Science and Social Science, including a minimum of six credits in each of Humanities, Natural Science and Social Science.

Major: 48 credits including:

(i) Public Administration Core: 36 credits including:

AP/ADMS 1000	3.00	Introduction to Administrative Studies
AP/ADMS 1500	3.00	Analysis and Use of Financial Information or AP/ADMS 2500 Introduction to Financial Accounting 3.00
AP/PPAS 2110	6.00	Canadian Government
AP/PPAS 2300	6.00	Introduction to Empirical Theory (cross listed as AP/POLS 2300 6.00)
AP/PPAS 3136	3.00	Public Law II (cross listed as AP/GL/POLS 3136 3.00)
AP/PPAS 3138	3.00	Federalism & Public Policy or AP/PPAS 3135 Public Law I 3.00 (cross listed as AP/GL/POLS 3135 3.00)
AP/PPAS 3190	6.00	Public Administration (cross listed as AP/POLS 3190 6.00)

AP/PPAS 3300 6.00 Statistics for Social Sciences (cross listed as AP/POLS 3300 and SOCI 3030 6.00)

Note: Students are encouraged to take AP/ADMS 2500 3.00 instead of AP/ADMS 1500. Students may not retain credit for both AP/ADMS 1500 and AP/ADMS 2500 because they are course credit exclusions.

(ii) 12 additional credits including:

AP/HRM 2600 3.00 Human Resources Management (cross listed as AP/ADMS 2600 3.00)

AP/PPAS 3524 3.00 Public Sector Budget Process (cross listed as AP/ADMS 3524 3.00)

AP/ECON 1000 3.00 Introduction to Microeconomics

AP/ECON 1010 3.00 Introduction to Macroeconomics

At least 12 credits in the major must be at the 3000 level or above.

Upper Level requirement: At least 18 credits at the 3000-level or 4000-level.

Required credits outside the major: 18 credits

Course Substitutes

Subject to course exclusions, program requirements/restrictions, and residence requirements, the following courses are acceptable substitutes for the purpose of meeting program requirements.

Program Course	Course Substitutes
AP/ECON 1000 3.00	GL/ECON 2500 3.00
AP/ECON 1010 3.00	GL/ECON 2510 3.00
AP/PPAS 2110 6.00	AP/POLS 2910 6.00
AP/PPAS 3190 6.00	AP/PPAS 3410 6.00

Program warning for BPA:

BPA students who have completed less than 90 credits, whose cumulative grade point average is below 5.00, will be placed on program warning and may continue in the 90 credit bachelor degree only providing they meet the program warning conditions outlined below.

Program warning conditions for BPA:

BPA students on program warning, within the next 24 credits taken, must raise the cumulative grade point average to at least 5.00. At no time may the cumulative grade point average fall below 2.50 upon completion of at least 24 York credits.

Upon completion of 90 credits, BPA students who do not have both the cumulative and major grade point averages of at least 5.00 will be ineligible to proceed in the program.

Note 1: Students who plan to graduate with the 90-credit bachelor BPA must meet both the cumulative and major grade point averages of at least 5.00 at the 90th credit.

Note 2: Students with both the cumulative and major grade point averages of at least 5.00 at 90 credits may elect to proceed with the Honour's degree. Graduation with the Honours BPA at the 120th credit requires the cumulative grade point average of at least 5.00 and the major grade point average of at least 5.50.

IV. HUMAN AND PHYSICAL RESOURCE REQUIREMENTS

a. Faculty Members:

i. List of faculty including appointment status, home unit, and areas of teaching and research interests.

Table 3: Faculty Members effective as of July 1, 2009 (based on current information)

Faculty Member	Appointment Status	Home Unit	Areas of Teaching & Research Interests
Nergis Canefe	Associate Professor	POLS	Citizenship, Human Rights, Nationalism, Canadian and Comparative Politics (Middle-East and Europe)
Daniel Cohn	Associate Professor	SPPA	Public Administration, Canadian and Comparative Politics and Policy-making, Health Care, Alternative Service Delivery and Public-private partnerships
Caroline Dufour	Assistant Professor	SPPA	Public Administration, Politics and Government, Policy
Lorne Foster	Assistant Professor	SPPA	Multiculturalism , Race and Racism, Political Economy, Youth
Soren Fredriksen	Assistant Professor	SPPA	Law , Science and Technology , Public Policy, Science Policy
Ian Greene	Professor	SPPA	Public Policy and Administration, Public Law and Ethics
Thaddeus Hwong	Assistant Professor	SPPA	Taxation, Public Finance, Social Policy
Alena Kimakova	Assistant Professor	SPPA	Political Economy, Economic Development, International Trade and Finance, Macroeconomics and Public Policy
Tom Klassen	Associate	POLS	Comparative labour market and

	Professor		income security policies
Joanne Magee	Associate Professor	SAS	Income Tax Law, Personal Financial Planning, Tax Policy
Ken Ogata	Assistant Professor	SAS	Consulting, Public Sector Finance
Saeed Rahnema	Professor	POLS	Middle East Politics and Economy, Public Management, Religious Fundamentalisms, Islamic Diasporas
James Simeon	Assistant Professor	SPPA	Regional refugee rights instruments, Asylum and refugee status determination systems, Immigration and refugee policy
Dagmar Soennecken	Assistant Professor	SPPA	Politics and Government, Policy, Law and Politics, Migration
Brenda Spotton Visano	Professor	SPPA	Economics, Financial and Monetary Systems, Economic Sociology, Monetary Policy
Marty Thomas	Associate Professor	SPPA	Health, Research Methods, Canadian and Comparative Politics and Public Policy
Paul Wayne	Assistant Professor	SAS	Accounting, Public Sector Finance

ii. New faculty requirements and gaps they would be expected to fill.

None required.

b. Administration: Need for a coordinator/chair, support staff, advisors, if any

Existing SPPA administrative staff are sufficient for the program.

c. Library holdings required

Library statements have been obtained for the new courses indicating that present holdings are sufficient to support each of the four new courses.

d. Academic computing required

It is not anticipated that this degree will create any demands for computing requirements beyond the norm.

e. Other special equipment required, if any

None.

f. Space requirements.

Normal lecture space is required.

**V. STATEMENT OF FUNDING AND RESOURCE AVAILABILITY
ATTACHMENTS**

The proposed program will be supported by existing SPPA faculty and administrative resources. New courses will be accommodated through the SPPA budget in conjunction with the course planning exercise.

a. Statement of support from the relevant Dean(s)/Principal, attesting to the adequacy of resources: space, computing, staff, faculty, etc.

Attached

b. Comment on resource implications from the Office of the Vice-President Academic.

Attached

c. Statement from the University Librarian confirming the adequacy of library holdings.

Attached

d. Statement from the University Registrar regarding the proposed implementation schedule.

Attached

e. Confirmations from "interested" programs that their comments have been solicited.

Attached

f. Estimate of demand for the program from the Office of Admissions.

Attached

References:

Cohn, D. (2007) "Academics and Public Policy: Informing Policy-Analysis and Policy-Making," in Laurent Dobuzinskis, Michael Howlett and David Laycock (eds.) *Policy Analysis in Canada: The State of the Art*, Toronto: University of Toronto Press.

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IPAC Toronto Region Group (2008) *Toronto Area Public Policy/Admin Schools Event – Thursday, February 5, 2009*. Toronto: IPAC Toronto Region Group.

Lynch, K. (2008) "Remarks by the Clerk of the Privy Council and Secretary to the Cabinet, Vancouver, British Columbia, 'The Public Service of Canada: Too Many Misconceptions.'" Accessed online at <http://www.pco.gc.ca/> on November 17, 2007

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OCAV (2007) *Guidelines for University Undergraduate Degree Level Expectations*. Toronto: OCAV. Accessed online on 19 November 2008 at: www.cou.on.ca/content/objects/Undergrad%20Degree%20Expectations%20FINALen1.pdf

Stefanick, L and B. Sarles (2008) *The State of Public Administration Programming in Canadian Universities: A Research Report Commissioned by the Canadian Association of Programs in Public Administration in association with the Canada School of Public Service*. Toronto: Canadian Association of Programs in Public Administration.

Appendix A:

Table 4.1 Comparison of Present BA Degree Programs and Proposed BPA

Public Policy Management 90-credit	Public Administration and Justice Studies 90-credit	Bachelor of Public Administration 90-credit
		AP/ECON 1000 3.00 Microeconomics
		AP/ECON 1010 3.00 Macroeconomics
AP/ADMS 1000 3.00 Intro to Admin Studies	AP/ADMS 1000 3.00 Intro to Administration Studies	AP/ADMS 1000 3.00 Intro to Admin Studies
AP/PPAS 2910 6.00 Canada in NA Context		
	AP/PPAS-POLS 2200 3.00 Communities & Pub Law	
	AP/PPAS 2420 3.00 Community Policing	
		AP/PPAS 2110 6.00 Canadian Government
		AP/PPAS-POLS 2300 6.00 Intro to Empirical Theory
AP/ADMS 1500 3.00 Analysis & Use of Financial Information OR AP/ADMS 2500 3.00 Financial Acct (recommend take 2500)	AP/ADMS 1500 3.00 Analysis & Use of Financial Information	AP/ADMS 1500 3.00 Analysis & Use of Financial Information OR AP/ADMS 2500 3.00 Financial Acct (recommend take 2500)
AP/ADMS 2400 3.00 Organizational Behaviour	AP/ADMS 2400 3.00 Organizational Behaviour	
AP/HRM-ADMS 2600 3.00 Human Resources Mgt	AP/HRM-ADMS 2600 3.00 Human Resources Mgt	AP/HRM-ADMS 2600 3.00 Human Resources Mgt
	AP/HRM 3410 3.00 Training and Development	
AP/ADMS 3353 3.00 Project Management		
AP/HRM-ADMS 3440 3.00 Leadership and Management	AP/HRM-ADMS 3440 3.00 Leadership and Management	
AP/ADMS-PPAS 3524 3.00 Public Sector Budget Process		AP/ADMS-PPAS 3524 3.00 Public Sector Budget Process
AP/PPAS-POLS 3190 6.00 Public Administration	AP/PPAS-POLS 3190 6.00 Public Administration	AP/PPAS-POLS 3190 6.00 Public Administration
AP/GL/POLS 3135-AP/PPAS 3135 3.00 Public Law I		
	AP/POLS 3195-AP/PPAS-HREQ 3140 3.00 Multilevel Governance	
		AP/PPAS 3138 3.00 Federalism & Public Policy or AP/GL/POLS 3135-AP/PPAS 3135 3.00 Public Law I
AP/GL/POLS-AP/PPAS 3136 3.00 Public Law II	AP/GL/POLS-AP/PPAS 3136 3.00 Public Law II	AP/GL/POLS-AP/PPAS 3136 3.00 Public Law II
		AP/POLS-PPAS 3300-AP/SOCI 3030 6.00 Statistics for Social Sciences
AP/HREQ-PPAS 3761//AP/POLS 3170 or AP/HREQ-PPAS 3762 3.00// AP/POLS 3171 Welfare State Policy I or II	AP/SOCI-HREQ 3810 6.00	
	AP/HREQ 3890 6.00 Social Justice Studies	
	Six Credits from: AP/HUMA 3537	

	3.00//AP/CDNS-REI 3839 3.00; AP/HUMA-CDNS-REI 3660 3.00; AP/HIST 3581 6.00; HH/HLST 4130 3.00 AP/HUMA 3480 6.00; P/HUMA-REI 3482 6.00; AP/HREQ-POLS 3125 6.00; AP/REI 3580 6.00;AP/SOCI-REI 3680 6.00; AP/SOCI-HREQ 3850 6.00; AP/REI 3370 6.00//AP/GL WMST 3801 6.00; AP/GL WMST 3536.300	
24 General Education Credits	24 General Education Credits	24 General Education Credits

Table 4.2 Comparison of the BA in Public Policy & Administration Specialized Honours and Bachelor of Public Administration Specialized Honours (Policy Analysis Stream)

Public Policy & Administration B.A Spec. Hons	BPA Spec. Hons (Policy Analysis Stream)
AP/ECON 1000 3.00 Microeconomics	AP/ECON 1000 3.00 Microeconomics
AP/ECON 1010 3.00 Macroeconomics	AP/ECON 1010 3.00 Macroeconomics
AP/POLS-PPAS 1000 6.00	
	AP/ADMS 1000 3.00 Intro to Admin Studies
AP/POLS-PPAS 2910 6.00 Canada in a North American Context	
	AP/PPAS 2110 6.00 Canadian Government
AP/POLS-PPAS 2300 6.00 Intro to Empirical Theory	AP/POLS-PPAS 2300 6.00 Intro to Empirical Theory
AP-POLS-PPAS 2900 6.00 Perspectives on Politics	
	AP/HRM-ADMS 2600 3.00 Human Resources Mgt
	AP/ADMS 1500 3.00 Analysis & Use of Financial Information OR AP/ADMS 2500 3.00 Financial Acct (recommend take 2500)
	AP/PPAS3-AP/ADMS 3524 3.00 Public Sector Budget Process
AP/GL/POLS 3135-AP/PPAS 3135 3.00 Public Law I	
	AP/PPAS 3138 3.00 Federalism & Public Policy or AP/GL/POLS 3135-AP/PPAS 3135 3.00 Public Law I
AP/GL/POLS-AP/PPAS 3136 3.00 Public Law II	AP/GL/POLS-AP/PPAS 3136 3.00 Public Law II
	AP/PPAS-POLS 3190 6.00 Public Administration
AP/POLS-PPAS 3300-AP/SOCI 3030 6.00 Statistics for Social Sciences	AP/POLS-PPAS 3300-AP/SOCI 3030 6.00 Statistics for Social Sciences
	AP/PPAS 4200 6.00 Advanced Public Policy Analysis or AP/PPAS 4350 Comparative Theories of Policy Analysis 6.00
AP/PPAS-POLS-GL/POLS 4300 6.00 Public Policy Research	
	AP/PPAS 4310 3.00 Program Evaluation
6 credits in economics above the 1000 level or AP/PPAS-POLS 4115 6.00 State Finance	
6 credits chosen from AP/PPAS-POLS 3190 6.00 or AP/SOCI 3490 6.00	
6 Additional 4000 credits in PPAS or POLS	
	15 additional credits at the 3000 or 4000 level, 9 of which must be in PPAS or POLS. 3 of these credits must be at the 4000 level.
24 General Education Credits	24 General Education Credits

Table 4.3 Comparison of the BA in Public Policy & Management (PPM) Specialized Honours and the Bachelor of Public Administration Specialized Honours (Management Stream)

PPM Specialized Hons B.A.	BPA Specialized Honours (Management Stream)
	AP/ECON 1000 3.00 Microeconomics
	AP/ECON 1010 3.00 Macroeconomics
AP/ADMS 1000 3.0 Intro to Admin Studies	ADMS 1000 3.00 Intro to Admin Studies
AP/ADMS 1010 3.0 Business in the Canadian Context	
	AP/ADMS 1500 3.00 Analysis & Use of Financial Information OR AP/ADMS 2500 3.00 Financial Acct (recommend take 2500)
AP/ADMS 2200 3.0 Introductory Marketing	
AP/ADMS 2400 3.0 Organizational Behaviour	AP/ADMS 2400 3.00 Intro to Organizational Behaviour
AP/HRM-ADMS 2600 3.0 Human Resources	AP/HRM-ADMS 2600 3.00 Human Resources Mgt
AP/ADMS 3353 3.0 Project Management	AP/ADMS 3353 3.00 Project Management
AP/HRM-ADMS 3440 3.0 Leadership and Management	
AP/ADMS-PPAS 3524 3.0 Public Sector Budget Process	AP/ADMS-PPAS 3524 3.00 Public Sector Budget Process
	AP/POLS-PPAS 2300 6.00 Intro to Empirical Theory
	AP/PPAS 2110 6.00 Canadian Government
AP-POLS-PPAS 2910 6.0 Canada in a North American Context	
	AP/PPAS 3138 3.00 Federalism & Public Policy or AP/GL/POLS 3135-AP/PPAS 3135 3.00 Public Law I
AP/GL/POLS 3135-AP/PPAS 3135 3.00 Public Law I	
AP/GL/POLS-AP/PPAS 3136 3.00 Public Law II	AP/GL/POLS-AP/PPAS 3136 3.00 Public Law II
AP/PPAS-POLS 3190 6.00 Public Administration	AP/PPAS-POLS 3190 6.00 Public Administration
	AP/POLS-PPAS 3300-AP/SOCI 3030 6.00 Statistics for Social Sciences
AP/PPAS 4200 6.00 Advanced Public Policy Analysis	
	AP/PPAS 4200 6.00 Advanced Public Policy Analysis or AP/PPAS 4350 Comparative Theories of Policy Analysis 6.00
	AP/PPAS-4310 3.00 Program Evaluation
i) 6 credits in public policy and its context: AP/POLS 3195-AP/PPAS-HREQ 3140 3.00; AP/SOCI-REI 3624 6.00; AP/POLS-HREQ 3125 6.00; AP/POLS 3270 3.00; AP/POLS 3275 3.00; AP/POLS 3415//AP/REI 3745 6.00; AP/HREQ-PPAS 3761 3.00//AP/POLS 3170 3.00; AP/HREQ-PPAS 3762 3.00//AP/POLS 3171 3.00	
ii) 6 credits of PPAS or POLS at the 4000 level.	
iii) 6 credits chosen from: AP/HIST 3581 6.00; HH/HLST 4130 3.00; AP/SOCI-REI 3624 6.00; AP/SOCI-REI 3680 6.00; AP/POLS 3450 3.00; AP/POLS 3455 3.00; AP/REI 3580 6.00; AP/SOCI-REI 3680 6.00; AP/SOCI 3850 6.00; AP/REI 3370 6.00//AP/GL WMST 3801 6.00; AP/REI 2050 6.00; AP/GL/WMST 3536 3.00	
9 additional credits from GROUP A or B	
Group A (for students focusing on Financial Management): AP/ADMS 2500 3.00; AP/ADMS 2510 3.00; AP/ ADMS 3530 3.00; or AP/ADMS 4515 3.00	
Group B (for students focusing on Human Resource	

Management): AP/ADMS 1500 3.00 or AP/ADMS 2500 3.00 and six further credits from: AP/HRM-ADMS 3400 3.00 /HH/HLST 3240 3.00; AP/HRM-ADMS 3410 3.00; AP/HRM-ADMS 3420 3.00; AP/HRM-ADMS 3422 3.00; AP/HRM-ADMS 3430 3.00; AP/HRM-ADMS 3450 3.00; AP/HRM-ADMS 3470 3.00; AP/HRM-ADMS 3490 3.00	
	9 Additional 3000 or 4000-level credits in ADMS and/or HRM, 3 of which must be in HRM
24 Gen Ed. Credits	24 Gen Ed. Credits

Table 4.4 Comparison of the BA in Public Administration and Justice Studies Specialized Honours and the Proposed Bachelor of Public Administration Specialized Honours (Law, Justice & Public Policy Stream)

PAJS B.A. Sp. Hons	BPA Sp. Hons (Law, Justice & Public Policy Stream)
	AP/ECON 1000 3.00 Microeconomics
	AP/ECON 1010 3.00 Macroeconomics
AP/ADMS 1000 3.0 Intro to Admin Studies	AP/ADMS 1000 3.00 Intro to Admin Studies
AP/ADMS 1500 3.0 Analysis & Use of Financial Information	
	AP/ADMS 1500 3.00 Analysis & Use of Financial Information OR AP/ADMS 2500 3.00 Financial Acct (recommend take 2500)
AP/ADMS 2400 3.0 Organizational Behaviour	
AP/HRM-ADMS 2600 3.0 Human Resources	
AP/HRM-ADMS 3410 3.0 Training & Development	
AP/HRM-ADMS 3440 3.0 Leadership and Management	
AP/ADMS 3900 3.0 The Practice of General Management	
AP/HRM-ADMS 4440 3.0 Issues of Human Resource Mgt	
	AP/PPAS 2110 6.00 Canadian Government
AP/PPAS-POLS 2200 3.0 Communities & Public Law	AP/PPAS-POLS 2200 3.00 Communities & Public Law
	AP/PPAS/POLS 2300 6.00 Intro to Empirical Theory
AP/PPAS 2420 3.0 Community Policing	AP/PPAS 2420 3.00 Community Policing
	AP/PPAS 3138 3.00 Federalism & Public Policy or AP/GL/POLS 3135-AP/PPAS 3135 3.00 Public Law I
AP/GL/POLS-AP/PPAS 3136 3.00 Public Law II	AP/GL/POLS-AP/PPAS 3136 3.00 Public Law II
AP/POLS 3195-AP/PPAS-HREQ 3140 3.00 Multilevel Governance	
AP/PPAS-POLS 3190 6.00 Public Administration	AP/PPAS-POLS 3190 6.00 Public Administration
	AP/POLS-PPAS 3300-AP/SOCI 3030 6.00 Statistics for Social Sciences
AP/SOCI/HREQ 3810 6.00 Sociology of Crime and Social Regulation	AP/SOCI/HREQ 3810 6.00 Sociology of Crime and Social Regulation
AP/HREQ 3890 6.00 Social Justice Studies	
AP/PPAS 4070 6.0 Sociology of the Law	AP/PPAS 4070 6.00 Sociology of the Law
AP/PPAS-POLS 4130 6.0 Law, Politics & the Courts	AP/PPAS-POLS 4130 6.00 Politics, Law & the Courts
12 credits selected from: AP/HUMA 3537 3.00//AP/CDNS-REI 3839 3.00; AP/HUMA-CDNS-REI 3660 3.00; AP/HIST 3581 6.00; HH/HLST 4130 3.00; AP/HUMA 3480 6.00; AP/HUMA-REI 3482 6.00; AP/POLS-HREQ 3125 6.00; AP/REI 3580 6.00; AP/SOCI-REI 3680 6.00; AP/SOCI-HREQ 3850 6.00; AP/REI 2050 6.00; AP/SOSC 3370 6.00//AP/GL WMST 3801 6.00; AP/GL WMST 3536.300	
	Six Additional 3000 or 4000-level credits in PPAS or POLS
24 Gen Ed Credits	24 Gen Ed Credits

Appendix B: Course Descriptions

AP/ECON 1000 3.00 Introduction to Microeconomics

Introduces the principles and methods of economics with emphasis on microeconomic theory. Topics include general and basic concepts of demand and supply, utility analysis and demand, production and costs, pricing in competitive and monopolistic markets, and government regulation. Note: Successful completion of this course, together with AP/ECON 1010 3.00, is required for all students who intend to pursue additional courses in economics at the 2000, 3000, and 4000 level and in order to pursue degree studies in economics, business economics, and financial and business economics.

Course credit exclusions: GL/ECON 2500 3.00, SB/INTL 1200 3.00. Note: Acceptable course substitutes are available in the Calendar.

PRIOR TO FALL 2009: Course credit exclusions: AK/AS/ECON 1000 3.00, AK/ECON 2410 3.00 (prior to Summer 1995), GL/ECON 2500 3.00, SB/INTL 1200 3.00.

AP/ECON 1010 3.00 Introduction to Macroeconomics

Introduces the principles and methods of economics with emphasis on macroeconomic theory. Topics include basic models of national income and employment determination, fiscal policy, banking and monetary policy, the theory of international trade and finance, and contemporary macro-economic issues such as unemployment, inflation, and government budget policy. Note: Successful completion of this course, together with AP/ECON 1000 3.00, is required for all students who intend to pursue additional courses in economics at the 2000, 3000, and 4000 level and in order to pursue degree studies in economics, business economics, and financial and business economics.

Course credit exclusions: GL/ECON 2510 3.00, SB/INTL 1210 3.00. Note: Acceptable course substitutes are available in the Calendar.

PRIOR TO FALL 2009: Course credit exclusions: AK/AS/ECON 1010 3.00, GL/ECON 2510 3.00, SB/INTL 1210 3.00.

AP/ADMS 1000 3.00 Introduction to Administrative Studies

This course provides an overview of the context within which modern organizations operate. The course will examine the development of organizational and managerial theories. A number of contemporary issues and the organizational responses will be discussed.

Course credit exclusions: None.

PRIOR TO FALL 2009: Course credit exclusions: AK/ADMS 1000 3.00, AK/ADMS 2000 3.00 (prior to Summer 1997), AK/ADMS 2000 6.00 (prior to Fall/Winter 1997-1998), AK/ADMS 2010 3.00 (prior to Summer 1994).

AP/ADMS 1500 3.00 Analysis and the Use of Financial Information

An introduction to accounting covering basic concepts in financial accounting, managerial accounting and finance and their interrelationships. This course satisfies a curriculum requirement of the Human Resources Professional Association of Ontario. Note: This course does not qualify towards the BAS degree.

Course credit exclusions: AP/ADMS 2500 3.00, AP/ADMS 2510 3.00.

PRIOR TO FALL 2009: Course credit exclusions: AK/ADMS 1500 3.00, AK/ADMS 2500 3.00, AK/ADMS 2510 3.00.

AP/PPAS 2110 6.00 Canadian Government *NEW COURSE

Provides a systematic introduction to Canadian government and politics with a particular focus on political institutions. Topics will include the executive, the legislature, the judiciary, federalism, the policy process, electoral behavior, and group politics.

Course credit exclusions: AP/POLS 2910 6.00, GL/POLS 2600 6.00.

PRIOR TO FALL 2009: Course credit exclusion: AS/POLS 2910 6.00.

AP/PPAS-POLS 2200 3.00 Communities and Public Law

Introduces students to the Canadian legal system and the major components of public law. More specifically it examines the relationship between communities and the fundamental principles underpinning administrative law, constitutional law and criminal law.

Course credit exclusions: None.

PRIOR TO FALL 2009: Course credit exclusion: AK/PPAS 2200 3.00.

AP/POLS-PPAS 2300 6.00 Introduction to Empirical Theory

Introduction to the issues, procedures and theories associated with the empirical approach to the study of politics. The course includes an examination of the origins and critical debates of political science and a survey of the major empirical theories of politics. Note: This course is a prerequisite for most 3000- and 4000-level courses in empirical theory and methodology.

Course credit exclusions: GL/MATH 1610 3.00, GL/MATH 1620 3.00, GL/MODR 1610 3.00, GL/MODR 1620 3.00, GL/POLS 2610 3.00, GL/POLS 2620 3.00, GL/SOCI 2610 3.00 and GL/SOCI 2620 3.00.

PRIOR TO FALL 2009: Course credit exclusions: AS/POLS 2300 3.00, GL/MATH 1610 3.00, GL/MATH 1620 3.00, GL/MODR 1610 3.00, GL/MODR 1620 3.00, GL/POLS 2610 3.00, GL/POLS 2620 3.00, GL/SOCI 2610 3.00 and GL/SOCI 2620 3.00.

AP/ADMS 2400 3.00 Introduction to Organizational Behaviour

Introduces concepts of individual and group behaviour as they affect performance in organizations. Topics covered include motivation, communication, decision-making, leadership and structural issues. Lectures and case discussions are employed to develop theoretical models and illustrate their use.

Prerequisite: AP/ADMS 1000 3.00. Note: AP/ADMS 1000 3.00 cannot be taken concurrently with AP/ADMS 2400 3.00. Course credit exclusion: HH/PSYC 3570 3.00.

PRIOR TO FALL 2009: Prerequisite: AK/ADMS 1000 3.00. Course credit exclusion: AK/ADMS 2400 3.00, AK/AS/HH/SC PSYC 3570 3.00 (previously AK/PSYC 3230 3.00).

AP/PPAS 2420

3.00 Community Policing

This course provides a sociological analysis of a particular strategy of public policing (community policing). The nature of community policing is analyzed in reference to the contemporary and historical debates regarding the mandate and accountability of modern policing.

Course credit exclusions: None.

PRIOR TO FALL 2009: Course credit exclusion: AK/PPAS 2420 3.00.

AP/ADMS 2500

3.00 Introduction to Financial Accounting

An overview of the accounting discipline, useful to both majors and non-majors. Includes accounting history, the uses of accounting information in personal and business contexts and the rudiments of financial reporting. Note: AP/ADMS 1000 3.00 is not a prerequisite for AP/ADMS 2500 3.00, but is strongly recommended.

Course credit exclusions: AP/ADMS 1500 3.00, AP/ECON 3580 3.00, GL/ECON 2710 3.00.

PRIOR TO FALL 2009: Course credit exclusions: AK/ADMS 1500 3.00, AK/ADMS 2

AP/HRM-ADMS 2600

3.00 Human Resources Management

This course examines a number of issues in Canadian human resources management including: human resources planning, recruitment, selection, performance appraisal, industrial relations, and training and development.

Prerequisite: AP/ADMS 1000 3.00 (students in the BAS/BHRM programs may take AP/ADMS 1000 3.00 concurrently with AP/ADMS/HRM 2600 3.00). Course credit exclusions: None.

PRIOR TO FALL 2009: Prerequisite: AK/ADMS 1000 3.00 (students in the BAS/BHRM programs may take AK/ADMS 1000 3.00 concurrently with AK/ADMS 2600 3.00). Course credit exclusions: AK/ADMS 2600 3.00, AK/ADMS 3480 3.00 (prior to Summer 2001).

AP/GL/POLS-AP/PPAS 3135 3.00 Public Law I

An examination of the Canadian court structure, judicial review of federalism, the role of courts and lawyers, and the relationship between law, politics and public policy. Using technology-enhanced learning, students participate in electronic discussions and mock trials.

Course credit exclusions: None.

PRIOR TO FALL 2009: Course credit exclusions: AK/AS/POLS 3135 3.00, AK/POLS 3405 6.00 (prior to Fall/Winter 2006-2007), AK/SOCI 3405 6.00 (prior to Fall/Winter 2006-2007), AK/SOCI 3900C 6.00 (prior to Fall/Winter 2005-2006), AK/SOCI 3135 3.00 and AS/POLS 3600 3.00 (prior to Fall/Winter 2006-2007).

AP/GL/POLS-AP/PPAS 3136 3.00 Public Law II

We focus on the Canadian Charter of Rights and Freedoms, including freedom of expression, legal rights, equality rights, language rights, aboriginal people's rights and judicial review of public administration. NCR Note: No credit will be retained for this course for students who successfully completed AK/POLS/SOCI 3561 6.00 in Fall/Winter 2005-2006.

Course credit exclusion: AP/SOSC 3360 6.00.

PRIOR TO FALL 2009: Course credit exclusions: AK/AS/POLS 3136 3.00, AK/POLS 3405 6.00 (prior to Fall/Winter 2006-2007), AK/SOCI 3136 3.00, AK/SOCI 3405 6.00 (prior to Fall/Winter 2006-2007), AK/SOCI 3900C 6.00 (prior to Fall/Winter 2005-2006), AS/POLS 3605 3.00 (prior to Fall/Winter 2006-2007) and AS/SOSC 3360 6.00.

AP/PPAS 3138 **3.00** **Federalism and Public Policy** NEW COURSE

Surveys key issues in Canadian federalism in relation to public administration and public policy. Explores the role of federal and provincial governments through a number of policy areas such as economic policy, social policy, environmental policy, and immigration policy as well as providing a thorough grounding in fiscal federalism.

Course credit exclusion: AP/POLS 3195 3.00.

PRIOR TO FALL 2009: Course credit exclusion: AK/POLS 3140 3.00.

AP/PPAS-POLS 3190 **6.00** **Public Administration**

Examines the theory and practice of policy making and public administration as well as the machinery of government, with particular reference to Canada. It discusses who makes policy, how policy is developed and implemented, and how the system is controlled and evaluated.

Course credit exclusion: GL/POLS 3240 6.00.

PRIOR TO FALL 2009: Course credit exclusions: AK/PPAS 3190 6.00, AK/PPAS 3410 6.00, AK/POLS 3410 6.00, GL/POLS 3240 6.00.

AP/POLS-PPAS 3300-AP/SOCI 3030 **6.00** **Statistics for Social Science**

This course provides a basic understanding of the statistical reasoning and fundamental statistical techniques frequently used to analyze social data. It introduces students to the uses of computers and statistics in the social sciences. It helps develop necessary critical skills to evaluate empirical research.

Course credit exclusions: AP/ADMS 3320 3.00, AP/ECON 2500 3.00, AP/SC/GEOG 2420 3.00, AP/SC/GEOG 3421 3.00, GL/MATH 1610 3.00, GL/MATH 1620 3.00, GL/MODR 1610 3.00, GL/MODR 1620 3.00, GL/POLS 2610 3.00, GL/POLS 2620 3.00, GL/SOCI 2610 3.00, GL/SOCI 2620 3.00, HH/KINE 2050 3.00, HH/KINE 3150 3.00, HH/PSYC 2020 6.00, HH/PSYC 2021 3.00, HH/PSYC 2022 3.00, HH/PSYC 2510 3.00, HH/PSYC 3110 3.00, SC/BIOL 2060 3.00, SC/MATH 1132 3.00, SC/MATH 2560 3.00, SC/MATH 2565 3.00, SC/MATH 2570 3.00 and SC/MATH 2720 3.00.

PRIOR TO FALL 2009: Course credit exclusions: AK/ADMS 3320 3.00, AK/AS/SC/MATH 2560 3.00, AK/AS/SC/MATH 2565 3.00, AK/AS/SC/MATH 2570 3.00, AK/AS/SC/PSYC 2020 6.00 (Prior to Fall/Winter 2007-08), AK/AS/SC/PSYC 2021 3.00 (Prior to Fall/Winter 2007-08), AK/AS/SC/PSYC 2022 3.00 (Prior to Fall/Winter 2007-08), AK/MATH 2720 3.00, AK/PSYC 2510 3.00, AK/PSYC 3110 3.00, AS/ECON 2500 3.00, AS/MATH 1132 3.00, AS/POLS 3300 6.00, AS/SC/GEOG 2420 3.00, AS/SC/GEOG 3421 3.00, AS/SC/KINE 2050 3.00 (Prior to Fall/Winter 2007-08), AS/SC/KINE 3150 3.00 (Prior to Fall/Winter 2007-08), GL/MATH 1610 3.00, GL/MATH 1620 3.00, GL/MODR 1610 3.00, GL/MODR 1620 3.00, GL/POLS 2610 3.00, GL/POLS 2620 3.00, GL/SOCI 2610 3.00, GL/SOCI 2620 3.00, HH/KINE 2050 3.00,

HH/KINE 3150 3.00, HH/PSYC 2020 6.00, HH/PSYC 2021 3.00, HH/PSYC 2022 3.00 and SC/BIOL 2060 3.00.

AP/ADMS 3353 **3.00 Project Management**

Introduces students to the theory and practice of project management. Applicable to all sectors, this course takes a problem-solving approach to planning, budgeting, implementing and completing small and large-scale projects.

PRIOR TO FALL 2009: Course credit exclusion: AK/ADMS 3353 3.00.

AP/ADMS-PPAS 3524 **3.00 Public Sector Budget Process**

Examines the key issues and context of the budget process and the increasing importance of oversight, transparency and accountability in the public sector in Canada. Assesses current approaches to budget policy, fiscal management and accountability frameworks.

Prerequisites: AP/ECON 1000 3.00, AP/ECON 1010 3.00, AP/ADMS 1500 3.00 or AP/ADMS 2500 3.00. Course credit exclusions: None.

PRIOR TO FALL 2009: Prerequisites: AK/ECON 1000 3.00, AK/ECON 1010 3.00, AK/ADMS 1500 3.00 or AK/ADMS 2500 3.00. Course credit exclusion(s): AK/ADMS 3524 3.00.

AP/SOCI-HREQ 3810 **6.00 Sociology of Crime and Social Regulation**

Crime and delinquency are examined from the perspectives of deviance theory, social psychology and social organization. The criminal justice system is examined in an international context.

Course credit exclusions: None.

PRIOR TO FALL 2009: Course credit exclusions: AK/SOCI 3630 6.00, AS/SOCI 3810 6.00, AK/SOSC 3603 6.00.

AP/PPAS 4070 **6.00 Sociology of the Law**

This seminar examines social institutions and ideologies of law. The foundations and practices of law are studied in reference to the influences of capitalism, liberalism and modernity. Informed by classical and contemporary perspectives, this course examines the relationship between law and society.

Course credit exclusions: None.

PRIOR TO FALL 2009: Course credit exclusion: AK/PPAS 4070 6.00.

AP/PPAS-POLS 4130 **6.00 Politics, Law & the Courts**

Students are introduced to the administration of justice in Canada. Its focus is on the relationship between the administration of the legal system and the outcomes of civil and criminal disputes.

Course credit exclusions: AP/POLS 4401 3.00, AP/SOSC 4362 6.00.

PRIOR TO FALL 2009: Course credit exclusions: AK/PPAS 4130 6.00, AS/SOSC 3381 6.00, AS/POLS 4401 3.00.

AP/ PPAS 4200

6.00 Advanced Public Policy Analysis

An in-depth analysis of specific areas of public policy chosen to reflect current public debates. The primary focus is on Canada, but comparisons with other countries are made where useful to understanding the policy process in Canada.

Prerequisites: 78 credits including AP/POLS 3410 6.00 or, for students with equivalent preparation, permission of the Undergraduate Program Director. Course credit exclusions: AP/PPAS 4300 6.00, AP/GL/POLS 4300 6.00.

PRIOR TO FALL 2009: Prerequisites: 78 credits including AK/POLS 3410 6.00 or, for students with equivalent preparation, permission of the Coordinator of Political Science. Course credit exclusions: AK/PPAS 4200 6.00, AK/PPAS 4300 6.00, AS/GL/POLS 4300 6.00.

AP/PPAS 4310

3.00 Program Evaluation *NEW COURSE

Provides students with the fundamental methodological tools necessary to evaluate the effectiveness of government programs, and includes a review of the extensive literature in this area. Students will learn techniques for evaluating assessments, and will learn to develop research designs for formative evaluations, summative evaluations and needs studies.

Prerequisites: AP/POLS 2300 6.00 or AP/PPAS 2300 6.00 and AP/POLS 3300 6.00 or AP/PPAS 3300 6.00, or permission of the instructor. Course credit exclusions: AP/PPAS/POLS 4300 6.00, GL/POLS 4300 6.00.

PRIOR TO FALL 2009: Prerequisites: AS/POLS 2300 6.00 or AK/PPAS 2300 6.00 and AS/POLS 3300 6.00 or AK/PPAS 3300 6.00, or permission of the instructor. Course credit exclusions: AK/PPAS 4300 6.00, AS/POLS 4300 6.00, GL/POLS 4300 6.00.

AP/PPAS 4320

3.00 Advanced Program Evaluation *NEW COURSE

Provides students with advanced methodological tools and case study practice necessary to effectively carry out the evaluation studies of government programs and public policies which occur in the practicum course AP/PPAS/POLS 4995 6.00. Students will have an opportunity to undertake assessments, put research designs into practice for formative evaluations, summative evaluations and needs studies.

Prerequisites: AP/PPAS/POLS 2300 6.00 and AP/PPAS/POLS 3300 6.00 and AP/PPAS 4310 3.00. Co-requisite: AP/PPAS/POLS 4995 6.00 or permission of the instructor. Course credit exclusions: AP/PPAS/POLS 4300 6.00, GL/POLS 4300 6.00.

PRIOR TO FALL 2009: Prerequisites: AS/POLS 2300 6.00 or AK/PPAS 2300 6.00 and AS/POLS 3300 6.00 or AK/PPAS 3300 6.00, or permission of the instructor. Course credit exclusions: AK/PPAS 4300 6.00, AS/POLS 4300 6.00, GL/POLS 4300 6.00.

AP/PPAS 4350

6.00 Comparative Theories of Policy Analysis

An interdisciplinary introduction to the main theories of comparative policy analysis, including problem-driven theories; political economy; rational choice; historical institutionalism; constructivism; and Foucauldian theory. Examples will be drawn from Canada, the U.S. and other OECD countries.

Course credit exclusions: None.

PRIOR TO FALL 2009: Course credit exclusion: AK/PPAS 4350 6.00.

Appendix C: Consultation

To Diane Legris/fs/YorkU@YORKU
cc akdean/Atkinson@Atkinson, Gervan Fearon/Atkinson@Atkinson, Ilan Kapoor/fs/YorkU@YORKU, Barbara Rahder/fs/YorkU@YORKU, Joanne Magee/Atkinson@Atkinson
Subject Re: Bachelor of Public Administration - Consultation Request [Notes Link](#)

Hi Diane,

Since I responded to your question concerning the math requirement, the proponents changed the admission requirement of Gr 12U Advanced Functions to any Gr 12U math course or equivalent. Any University level mathematics course with the exception of AS MATH 1581 or AK MATH 1700 6.00 would be considered the equivalent.

I've attached a copy of the revised proposal for your information.

Cathy



BPA proposal May 25 09.doc

Cathy Allen/Atkinson

05/11/2009 12:53 PM

To Diane Legris/fs/YorkU@YORKU
cc akdean/Atkinson@Atkinson, Gervan Fearon/Atkinson@Atkinson, Ilan Kapoor/fs/YorkU@YORKU, Barbara Rahder/fs/YorkU@YORKU, Joanne Magee/Atkinson@Atkinson
Subject Re: Bachelor of Public Administration - Consultation Request [Notes Link](#)

Dear Diane,

Gervan asked me to respond to the Committee's questions on his behalf.

1) Math courses considered to be the equivalent of Gr 12U Advanced Functions are: Math 1510, Math 1710 and the new Con Ed Math Waiver course. As well, I understand that any university calculus course could also satisfy this admission requirement but students should confirm this with OSAS.

2) There have been some revisions made to the proposal as the result of feedback from the approval committees. One of the recommendations was to reduce the credit requirement for the minor which the proponents agreed to. AP/POLS-PPAS 3300 Statistics for Social Science was removed as a required course. Thus there is no longer a need for a course exemption for your students. The Minor is now 36 credits. Please note the graduation requirement for the Minor is 5.0 instead of 5.5 which is cited in your draft of the proposal. This is still higher than the norm for minors at York. I have attached a copy of the revised proposal for your information.

If you would still like to pursue getting course credit exclusions for ENVS 2009 and ENVS 3010 then you will need to contact the Political Science Dept which is the originating unit for 3300. Bruce Smardon is the UPD.

Please let us know if you require any further information.

Cathy

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Diane
Legris/fs/YorkU@YORKU To Gervan Fearon/Atkinson@Atkinson
04/30/2009 03:17 PM cc akdean/Atkinson@Atkinson, Cathy Allen/Atkinson@Atkinson,
Ilan Kapoor/fs/YorkU@YORKU, rahder@yorku.ca
Subjec Re: Bachelor of Public Administration - Consultation
t Request [Notes Link](#)

Dear Gervan

On behalf of Ilan Kapoor, I am writing to let you know that the FES Undergraduate Curriculum Committee has reviewed your proposal for a Bachelor of Public Administration and approved the addition of this program to the existing inter-Faculty Honours Minor program options available to students in our respective Faculties. However, the Committee has asked that two items be clarified before the proposal can be forwarded to the next level of approval in FES:

(1) your proposal sets an entry requirement of grade 12 Advanced Functions or equivalent. As this is not a requirement for our undergraduate program, very few if any of our students are likely to qualify. Would you be able to specify course equivalencies that would be broad enough not to exclude most BES students?

(2) one of the required courses in your proposal is AP/POLS-PPAS 3300 6.00 Statistics for Social Science. However, our BES program also offers two half courses (ENVS 2009 3.00 Quantitative Methods in Environmental Studies; and ENVS 3010 3.00 Qualitative Methods in Environmental Studies) which cover roughly the same material, and which several of our students take/are required to take. We would therefore request that a course exemption be allowed for such students and that course credit exclusions for ENVS 2009 3.00 and ENVS 3010 3.00 be included on page 35 of the proposal. I am attaching the most recent course syllabi for ENVS 2009 3.00 and ENVS 3010 3.00 for your review.

DRAFT Proposal for a Bachelor of Public Administration

Please also note the following correction to be made to the first paragraph under the Honours Minor on page 21 of your proposal -- it should read "Faculty of Environmental Studies" not "Faculty of Environmental Science".

I look forward to hear from you soon. Please note that the proposal must still be reviewed by two other FES committees to be finally approved. However, we would like to receive your response to the above issues before the proposal can proceed. Thanks.

Diane

Diane Legris
Manager, Faculty Governance
125 HNES
Faculty of Environmental Studies
York University
4700 Keele Street
Toronto, Ontario
M3J 1P3
Tel: 416-736-2100 ext. 33783
Fax: 416-736-5679
Email: dlegris@yorku.ca

Barbara Rahder/fs/YorkU

04/06/2009 12:05 PM

To Gervan Fearon/Atkinson@ATKINSON
cc akdean/Atkinson@Atkinson, Cathy
Allen/Atkinson@Atkinson, Ilan Kapoor/fs/YorkU@YORKU,
Diane Legris/fs/YorkU@YORKU
Subject Re: Bachelor of Public Administration - Consultation
t Request [Notes Link](#)

Hi Gervan,

I'm referring this to our Undergraduate Curriculum Committee for comment, as is the usual practice in FES.

Barbara

Barbara Rahder, Dean, Faculty of Environmental Studies, York University, 4700 Keele Street, Toronto, Ontario, M3J 1P3 Canada, Tel. 416-736-5284

Gervan Fearon/Atkinson@ATKINSON

04/06/2009 11:31 AM

To Barbara Rahder/fs/YorkU@YORKU
cc akdean/Atkinson@Atkinson, Cathy
Allen/Atkinson@Atkinson
Subject Bachelor of Public Administration - Consultation Request

Dear Dean Rahder:

I am writing you as part of the consultation process regarding a proposal for a Bachelor of Public Administration (BPA). The proposed program will be offered by the School of Public Policy and Administration (SPPA) through the Faculty of Liberal Arts and Professional Studies effective September 2010. The proposed BPA will replace the three 90-credit and Specialized Honours BA degree programs offered by SPPA – Public Policy and Administration, Public Policy and Management, and Public Administration and Justice.

The proposed BPA is the outcome of an extensive review of the existing programs. In 2006, SPPA assumed responsibility for the three programs (offered through Arts and Atkinson) with the understanding that faculty would conduct a review of the curriculum to ensure that it was current with developments in the field. Faculty determined that offering a single professional degree would better serve the needs of students and also be more in line with recent trends.

The proposed BPA will offer a 90-credit Bachelor, 120-credit Specialized Honours, 120-credit Honours with a major/minor option and Honours Minor. Students in the Specialized Honours will specialize in one of three streams: Policy Analysis, Management and Law, and Law, Justice and Public Policy. The inclusion of the major/minor option offers BPA students an opportunity to receive formal academic recognition for their studies in other areas while the Honours Minor is expected to be attractive to students from across the University who are interested in acquiring a better understanding of public administration theory as well as developing some management skills.

No new net costs are anticipated as the program relies on existing faculty and administrative resources. The four new proposed courses will be accommodated through the SPPA budget.

We are currently undertaking broad consultation with all interested parties and would be happy to address any concerns you might have with the proposal.

We are requesting your agreement to allow students in the BPA program to have the option of completing a minor in those programs within your Faculty that have a major/minor option as well as your agreement to allow your students to have the option of completing a minor in public administration.

We would be pleased to receive a letter of support from you regarding this proposal.

Thank you very much for your consideration of the BPA proposal.

Best regards,

Gervan Fearon

Gervan Fearon/fs/YorkU

06/05/2009 03:46 PM

To Barbara Sellers-Young/fs/YorkU@YORKU
cc Belarie Zatzman/fs/YorkU@YORKU, Nell
Tenhaaf/fs/YorkU@YORKU, "Cathy Allen" <callen@yorku.ca>
Subject Re: Fine Arts response re Proposal Consultation on Bachelor
t of Disaster and Emergency Management (BDEM) and BPA -
Follow-up [Notes Link](#)

Barbara:

Thank you for your response. It is quite helpful. Thank you again.

Gf

From: Barbara Sellers-Young

Sent: 06/05/2009 03:31 PM EDT

To: Gervan Fearon

Cc: Belarie Zatzman; Nell Tenhaaf

Subject: Fw: Proposal Consultation on Bachelor of Disaster and Emergency Management (BDEM) and BPA -
Follow-up

Dear Gervan,

Please forgive my delayed response. It is not related to the proposal, but to my schedule the last two months. I do not see a problem with the request for students to seek a minor in a FFA discipline as part of either the BPA or BDEM degrees. As to the degrees themselves, I do not feel qualified to comment.

Please let me know if you have further questions.

Best regards,

Barbara Sellers-Young
Dean, Faculty of Fine Arts

DRAFT Proposal for a Bachelor of Public Administration

Barbara:

I am attaching the revised copies of the proposals for the Bachelor of Public Administration (BPA) and Bachelor of Disaster and Emergency Management (BDEM).

We would like to move these proposals forward to CCAS over the next week. It would therefore be very helpful if we can get your response to these proposals as soon as possible.

Thank you again for your consideration.

Gervan.

(See attached file: BPA proposal May 20 09.doc) (See attached file: BDEM proposal 15 May 2009.doc)

Gervan
Fearon/Atkinson

05/04/2009 04:09
PM

Barbara
Sellers-Young/fs/YorkU@YORKU

To

cc

akdean/Atkinson@Atkinson, Cathy
Allen/Atkinson@Atkinson

Subject

Re: Proposal Consultation on Bachelor of Disaster and Emergency Management (BDEM) - Update (Document link: Gervan Fearon)

Dear Dean Sellers-Young:

Please find attached a copy of the proposal for a Bachelor of Disaster and Emergency Management (BDEM) developed by the School of Administrative Studies.

The development of this specialized program was recommended as part of the Business at York strategy to differentiate business programs at York. It complements programs SAS currently offers in this area, namely: the Professional Certificate in Emergency Management and the MA in Disaster and Emergency Management. With its approval, York will position itself as a leader in this emerging field by offering a comprehensive range of degree options. The proposed program is intended to be offered in September 2010 by SAS through the Faculty of Liberal Arts & Professional Studies.

We are currently undertaking broad consultation with all interested parties and would be pleased to address any questions you might have about the proposal.

We are also requesting your agreement to allow students in the BDEM program to have the option of completing a minor or major within your Faculty (if a major/minor or double major option is available) as well as your agreement to allow your students to have the option of completing a minor in disaster and emergency management.

We would welcome a letter of support from you for this new program initiative.

Thank you very much for your consideration of the BPA proposal.

Best regards,

DRAFT Proposal for a Bachelor of Public Administration

Gervan Fearon



Memo / Note de service

To/À: Gervan Fearon, Associate Dean, AFLPS
From/De: Kenneth McRoberts
Date: May 16, 2009
Subject/Objet: Bachelor of Public Administration

Office of the Principal

Bureau du Principal

2275 Bayview Avenue
Toronto ON
Canada M4N 3M6

Tel: 416.487.6727
Fax /télécopie:
416.487.6786

Internet:
www.glendon.yorku.ca

I understand the proposed changes to involve the organization of programs on the Keele campus. As such, I have no objections to raise.

At the same time, in the interests of clarity I would propose some editorial corrections:

- 1) p. 8, l. 13 'The designation also aligns the undergraduate program with the graduate program, Master of Public Policy, Administration and Law, allowing students to see a natural progression from undergraduate to graduate'

This seems to suggest that the MPPAL is a full-time graduate program to which students might advance once they have completed the proposed BBA. It is my understanding that the MPPAL is a part-time executive development program and thus is very different in nature. I request that this sentence be deleted.

- 2) P. 9, l. 7 'Glendon's School of Public Affairs offers the certificate in Public Administration'

To be precise, the certificate is entitled 'Bilingual Certificate in Public Administration and Policy'. It is an undergraduate certificate offered by the Glendon Department of Political Science as opposed to the Glendon School of Public & International Affairs.

I trust that these editorial revisions will be acceptable. On that basis, I offer my support for the proposed program and changes





FACULTY OF HEALTH

Office of the Dean

4700 Keele St.
Toronto ON
Canada M3J 1P3

Memo

To: Gervan Fearon, Associate Dean, Atkinson Faculty of Liberal and Professional Studies

From: Harvey Skinner, Dean

Date: May 28, 2009

A handwritten signature in cursive script that reads "Harvey".

Subject: Proposal to Create a New Undergraduate Degree Program: Bachelor of Public Administration (BPA)

I have reviewed the proposal for a Bachelor of Public Administration (BPA), which will be housed in the School of Public Policy and Administration, Faculty of Liberal Arts and Professional Studies.

I am very pleased to support the establishment of this new undergraduate degree at York University.

A consultation is currently underway in the Faculty of Health concerning the establishment of inter-Faculty double major and minor options in public administration. I will supplement this memorandum of support for the establishment of the BPA degree with the results of the consultation on inter-Faculty major/minor options once it is known.

Cc. Lesa Cozzi, Senior Manager, Faculty Governance, Atkinson Faculty of Liberal and Professional Studies
Lara Ubaldi, Director, Student and Academic Services, Faculty of Health

Sue:

Thank you for your email. I would like to apologize for taking so long to get back to you. I wanted to consult with the proponents of the program (i.e., Disaster and Emergency Management) prior to responding to your email. I believe it is also appropriate to note that these points also apply to the Bachelor of Public Administration.

The Bachelor of Disaster and Emergency Management will now have the minor grade point average requirement removed. However, the proponents for the Bachelor of Public Administration would still want to maintain this requirement. Additionally, the Bachelor of Disaster and Emergency Management would include the GPA requirement (i.e., 5.5) in the case of double majors.

The Schools intend to be responsible for notifying students about the grade point average requirement.

Thank you again for your email and I look forward to your finalized response of consultation.

Best regards,

Gervan.

**Susan
Vail/fs/YorkU@YORKU**

05/07/2009 03:00 PM

To Gervan Fearon/Atkinson@Atkinson

cc

Subject Bachelor of Public Administration - Consultation Request
t

Hi Gervan,

Health has the same concerns and questions about this degree, with respect to the minimum minor grade point average, as we have with the proposed Bachelor of Disaster and Emergency Management.

We look forward to hearing back from you regarding this.

Sue

Susan E. Vail, Ph.D.
Associate Dean, Student & Curricular Affairs
Faculty of Health
Rm 442 HNES Building
YORK UNIVERSITY
4700 Keele Street
Toronto, Ontario M3J 1P3
416-736-2100 x20774
suevail@yorku.ca

akdean <akdean@yorku.ca>

05/12/2009 04:16 PM

To David Dimick <ddimick@schulich.yorku.ca>

cc "Cathy Allen" <callen@yorku.ca>, Dezso Horvath
<dhorvath@schulich.yorku.ca> ,

DRAFT Proposal for a Bachelor of Public Administration

Elizabeth_Maynes/users/SSB/York/CA.SSB
bcc

Subject Re: result of review of undergraduate public policy and
administration programs

This is fine David. Thank you. Rhonda

----- Original Message -----

From: David Dimick

Sent: 05/12/2009 04:03 PM EDT

To: akdean

Cc: Cathy Allen; Dezso Horvath/SSB/York/CA@SSB; Elizabeth
Maynes/users/SSB/York/CA@SSB

Subject: Re: result of review of undergraduate public policy and
administration programs

Rhonda -

I would be pleased to write something more detailed, but the following is the
essence of our position. Please let me know whether a more developed note of
support is needed.

David

Memorandum

On behalf of the Schulich School, I am pleased to indicate our support
for the proposal which will create the new Bachelor of Public
Administration, replacing the three antecedent programs. The proposed
degree designation and the core content is not, in our judgment,
duplicative of what we offer in the BBA or the iBBA program.

David E. Dimick, Ph.D.
Associate Dean - Academic
Schulich School of Business

DRAFT Proposal for a Bachelor of Public Administration

Paula Wilson/fs/YorkU

05/14/2009 02:05 PM

To Gervan Fearon/fs/YorkU@Yorku

cc

Subject New Degree in Public Administration
t

Dear Gervan,

As requested, we have reviewed the proposal for the new BA program in Public Administration. We have no concerns and look forward to the new minor option for our students.

Regards,

Paula Wilson
Associate Dean, Student Affairs

Faculty of Science and Engineering
York University
4700 Keele Street
Toronto, Ontario, Canada M3J 1P3
tel 416 736 5051
fax 416 736 5950
pjwilson@yorku.ca

----- Forwarded by Joanne Magee/Atkinson on 04/17/2009 10:39 AM -----

beare@yorku.ca

04/17/2009 10:32 AM

To Joanne Magee <jmagee@yorku.ca>
cc Ida Ferrara <Ida.Ferrara@mail.atkinson.yorku.ca>, dcohn
<DCohn@yorku.ca>
Subject Re: BPA proposal
t

Thanks Joanne. With so much going on it is easy for things to get overlooked. In any case, I do not see any problem with your proposal.

Regards,

John Beare

Quoting Joanne Magee <jmagee@yorku.ca>:

John:

I've attached the School of PPA's proposal to close the existing BA programs in 1. Public Administration; 2. Public Policy and Management; and 3. Public Administration and Justice Studies and to establish in their place a Bachelor of Public Administration (BPA) with streams in those areas (1. Policy, 2. Management and 2. Law & Justice Studies). This proposal is going to CCAP this Friday.

As you can see from the proposal, we consulted with AK Econ but not Arts Econ about a year ago. I don't know why we didn't ensure that Arts Econ was consulted as well, but we didn't...and I apologize sincerely for that.

You will see that, in terms of Econ courses, the main difference between the existing BA degrees and the proposed BPA is as follows:

Econ 1000 and Econ 1010 were required by the existing BA programs in 1 and 2 but will be required by all 3 streams in the proposed BPA.

I would appreciate any comments or questions that you or your faculty members might have on the proposal.

Joanne Magee

MEMORANDUM

TO: Daniel Cohn, UPD, School of Public Policy and Administration

FROM: Kimberley White, Coordinator, Law and Society

DATE: June 12, 2008

CC: Richard Wellen, Larry Lyons, Jacqueline Krikorian

RE: Proposal to Create a New BPA stream in Law and Justice Studies

Dear Daniel,

I want to thank you for your patience and for providing LASO with the opportunity to consult and offer collegial feedback on the proposed Bachelor of Public Administration Specialized Honours Stream in Law and Justice Studies. At your request I circulated the full proposal to all fulltime faculty in LASO back in March. The proposal was taken up during our April program meeting. The only suggestion that came out of that meeting was to request that “law” be taken out of the proposed title for the stream. Following an email from Jacqueline Krikorian, in which she provided a further rationale for the “Law and Justice Studies” title and requested LASO to reconsider it’s position, the proposal was circulated again for feedback. I have since had written feedback from three faculty members and verbal feedback from one other. Overall, there is strong support among your LASO colleagues for the proposal to create a single BPA, and any concerns expressed only go toward efforts to maintain/promote distinctiveness between our programs in the new faculty and to prevent confusion among students. I have done my best to summarize the comments and feedback I received below and have added my own thoughts on each point:

1. **It is important that our shared teaching and pedagogical interests be understood/reflected as complimentary and not “overlapping.”** Indeed we requested spaces for LASO students in certain courses offered by PPAS that we considered complimentary to our current “core” curriculum. Given our struggle with limited resources, we have been looking for creative ways to increase “extended list” course offerings for our students that focus on legal institutions, public policy and administration. These are areas not strongly reflected in LASO’s core curriculum.
2. Another way in which our programs may be seen as both complimentary and distinct is by **highlighting the “professional” or “applied” focus of the BPA.** LASO has clearly positioned itself as an interdisciplinary, liberal arts program with an academic focus on research. This is not to say that many of our students don’t go on to law school or to more professionalized graduate programs such as the MPPAL at York, but it is not our expressed goal to prepare students for such career paths.

3. It was suggested that **the title of the proposed stream be changed to “Law, Justice and Public Policy,”** which may better frame and contextualize the study of law within a BPA. It would also make more explicit the intellectual and/or professional link to the MPPAL.
4. Further to the above suggestion for a title change, was concern about the “broad conception of law and justice as underpinning the [BPA] degree stream” and which does suggest “substantive overlap” with LASO. My assumption here is that my colleague is referring to the bit in the description that states “...and the opportunity to study the institutions of the legal system (such as the police and the courts) as social phenomenon and as factors that either contribute to or weaken social justice.” I think in general LASO faculty would prefer to see the more complimentary substantive areas of law and politics; law, public policy and administration; and law and social institutions as the focus of this stream. In other words, it is important for the sake of clarity and distinctiveness **that the description of the stream reflects a more focused conceptualization of “law” in the context of a BPA.**
5. While it is certainly important that curriculum be well supported by faculty areas of specialization in a given program, **the program as such should not be tied too tightly to the specific research/teaching interests of current faculty.** There was some concern that the proposed stream in “Law and Justice Studies” did not necessarily reflect a general standards for what an undergraduate degree in Public Administration should look like, but rather reflected the specific interests of PPAS faculty, who may see themselves as fitting more broadly in the field of socio-legal studies, to expand the curriculum in PPAS to accommodate those interests. I think most of us agree with Jacqueline’s point that under different circumstances some faculty currently appointed in PPAS might well have been appointed in LASO (or perhaps Political Science), but, as one of our colleagues put it, “the solution is not to create another Law and Society program in the same faculty.”

Conclusion

Again, I want to say that overall LASO supports the creation of a single BPA, and in general would be pleased to see the development of a complimentary stream within that degree that will highlight the complex political and administrative issues related to law, justice and public policy. We also understand and appreciate the rationale to make good use of the specific strength in law, politics and justice as represented by current faculty in PPAS. Based on the feedback and more substantive concerns expressed by (some but not all) LASO faculty, I am recommending the following two changes to the proposed Bachelor of Public Administration Specialized Honours Stream in Law and Justice Studies:

1. That the title of the proposed stream in “Law and Justice Studies” be changed to “Law, Justice and Public Policy.”

2. That a more focused conception of “law” be articulated throughout the degree and stream descriptions that places it more clearly within a Public Policy and Administration framework.

I hope this information is helpful in bringing the proposal to the next stage. Please let me know if you have further questions or require clarification on any of the points raised here.

Best,

Kimberley White
Coordinator, Law and Society
Division of Social Science
Faculty of Arts
kjwhite@yorku.ca
ext. 20546

Date: Mon, 14 Jan 2008 17:07:26 -0500

From: [David Huckvale <huckvale@yorku.ca>](mailto:huckvale@yorku.ca)
To: [Joanne Magee <jmagee@yorku.ca>](mailto:jmagee@yorku.ca)
Cc: dcohn@yorku.ca, [Timothy Hudson <Timothy.Hudson@mail.atkinson.yorku.ca>](mailto:Timothy.Hudson@mail.atkinson.yorku.ca)
Subject: Re: School of Public Policy and Administration - consolidation and renaming of degrees

Thanks again for including us in the process. I chatted with my colleagues and here is our response from a recruitment perspective (Obviously any name needs to properly communicate the program offering and it is great that you are doing such diligent research).

We fully endorse a move to one degree with three streams.

Of the options you presented, we favored Bachelor of Public Administration. The "Bachelor of" prefix is consistent with language in the Admissions Handbook and Public Administration is concise and descriptive. Not sure if Public Management is possible given that Management is one of the streams, and is it all encompassing enough, but the word Management does sell and there are other examples of BAs in Public Management.

As for the word Policy, Environmental Studies went through a name change exercise a few years ago and eliminated Environmental Policy & Action as a stream. Health Policy is the only undergraduate degree at York with Policy in the title and is not a big draw. In addition Policy is one of the streams and there are no programs in secondary school that have Policy in the title.

The only other suggestion (and I share it some what tongue in cheek) is to name the program the "insert somebody famous here" School of Public Administration or Management. Schulich, Rotman, DeGroot are all examples of Business Schools that saw their fortunes rise after being sponsored and named.

Let me know if we can add any further input!
David

David Huckvale
Director, Recruitment
Admissions
York University, Toronto, Ontario, Canada

huckvale@yorku.ca
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416-736-2100 ext33301

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Joanne Magee/Atkinson@ATKINSON

01/10/2008 09:07 PM

To David Huckvale/fs/YorkU@YORKU
cc Timothy Hudson/Atkinson@Atkinson,
dcohn@yorku.ca@Atkinson
Subject School of Public Policy and Administration -
consolidation and renaming of degrees

David: More that 6 months ago, you visited our school meeting and gave us some advice on the above. We remember your advice as follows: (1) our programs would be easier for students to understand if we had one degree program rather than 3 and (2) students like the word "management".

We have another question that you and Timothy might be able to help us with. If we have a single new degree, what would students find most attractive:

- BA in Public Administration
- Bachelor of Public Administration
- BA in Public Policy and Administration
- Bachelor of Public Policy and Administration
- Something else?

If you could think about this and write back or phone me in the next couple of days, I would greatly appreciate it.

Daniel Cohn, our UPD, is doing some research on names from the point of view of employers as well as seeing what other universities are doing.

Here is a chart showing what we are planning

Currently... BA degree programs in	Proposed... one degree program with 3 streams(1)
Public Policy and Administration*	Policy Analysis
Public Policy and Management	Management
Public Administration and Justice	Law and Justice

* currently this degree is not offered as a 3 year bachelors (specialized honours only) – the others are. The new degree would be offered as a 3 year degree in honours (which could be combined with minors) and specialized honours versions

Professor Joanne Magee, FCA, LL.M.
Director, School of Public Policy and Administration
York University
N816 Ross Bldg.
4700 Keele Street
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Phone: 416-736-2100 ext. 66450
Fax: 416-736-5382
Education for Good Governance
www.yorku.ca/akevents/academic/sppa

DRAFT Proposal for a Bachelor of Public Administration

Daniel Cohn
<dcohn@yorku.ca>
04/14/2009 01:38 PM

To mbarreto@yorku.ca
cc jmagee@yorku.ca, Cathy Allen
<Cathy.Allen@mail.atkinson.yorku.ca>, whitneyl@yorku.ca
bcc

Subject AP/POLS sign off on changes to PPAS/4300-6.0

Hello all,

As per the AK/Curriculum Committee's advice I have written to the AP/POLS Dept. regarding our decision to delete PPAS/POLS 4300-6.0 and replace it with two half year courses PPAS 4310-6.0 and 4320-6.0

Following please see the message from Bruce Smardon (UPD in the AP/POLS Dept.). Although Bruce has the effective date of the change wrong, He indicates that AP/POLS is okay with us deleting PPAS 4300-6.0 and replacing it with two half year courses. In order to ensure continued access to the course for the handful of POLS students whom are interested we will cross list these two new courses with POLS.

I have written to thank him and remind him these changes are for Sept. 2010.

Cheers
DC
--

Daniel Cohn, Ph.D., Associate Professor and
Undergraduate Program Director
School of Public Policy & Administration
York University
Toronto, Ontario
M3J 1P3, Canada

email dcohn@yorku.ca
tel. 1.416.736.2100 ext.77276

----- Forwarded message from Bruce Smardon <bsmardon@yorku.ca> -----
Date: Tue, 14 Apr 2009 11:57:53 -0400
From: Bruce Smardon <bsmardon@yorku.ca>
Reply-To: Bruce Smardon <bsmardon@yorku.ca>
Subject: Re: Cross-listing(?) Courses
To: Daniel Cohn <dcohn@yorku.ca>

Hello Daniel,

I think cross-listing is fine. Once the final changes are made, could you send us the final list of the new courses so that we can include them in our calendar for 2009-10? I am copying Roddy on this e-mail because he is also responsible for curriculum planning this year. I have also copied Lissa, the undergraduate program assistant, who is putting together the new calendar.

Thanks, Bruce

Bruce Smardon
Undergraduate Program Director
Department of Political Science
Faculty of Arts

DRAFT Proposal for a Bachelor of Public Administration

York University
Toronto, ON
M3J 1P3
phone: 416-736-2100, x88832

Daniel Cohn wrote:
Hi Bruce,

Hope the holiday weekend was an enjoyable one.

Last week we took our curriculum reform (aimed at restructuring our multiple BA degrees into a single Bachelor of Public Administration degree) to Atkinson Faculty Council Curriculum Committee and it was approved.

This week I believe it goes to Arts Faculty Council's similar body.

The Atkinson folks however, asked me to write to you and get a more formal agreement regarding one item.

As you might recall, one element of the proposal involves:

retiring the present course PPAS/POLS 4300-6.0 (Public Policy Research) effective the start of the new program (which has now been scheduled for Sept. 2010).

This course will be replaced with two half year classes which will also be better titled so as to reflect what is actually taught in the courses:

PPAS 4310-3.0 (Program Evaluation) and PPAS 4320-3.0 (Advanced Program Evaluation).

The plan is to have three sections a year of 4310-3.0 but only one of 4320-3.0.

Now at the time you commented on the whole proposal you indicated that you would like to ensure those POLS students who had an interest in such things could continue to have access to the new classes.

That is not a problem at all for us. We are more than happy to continue having those POLS students with an interest in these classes.

However, what we did not settle was the terms of access.

Would you prefer that these two classes be cross-listed as POLS courses? If we do that, these courses would count towards the "in major" credits for your students (just as the present PPAS/POLS 4300-6.0 does).

Or, would you prefer that we simply do an annual casing of seats for your students? In that case the courses would not count as "in major" for your students.

From where we sit, the cross-listing would be logical. This is because the Practicum course (PPAS/POLS 4995-6.0) that these are associated with, is a cross-list and is slated to remain as one. As of September 2010, you will have to take 4310 and 4320 as a co-requisite to enroll in the practicum. Presently students wanting to take the practicum must take PPAS/POLS 4300-6.0 as a co-requisite.

However, we are more than willing to proceed on this in any way that you feel will best serve the interests of your students.

Cheers
Daniel

Date: Mon, 12 May 2008 09:34:39 -0400

From: [Bruce Smardon <bsmardon@yorku.ca>](mailto:bsmardon@yorku.ca)

To: [Daniel Cohn <dcohn@yorku.ca>](mailto:dcohn@yorku.ca)

Cc: dmcnally@yorku.ca, rmacd@yorku.ca, mbarreto@yorku.ca, jimagee@yorku.ca, [Lissa Chiu <lchiu@yorku.ca>](mailto:LissaChiu@yorku.ca)

Subject: Re: School of Public Policy & Admin Curriculum Reform

Hello Daniel,

I reviewed the proposal and can see the School put a lot of thought into how to restructure your program. I can see that we will no longer be sharing the "Canadian Democracy in a North American Context" course. The course on Federalism looks like an interesting addition and we will probably cross-list that course in our program. Because the course on research methods and data collection is a 3 credit course, while the Arts POLS course is 6 credits it will be hard to treat them as equal. But there will definitely be a degree credit exclusion. It would be good if the other two courses on program evaluation were available to the small number of students in our program who are focused on program evaluation and delivery.

Best, Bruce

Bruce Smardon
Undergraduate Program Director
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Date: Fri, 9 May 2008 13:46:35 -0400











From: [Ian Roberge/GL/York/CA <iroberge@glendon.yorku.ca>](mailto:iroberge@glendon.yorku.ca)

To: [Daniel Cohn <dcohn@yorku.ca>](mailto:dcohn@yorku.ca)

Subject: Re: Sppa Curriculum Reform

Part(s):  2 [Curriculum-Reform-D6.doc](#)

application/msword 647.95 KB 

	3 AK PPAS 2110 6.00 Canadian Government.doc	application/msword 247.69 KB	
	4 Ak PPAS 3138 3.00 Federalism and Public Policy.doc	application/msword 247.69 KB	
	5 New Course Proposal Form-Data-Collection-and-RM.doc	application/msword 106.06 KB	
	6 New Course Proposal Form-Program-Evaluation II.doc	application/msword 109.48 KB	
	7 New Course Proposal Form-Program-Evaluation.doc	application/msword 111.53 KB	

Dan: Sorry for not responding, it skipped my mind. I circulated the proposal to Ken and to Francis (hired last summer to teach in public administration/public policy). We all quickly read through it, and there appears to be nothing there of concerns to us. I sent it to Ken because I wanted to know if we had specific concerns regarding the creation of a new degree type (BPA), but that does not appear to be an issue. In other words, I think you can safely move forward. Good luck with all of the paperwork!

Ian Roberge, PhD
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Date: Fri, 9 May 2008 15:10:26 -0400
From: [John Parkinson <johnmp@yorku.ca>](mailto:johnmp@yorku.ca)
To: [Daniel Cohn <dcohn@yorku.ca>](mailto:dcohn@yorku.ca)
Subject: Re: SPPA Curriculum Reform

Daniel:

I circulated your proposals to our faculty members: I have had no feedback, either positive or negative, so we can safely assume that SAS has no

DRAFT Proposal for a Bachelor of Public Administration

objections to your proposals.

JohnP

Larry Lam
<larrylam@yorku.ca>

05/26/2009 10:44 AM

To Cathy Allen <callen@yorku.ca>

cc

Subject Re: Permission to list SOCI 3810 in the proposed Bachelor of
t Public Admin

Hi Cathy,

Please be advised that the Department of Sociology does not object to the said course (AP/SOCI 3810 6.0 Sociology of Crime and Social Regulation, cross-listed as AP/HREQ 3810 6.0) being listed as a required course for the BPA in the stream - Law, Justice and Public Policy with the understanding the students in the said stream of the BPA do not have priority to enrol in the said course over Sociology majors/minors.

Regards.

Cathy Allen wrote:

Dear Dr. Lam,

As I mentioned on the phone, the proponents for the proposed Bachelor of Public Administration would like to list SOCI 3810 Sociology of Crime and Social Regulation as a required course in the Law, Justice and Public Policy stream. I've attached a copy of the proposal for your information.

We hope that Sociology will agree to have the course listed. We are hoping to send the program to CCAS this week so would appreciate your response as soon as possible. The proponents will be happy to answer any questions you might have.

Thank you for your consideration,

Cathy