

**NOTICE OF MEETING**

**47<sup>th</sup> Meeting of Faculty Council**  
**Thursday September 17, 2015**  
**3:00 pm – 5:00 pm; Senate Chamber, N940 Ross**

**Reception to follow Council**

**Agenda**

1. Call to Order and Approval of the Agenda
2. Chair's Remarks
3. Presentation: **FGS Consultation and Transition**
4. Minutes of the **May 14, 2015** meeting.....1
5. Business Arising from the Minutes
6. Dean's Report to Council
7. Question Period
8. Reports of Standing Committees of Council
  - Executive Committee.....3
    - Request for nominations : Faculty Council
    - Request for nominations : Faculty Representatives on Senate
  - Committee on Curriculum, Curricular Policy and Standards.....9
    - Year-end Report to Council : 2014-2015
    - Consent agenda
  - Committee on Research Policy and Planning.....13
    - Year-end Report to Council : 2014-2015
  - Committee on Teaching, Learning and Student Success.....18
    - Year-end Report to Council : 2014-2015
    - Policy Revision for the Dean's Award for Excellence in Teaching
  - Student Appeals and Academic Integrity.....26
    - Final Report to Council : 2014-2015
9. Presentation: **LA&PS Awards for Distinction in Research & Dean's Awards for Excellence in Teaching**
10. Other Business

**2015 - 2016 Liberal Arts & Professional Studies Faculty Council Meetings are normally on the second Thursday of the month at 3:00pm in the Senate Chamber, N940 Ross.**

*October 8, 2015*

*November 12, 2015*

*December 3, 2015\*\**

*January 14, 2016*

*February 11, 2016*

*March 10, 2016*

*April 14, 2016*

*May 12, 2016*

*June 9, 2016*

*\*\*the December meeting of Faculty Council will be held the first Thursday of the Month  
and in the Harry Crowe Room, 109 New College*

***All are welcome and encouraged to attend.***

**York University**  
**Faculty of Liberal Arts & Professional Studies**  
**LA&PS Faculty Council**

Senate Chamber  
Minutes of the 46<sup>th</sup> Meeting of Council  
May 14, 2015  
#150514

**Attendance:** T. Abdullah, N. Adelson, M. Adriaen, S. Ariyaratnam, J. Berland, A. Bickford, K. Birch, I. Boran, H. Campbell, G. Comninel, N. Coulter, L. Cozzi, T. Das Gupta, S. Dimock, Z. DiFranco, M. Dodman, K. Dowler, J. Edmondson, L. Erwin, W. Giles, S. Haque, M. Harper, B. Heron, C. Heron, X. Huang, T. Hwong, R. Iannacito-Provenzano, M. Jacobs, N. Jazairi, M. Joshi-Vijayan, M. Karakul, R. Kenedy, P. Khaiter, A. Khandwala, K. Kincaid, M. Kouroupis, G. Langlois, J. Letkiewicz, D. Leyton-Brown, M. Lockshin, A. MacLennan, T. Maley, J. Marcus, C. Marjollet, M. Martel, P. McDermott, J. McMurtry, A. Medovarski, K. Michasiw, D. Mirabelli, R. Myers, L. Myrie, D. Ndlovu, P. Ng, M. Peacock, N. Persram, K. Pike, H. Qudrat-Ullah, D. Reed, M. Reisenleitner, L. Ripley, C. Robinson, L. Sanders, A. Schrauwes, M. Singer, M. Sparkes, D. Spokiene, B. Spotton Visano, G. Spraakman, A. Turner, S. Tweyman, A. Valeo, A. Weiss, E. Winslow, P. Wood, D. Woody, N. Wyczolkowski, M. Zito

### **1. Call to Order and Approval of Agenda**

The Chair of Council called the meeting to order.

It was moved, seconded, and carried to approve the agenda.

### **2. Chair of Council's Remarks**

The Chair welcomed members to the meeting of Council and announced that the June Faculty Council meeting has been cancelled. A notice regarding the meetings for next year will be sent out to members of Council. She noted that this has been an exciting year of Council and thanked Cristina Arlia for all of her hard work and dedication, and wished her the best of success in her new role as an operations manager.

She also acknowledged that this will be Dean Singer's final Council meeting as Dean. She thanked him for his leadership and dedication to the Faculty over the last 6 years. When Liberal Arts & Professional Studies began there were two separate Faculties Arts and Atkinson

and through achieving many of the goals set out in the strategic plan we are building our own unique culture.

She also extended welcoming remarks to incoming Dean Ananya Mukherjee-Reed who will begin her term as Dean on July 1, 2015.

### **3. Minutes of the April 9 2015, Meeting**

It was moved, seconded, and carried that the minutes of the April 9, 2015 be approved.

### **4. Business Arising from the Minutes**

There was none.

### **5. Dean's Remarks**

Dean Singer began his remarks by reflecting on the last 6 years and discussed transitioning to a new Dean. He noted that he has done his best to have a smooth transition.

Dean Singer discussed the new budget model and that it is more favourable to the Faculty than the previous one. However, he noted that there are still challenges ahead that will need to be worked through over the next years. He touched upon the operating budget for the Faculty and the deficit as well as each of the challenges. He noted that there will be a three year transition period to this new model.

He further elaborated on the state of the Faculty with regards to student enrolments, tenure and promotions, and faculty hiring.

### **6. Question Period**

A question was asked about the three year transition period if this is applied to Faculties or the University as a whole. It was noted that that there will be a grace period (three years of hold harmless) which will help bridge those Faculties who do not do well under the new budget model.

### **7. Reports of Standing Committees of Council**

#### **a) Executive**

The Chair called upon the Vice Chair of Council to close nominations to Council, Council Standing Committees, and Faculty designated Senate seats.

It was moved and seconded that the nominations for Council and its standing committees be approved.

There were no additional nominations.

The motion carried.

It was moved and seconded that the nominations to Senate and Senate Committees be approved.

There were no additional nominations.

The motion carried.

### **b) Research Policy and Planning**

The Chair of the Committee summarized the funding of the 61 applications received for the minor research grant. He also noted most projects were funding with \$5000.00 each. A written report will be presented at the next meeting of Council.

### **c) Student Academic Petitions**

The item for information Faculty level petitions and appeals activity was received.

## **8. Other Business**

Motion to Establish an Ad Hoc Committee on Governance was moved and seconded.

A discussion about the purpose and reasons for the motion ensued. It was noted that this stems from the conversations about the AAPR the budget model, graduate studies, and the recent labour disruption. It was further noted that a similar motion was presented at Faculty of Graduate Studies Council.

A firm objection to the motion came to the floor as noting that the rules and procedures of Council are democratic.

Those in favour of the motion cited a lack of collegial governance over the year in both Council and Senate dealing with the above mentioned topics.

The motion carried 36 to 28.

The meeting adjourned.

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A. MacLennan, Chair of Council

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L Cozzi, Secretary of Council

## Executive Committee Report to Council

Report 1  
August 2015

### ITEMS FOR INFORMATION

#### 1. Request for Nominations – Liberal Arts & Professional Studies Council

The Executive Committee would like to announce that there is request for nominations for members to serve on the Liberal Arts & Professional Studies Faculty Council, **effective immediately**. At the next meeting of Council nominations will be approved.

#### **Vice Chair of Council** *(full-time faculty)*

- The Vice-Chair of the Council shall be elected from the members of the Council for a one-year term. The Vice-Chair is the Chief Teller and Chief Returning Officer for all elections.
- The Vice-Chair normally assumes the Chair in the following year. Should the position of Vice-Chair become vacant prior to the end of the normal term, an election shall be called.
- The Vice-Chair presides over meetings of the Committee of the Whole.
- <http://laps.yorku.ca/office-of-the-faculty-council/rules-and-procedures-of-council/>

#### **Executive Committee** *(one vacancy – full-time faculty)*

- Normally meet on the last Wednesday of each month from 1:00pm – 3:00pm
- One-year term
- <http://laps.yorku.ca/office-of-the-faculty-council/committees/executive-committee/>

#### **Academic Policy and Planning Committee** *(one vacancy – full-time faculty)*

- Normally meets the third Wednesday of each month from 1:00pm – 3:00pm
- Two year term
- <http://laps.yorku.ca/office-of-the-faculty-council/committees/academic-policy-and-planning-committee/>

**Tenure and Promotions Committee**  
*(five vacancies full-time faculty)*

- Will meet several times during the months November to June in three rotating panels at the Senate Review Committee. The Committee of the Whole normally meets on Thursdays three times a year.
- Three-year term  
<http://laps.yorku.ca/office-of-the-faculty-council/committees/tenure-and-promotions-committee/>

**Committee on Research Policy and Planning**  
*(one vacancy full-time faculty)*

- The Committee on Research Policy and Planning will normally meet on the fourth Monday of each month from 12:00pm – 2:00pm
- Three-year term
- <http://laps.yorku.ca/office-of-the-faculty-council/committees/committee-on-research-policy-and-planning/>

**Committee on Teaching, Learning and Student Success**  
*(one vacancy full-time faculty, one contract faculty, two teaching assistants)*

- The Committee on Teaching and Learning and Student Success will normally meet on the first Monday of each month from 11:30am – 1:00pm
- <http://laps.yorku.ca/office-of-the-faculty-council/committees/committee-on-teaching-and-learning-and-student-success/>

**2. Request for Nominations - Liberal Arts & Professional Studies Representatives on Senate**

**a) Academic Policy, Planning and Research Committee (APPRC) *(one vacancy- full-time faculty member)***

The Committee is responsible for consultations and recommendations to Senate on academic plans and policies as well as other major academic initiatives, especially those that have academic resource implications or involve structures such as Faculties and constituent units, centres and institutes, and chairs and professorships. <http://secretariat.info.yorku.ca/senate/academic-policy-planning-and-research-committee/>

Meetings are held every 2 weeks on Thursdays from 9:30 am to 11:30 am in the Kaneff Tower, Room 1048 unless otherwise indicated.

**b) Contract Faculty Representatives on Senate *(two contract vacancies):***

The Executive Committee would like to announce that there is a request for nominations for members to serve as Liberal Arts & Professional Studies **contract faculty (2)** representatives on Senate, **effective immediately**. Details regarding meeting dates and times are posted on the Senate Website: <http://www.yorku.ca/secretariat/senate/index-senate.html>.

At the next meeting of Council nominations will be approved.

### 3. Summer Authority 2014 (June – September)

Over the summer the Executive Committee approved minor course revisions to AP/FR 1005 9.00 to AP/FR 1005 6.00, which were effective FW15.

### 4. Composition of Ad Hoc Governance Committee

Over the summer nominations and elections were conducted for the Ad Hoc Committee on Governance. The following is the composition of the Ad Hoc Committee.

#### Ad Hoc Governance Committee

Last Name	First Name	Department	Term Start	Term End
Grinspun	Ricardo	Economics	July 27, 2015	June 30, 2016
Maley	Terry	Political Science	July 27, 2015	June 30, 2016
Mekouar	Merouan	Social Science	July 27, 2015	June 30, 2016
O’Connell	Anne	Social Work	July 27, 2015	June 30, 2016
Shea	Victor	Humanities	July 27, 2015	June 30, 2016
Stewart	Penni	Sociology	July 27, 2015	June 30, 2016
De la Cour	Lykke	Contract Faculty	July 27, 2015	June 30, 2016
Vacant	Vacant	Undergraduate Student	ASAP	June 30, 2016
Vacant	Vacant	Graduate Student	ASAP	June 30, 2016

**Listing of Committee membership: Appendix A**

## Executive Committee – Appendix A

### 2015-2016 Faculty Council Committees and LA&PS Representative on Senate Compositions

#### Vice Chair of Council (1)

Last Name	First Name	Department	Area	Term Start	Term End
<b>Vacancy</b>				<b>ASAP</b>	<b>June 30, 2016</b>

#### Executive Committee (6)

Last Name	First Name	Department	Area	Term Start	Term End
Ferrara	Ida	ECON	Social Science	July 1, 2013	June 30, 2016
Asgary	Ali	ADMS	Professional Studies	July 1, 2014	June 30, 2017
Ingram	Susan	HUMA	Humanities	July 1, 2014	June 30, 2017
Kenedy	Robert	SOCI	Social Science	Jan 12, 2015	June 30, 2017
<b>Birch</b>	<b>Kean</b>	<b>SOSC</b>	<b>Social Science</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Vacancy</b>				<b>ASAP</b>	<b>June 30, 2016</b>

#### Academic Policy and Planning Committee (7)

Last Name	First Name	Department	Area	Term Start	Term End
Bird	Kymberley	HUMA	Humanities	July 1, 2013	June 30, 2016
Innes	Christopher	EN	Humanities	July 1, 2013	June 30, 2016
Karakul	Mustafa	ADMS	Professional Studies	July 1, 2014	June 30, 2017
<b>Jacobs</b>	<b>Merle</b>	<b>HREQ</b>	<b>Social Science</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Kheraj</b>	<b>Sean</b>	<b>HIST</b>	<b>Humanities</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Szablowski</b>	<b>David</b>	<b>SOSC</b>	<b>Social Science</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Vacancy</b>				<b>ASAP</b>	<b>June 30, 2017</b>

#### Committee on Curriculum, Curricular Policy and Standards (7)

Last Name	First Name	Department	Area	Term Start	Term End
Patroni	Viviana	SOSC	Social Science	Nov. 1, 2013	June 30, 2016
Solis	Adriano	ADMS	Professional Studies	July 1, 2013	June 30, 2016
Ojo	Tokunbo	COMN	Social Science	July 1, 2014	June 30, 2017
Tordoff	Robert	HUMA	Humanities	July 1, 2014	June 30, 2017
<b>Iannacito-Provenzano</b>	<b>Roberta</b>	<b>DLLL</b>	<b>Humanities</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Marjollet</b>	<b>Christian</b>	<b>FR</b>	<b>Humanities</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Weiss</b>	<b>Allan</b>	<b>EN</b>	<b>Humanities</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>

## Tenure and Promotions Committee (15)

Last Name	First Name	Department	Area	Term Start	Term End
Cohn	Daniel	PPA	Social Science	July 1, 2013	June 30, 2016
Trevett	Jeremy	HIST	Humanities	July 1, 2013	June 30, 2016
Bain	Alison	GEOG	Social Science	July 1, 2014	June 30, 2017
Coombe	Rosemary	SOSC	Social Science	Nov 1, 2014	June 30, 2017
Spletstoesser	Ingrid	ADMS	Professional Studies	Nov 1, 2014	June 30, 2017
<b>Bailey</b>	<b>Steve</b>	<b>HUMA</b>	<b>Humanities</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Goldstein</b>	<b>David</b>	<b>EN</b>	<b>Humanities</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Mule</b>	<b>Nick</b>	<b>SOWK</b>	<b>Professional Studies</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Stoyanov</b>	<b>Andre</b>	<b>ECON</b>	<b>Social Science</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Wang</b>	<b>Jing</b>	<b>HRM</b>	<b>Professional Studies</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<i>Vacancy</i>				<b>ASAP</b>	<b>June 30, 2018</b>
<i>Vacancy</i>				<b>ASAP</b>	<b>June 30, 2018</b>
<i>Vacancy</i>				<b>ASAP</b>	<b>June 30, 2018</b>
<i>Vacancy</i>				<b>ASAP</b>	<b>June 30, 2018</b>
<i>Vacancy</i>				<b>ASAP</b>	<b>June 30, 2018</b>

## Committee on Teaching, Learning and Student Success (9 full-time faculty + 1 contract faculty + 2 teaching assistants)

Last Name	First Name	Department	Area	Term Start	Term End
Carbonell	Pilar	ADMS	Professional Studies	July 1, 2014	June 30, 2016
Chapman	Chris	SOWK	Professional Studies	July 1, 2014	June 30, 2017
Cohen	Tom	HUMA	Humanities	July 1, 2014	June 30, 2017
Couto	Naomi	PPA	Social Science	July 1, 2014	June 30, 2016
Ma	Mary	ADMS	Professional Studies	July 1, 2014	June 30, 2016
Martinez-Osorio	Emiro	DLLL	Humanities	July 1, 2014	June 30, 2016
Wilkin	Christa	HRM	Professional Studies	July 1, 2014	June 30, 2016
Davidson	Deborah	SOCI	Social Science	Feb. 1, 2015	June 30, 2016
<i>Vacancy</i>				<b>ASAP</b>	<b>June 30, 2018</b>
<i>Vacancy</i>			<b>Contract Faculty</b>	<b>ASAP</b>	<b>June 30, 2016</b>
<i>Vacancy</i>			<b>Teaching Assistant</b>	<b>ASAP</b>	<b>June 30, 2016</b>
<i>Vacancy</i>			<b>Teaching Assistant</b>	<b>ASAP</b>	<b>June 30, 2016</b>

## Committee on Research Policy and Planning (7)

Last Name	First Name	Department	Area	Term Start	Term End
Hayward	Mark	COMN	Social Science	July 1, 2013	June 30, 2016
Khalidi	Mohammad Ali	PHIL	Humanities	Nov. 1, 2013	June 30, 2016
Lawrence	Geoff	DLLL	Humanities	Nov. 1, 2013	June 30, 2016
<b>Bohn</b>	<b>Simone</b>	<b>POLS</b>	<b>Social Science</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Liegghio</b>	<b>Maria</b>	<b>SOWK</b>	<b>Professional Studies</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Salisbury</b>	<b>Laura</b>	<b>ECON</b>	<b>Social Science</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>



<i>Vacancy</i>				<b>ASAP</b>	<b>June 30, 2018</b>
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**Committee on Student Academic Petitions and Appeals (16)**

Last Name	First Name	Department	Area	Term Start	Term End
Bickford	Annette	SOSC	Social Science	July 1, 2014	June 30, 2016
Karimi	Sirvan	PPA	Social Science	Nov. 1, 2014	June 30, 2016
Koffman	David	HIST	Humanities	July 1, 2014	June 30, 2016
MacLachlan	Alice	PHIL	Humanities	Nov 1, 2014	June 30, 2016
Maiter	Sarah	SOWK	Professional Studies	July 1, 2014	June 30, 2016
Mekouar	Merouan	SOSC	Social Science	July 1, 2014	June 30, 2016
Yabuki-Soh	Noriko	DLLL	Humanities	July 1, 2014	June 30, 2016
<b>Barras</b>	<b>Amelie</b>	<b>SOSC</b>	<b>Social Science</b>	<b>July 1, 2015</b>	<b>June 30, 2017</b>
<b>Blake</b>	<b>Sarah</b>	<b>HUMA</b>	<b>Humanities</b>	<b>July 1, 2015</b>	<b>June 30, 2017</b>
<b>Cowdy</b>	<b>Cheryl</b>	<b>HUMA</b>	<b>Humanities</b>	<b>July 1, 2015</b>	<b>June 30, 2017</b>
<b>Hossein</b>	<b>Caroline</b>	<b>SOSC</b>	<b>Social Science</b>	<b>July 1, 2015</b>	<b>June 30, 2017</b>
<b>Kim</b>	<b>Ann</b>	<b>SOCI</b>	<b>Social Science</b>	<b>July 1, 2015</b>	<b>June 30, 2017</b>
<b>Lam</b>	<b>Anita</b>	<b>SOSC</b>	<b>Social Science</b>	<b>July 1, 2015</b>	<b>June 30, 2017</b>
<b>Robinson</b>	<b>Chris</b>	<b>ADMS</b>	<b>Professional Studies</b>	<b>July 1, 2015</b>	<b>June 30, 2017</b>
<b>Schotte</b>	<b>Margaret</b>	<b>HIST</b>	<b>Humanities</b>	<b>July 1, 2015</b>	<b>June 30, 2017</b>
<b>Semenov</b>	<b>Andrei</b>	<b>ECON</b>	<b>Social Science</b>	<b>July 1, 2015</b>	<b>June 30, 2017</b>

**Elected-At-Large LA&PS Faculty Representatives on Senate (16 full-time faculty + 2 contract faculty)\***

Last Name	First Name	Department	Term Start	Term End
Campbell	Heather	English	July 1, 2013	June 30, 2016
Dimock	Susan	Philosophy	July 1, 2013	June 30, 2016
Heron	Craig	History	July 1, 2013	June 30, 2016
Little	William Kenneth	Anthropology	July 1, 2013	June 30, 2016
Vanstone	Gail	Humanities	July 1, 2013	June 30, 2016
Weir	Lorna	Sociology	July 1, 2013	June 30, 2016
Ehrlich	Susan	DLLL	Jan. 1, 2014	June 30, 2016
Lightman	Bernard	Humanities	July 1, 2014	June 30, 2017
Karakul	Mustafa	Administrative Studies	April 2, 2015	June 30, 2016
<b>Birch</b>	<b>Kean</b>	<b>Social Science</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Bird</b>	<b>Kym</b>	<b>Humanities</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Ferrara</b>	<b>Ida</b>	<b>Economics</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Grinspun</b>	<b>Ricardo</b>	<b>Economics</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Jacobs</b>	<b>Merle</b>	<b>Equity Studies</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Sanders</b>	<b>Leslie</b>	<b>Humanities</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Leyton-Brown</b>	<b>David</b>	<b>Political Science</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>
<b>Vacancy</b>		<b>Contract Faculty</b>	<b>ASAP</b>	<b>June 30, 2016</b>

<b>Vacancy</b>		<b>Contract Faculty</b>	<b>ASAP</b>	<b>June 30, 2016</b>
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\*Chairs/Directors of each academic department/school are automatically LA&PS Senators

### Faculty-Based Representatives on Senate Committees

Committee of Senate	Name	Department	Term Start	Term End
<b>APPRC</b>			<b>ASAP</b>	<b>June 30, 2017</b>
<b>Executive</b>	<b>Craig Heron</b>	<b>History</b>	<b>July 1, 2015</b>	<b>June 30, 2016</b>
<b>Honorary Degrees</b>	<b>Caroline Hossein</b>	<b>Social Science</b>	<b>July 1, 2015</b>	<b>June 30, 2018</b>

### Ad Hoc Governance Committee

Last Name	First Name	Department	Term Start	Term End
Grinspun	Ricardo	Economics	July 27, 2015	June 30, 2016
Maley	Terry	Political Science	July 27, 2015	June 30, 2016
Mekouar	Merouan	Social Science	July 27, 2015	June 30, 2016
O'Connell	Anne	Social Work	July 27, 2015	June 30, 2016
Shea	Victor	Humanities	July 27, 2015	June 30, 2016
Stewart	Penni	Sociology	July 27, 2015	June 30, 2016
De la Cour	Lykke	Contract Faculty	July 27, 2015	June 30, 2016

## Committee on Curriculum, Curricular Policy and Standards Report to Council

### ITEM FOR INFORMATION:

#### Year-to-date Summary of the Committee on Curriculum, Curricular Policy and Standards Activity, 2014-2015

The following outlines major items of business considered by the Committee on Curriculum, Curricular Policy and Standards during the 2014-2015 academic year.

#### Major Items Considered and Approved

Changes to:

- Bachelor of Arts – Business and Society
- Bachelor of Arts – German Studies
- Bachelor of Arts – Health and Society
- Bachelor of Arts – Interdisciplinary Social Science
- Bachelor of Arts – International Development Studies
- Bachelor of Arts – Italian Studies
- Bachelor of Arts – Italian Culture
- Bachelor of Arts – Jewish Studies
- Bachelor of Arts – Law and Society
- Bachelor of Arts – Portuguese Studies
- Bachelor of Arts – Professional Writing
- Bachelor of Arts – Urban Studies
- Bachelor of Arts – Work and Labour Studies
- International Bachelor of Arts – Anthropology
- International Bachelor of Arts – Communication Studies
- International Bachelor of Arts – European Studies
- International Bachelor of Arts – Geography
- International Bachelor of Arts – Humanities
- International Bachelor of Arts – History
- International Bachelor of Arts – Political Science
- International Bachelor of Arts – Gender, Sexuality and Women's Studies
- International Bachelor of Arts – Social Science
- International Bachelor of Arts – French Studies
- International Bachelor of Arts – German Studies
- International Bachelor of Arts – Italian Studies
- Bachelor of Public Administration
- Certificate in Proficiency – Chinese

- Certificate in Proficiency - German
- Certificate in Proficiency - Italian Language
- Certificate in Proficiency - Japanese
- Certificate in Proficiency - Modern Greek
- Certificate in Proficiency - Modern Hebrew
- Certificate in Proficiency - Portuguese
- Certificate in Proficiency - Spanish
- General Certificate - Professional Ethics
- General Certificate - Non-Profit Management

**Summary of Individual Course Change Proposals:**

The following is a summary of the proposals related to individual courses in the Faculty of Liberal Arts and Professional Studies between July 1, 2014, and June 30, 2015.

<b>Year</b>	<b>Changes to Courses</b>	<b>New Course Proposals</b>	<b>Lapsed/Retired Courses</b>
<b>2014-2015</b>	131	92	0
<b>2013-2014</b>	205	73	15
<b>2012-2013</b>	209	85	15
<b>2011-2012</b>	574	86	15
<b>2010-2011</b>	159	70	7
<b>2009-2010</b>	172	79	4

**Summary of Changes to Existing Degrees/Certificates:**

The following is a summary of the proposals for changes to existing degrees or certificates in the Faculty of Liberal Arts and Professional Studies between July 1, 2009, and June 30, 2015.

<b>Year</b>	<b>Changes to Existing Degrees</b>	<b>Changes to Existing Certificates</b>
<b>2014-2015</b>	26	10
<b>2013-2014</b>	32	8
<b>2012-2013</b>	37	14
<b>2011-2012</b>	52	7
<b>2010-2011</b>	32	4
<b>2009-2010</b>	22	7

**We would like to extend our gratitude and thanks to the committee members who have completed their terms on the committee as of June 30, 2014.**

## **Committee on Curriculum, Curricular Policy and Standards**

### **Consent Agenda**

**September 2015**

### **Changes to Existing Degrees**

**Bachelor of Arts: Human Rights and Equity Studies**

**Bachelor of Arts: Gender and Women Studies**

**Bachelor of Arts: Sexuality Studies**

### **New Course Proposals**

### **Change to Existing Courses**

A consent agenda item does not involve new programs, significant new principles, or new policies. These proposals are clearly identified on the notice of the meeting as consent agenda items. Full proposal text is not reproduced in the hardcopy agenda package. Proposal text is available at the following URL: <http://laps.yorku.ca/office-of-the-faculty-council/committees/committee-on-curriculum-curricular-policy-and-standards/>.

A consent agenda item is deemed to be approved unless, prior to the commencement of a meeting, one or more members of Council advises the chair of a request to debate it

Please contact the Secretary to the Committee ([apccps@yorku.ca](mailto:apccps@yorku.ca)) if you have any questions regarding the changes to existing courses section.

## Committee on Research Policy and Planning

Report 1  
June 2015

### ITEM FOR INFORMATION:

#### Year End Summary of the Committee on Research Policy and Planning Activity, 2014-2015

The following highlights the work of the Committee on Research Policy and Planning (CRPP) during the 2014-2015 academic year and presents the latest report.

#### i. Faculty of Liberal Arts and Professional Studies Minor Research Grant

In the autumn (2014) and spring (2015) rounds, sixty-one (61) Minor Research Grant (MRG) applications were adjudicated by the Grant Adjudication Subcommittee. A total of \$183,619.00 was granted to successful applicants.

The Subcommittee recommended and Faculty Council Executive approved a small change to the wording of the guidelines. To the current guidelines, the following passage has been added (effective from the autumn application round, 2015):

*Applicants are informed in writing about the decisions of the Subcommittee. Barring review on procedural grounds, the decisions of the Subcommittee are final. If unsuccessful, eligible applicants are encouraged to apply for a minor research grant in a subsequent round.*

The fund for tenured and CLA applicants was oversubscribed, whilst that for pre-tenured faculty members was undersubscribed. Consequently, with two exceptions, applications from tenured faculty and CLAs were not granted in full. We encourage more applications from pre-tenured faculty, as the funds set aside for them are not transferrable to tenured/CLA applicants.

- a) In the Spring 2015 round, the Grant Adjudication Subcommittee of the CRPP received a total of 26 applications from 15 departments or schools throughout the Faculty. A total of 23 grants for \$87,890.52 were awarded. The Grant Adjudication Subcommittee wishes to report that the following faculty members were awarded a MRG:

Name	School/ Department	Project Title	Amount Granted
Alison Bain	GEOG	Arts District formation in a post-industrial city: the Spinnerei in Leipzig, Germany	\$3,678.40
Clark Bannack	POLS	Contentious Schooling: Explaining Divergence in the Provincial Accommodation of Religious Schooling	\$4,000.00
Shannon Bell	POLS	Expenditure in Mount Etna: Walking with Bataille	\$1,842.58
Katherine Bischooping	SOCI	Lei Feng: A Figure of Fact or Fiction?	\$4,000.00
Marcus Boon	ENG	Buddhism, Critical Theory, Contemporary Literature: Two Archives	\$3,802.00
Stephen Chen	ITEC	Learning Objectives 2.0	\$3,920.72
Maria Figueredo	DLLL	Performativity, music and silence in contemporary Uruguayan poetry	\$3,800.20

Roger Fisher	HUMA	Improving the law of copyright in music: music publishers, composers, and copyright litigation in Great Britain from 1777 to 1842	\$5,000.00
Michael Gilbert	PHIL	The Degenitalization of Gender: State control of gender identity	\$2,816.22
Andil Gosine	SOCI	The memorialization of Brahim Bouarram and the politics of nationalism in contemporary France	\$4,000.00
Philip Harland	HUMA	Expansion of Online Research Tool on "Association in the Greco-Roman World	\$4,000.00
Lesley Jacobs	SOSC	International Rights Mobilization and Canadian Domestic Public Policy: The Dynamic Effects of Canadians appearing before the UN Human Rights Committee	\$3,840.00
Joel Marcus	ADMS	Individual differences, corporate sustainability actions, and voting preferences	\$3,780.00
Margaret MacDonald	ANTH	Safe Motherhood in Senegal	\$3,322.40
Andrew Medeiros	GEOG	Responses of Arctic lakes to recent environmental change	\$5,000.00
Karen Murray	POLS	Reproducing the City: Gender, Race and Capitalist Urbanization in Transnational Perspective	\$4,000.00
Andre Robert	GEOG	Braided rivers in Alaska; processes and environment	\$5,000.00
James Simeon	PPAS	Building an Education Data Base on the Indo-Chinese Refugee Movement (ICRM) in Canada	\$4,000.00
Parbudyal Singh	HRM	The effects of "green" human resource management systems on organizational triple bottom line	\$4,000.00
Andrey Stoyanov	ECON	How Much Cooperation in Trade Policies is there Between Countries? Evidence from Free Trade Agreements.	\$2,368.00
Mark Thomas	SOCI	Work and Labour in Canada: Critical Issues, 3rd Edition	\$4,000.00
Sergio Villani	FREN	Guillevic and the journal Le Point Mirabeau	\$4,000.00
Patricia Wood	GEOG	Water Security for Northern Peoples	\$3,720.00

- b) In the Fall 2014 round, the Grant Adjudication Subcommittee of the CRPP received a total of 35 applications from 13 departments or schools throughout the Faculty. A total of 28 grants for \$95,728.48 were awarded. The Grant Adjudication Sub-Committee wishes to report that the following faculty members were awarded a MRG:

Name	School/ Department	Project Title	Amount Granted
Ranu Basu	GEOG	State Spaces of Education in Havana: from Ideology to Practice in the 21 <sup>st</sup> Century	\$ 3,500.00
Arun Chaudhuri	ANTH	Travelling Esotericism: Immigration, religion, and Indian travellers into New Age America	\$2,597.99

Lily Cho	ENG	Mass Capture: Captivation and the Making of Non-Citizens	\$3,470.90
Sabrina Deutsch Salamon	ADMS	Employee Victimization by Organizational Insiders versus Outsiders	\$3,300.00
Luann Good Gingrich	SOWK	Women's work on the move: Community-based research with Central American migrant sex workers in southern Mexico	\$3,478.00
Paul Grayson	SOCI	The Female Experience Then and Now	\$3,490.00
Aitana Guia	HIST	Whose Rights First? Nativism, Human Rights, and the New Discourse of Xenophobia in Southern Europe	\$3,481.76
Ratiba Hadj-Moussa	SOCI	Generations and Protests: Legacies, Emergences in the MENA and the Mediterranean	\$3,100.00
Caroline Shenaz Hossein	SOSC	Banker Ladies as Activist Entrepreneurs: The African Diaspora and the Social Economy	\$5,000.00
Susan Henders	POLS	"Other Diplomacies" and the Making of Canadian-Asian Relations: Canadians in Hong Kong	\$3,500.00
Merle Jacobs	HREQ	Anglo Burmese Culture	\$3,500.00
Eva Karpinski	GWST	Dispatches from Eastern Europe: The Myrna Kostash--Nancy Burke Correspondence and the Institutional Emergence of Canadian Studies in Poland	\$3,500.00
Sara Koopman	GEOG	Alternative security through solidarity: stories of international accompaniment in Colombia	\$3,500.00
Xiaofei Li	ADMS	Price Discovery in the Credit Default Swaps and Related Markets	\$2,000.00
Paul Lovejoy	HIST	Baquaqua in Canada and New York	\$3,498.20
Anne MacLennan	COMM	Protesting Poverty: Mediated Global Protests and Images of poverty	\$3,500.00
Guida Man	SOCI	Co-edited book project entitled Engendering Transnational Voices: Studies in Family, Work, and Identity	\$750.00
Emiro Martinez-Osorio	DLLL	Writings from the Wasteland: A 16th Century Account by Mestizo Chief Diego de Torres to Philip II	\$4,365.00
Merouan Mekouar	SOSC	Institutional Survival in Failed States: Site Number Two: N'djamena, Chad	\$5,000.00
David Murray	ANTH	Under the Rainbow: Homonationalism and Sexual Orientation Refugees in Canada	\$3,500.00
Marcello Musto	SOCI	Socialisms and Post-capitalist Societies: A Critical Reader (1789-1989)	\$5,000.00
Natasha Myers	ANTH	The Plant Turn: The Public Life of Plants in a Time of Climate Change	\$3,500.00
Richard Saunders	POLS	Facets of Power: Politics, Profits and People in the Making of Zimbabwe's Blood Diamonds	\$2,750.00
Margaret Schotte	SOSC	From Cosmographical Guides to Merchant Handbooks: The Evolution of Navigation Manuals, 1509-1800	\$4,997.00



Gabrielle Slowey	POLS	Fracking and First Nations	\$3,500.00
Andreas Strebinger	ADMS	Globalizing Brands: Perceptions of Global Brands by Canadian Consumers and the International Use of Social Media by Canadian and Japanese Global Companies	\$2,112.50
Matthew Tegelberg	SOSC	Media and the Geographies of Climate Justice: Indigenous Peoples, Nature and the Geopolitics of Climate Change	\$2,345.50
Peter Tsasis	ADMS	Sensemaking in Policy Process: the Case of the HPV Vaccine	\$3,491.63

## ii. Awards and Celebrations

The Awards & Celebrations Subcommittee met in June, 2015 to adjudicate nominations for the L&PS Awards for Excellence in Research. The deadline for nominations was extended to May 15<sup>th</sup>, 2015.

Dean Martin Singer kindly agreed to the allocation of funds for conference travel and the dissemination of research for recipients of the awards. The conferring of these funds is reflected in a change to the wording of the guidelines:

*Each recipient of the Award for Distinction in Research, Creativity or Scholarship will be granted up to \$2000, to be spent within two years of receipt of the award, for the purpose of attending an academic conference at which she or he disseminates her or his research.*

*The recipient of the Award in Social Justice Research will be granted up to \$2000, to be spent within two years of receipt of the award, for the purpose of disseminating her or his research at an academic conference or of funding a project which involves community partners.*

A total of ten (10) nominations were received: three (3) nominations for the Emerging Scholar category, from which one (1) candidate was recommended; four (4) for the Established Scholar category, from which two (2) candidates were recommended; and three (3) for the Social Justice Research category, from which two (2) candidates were recommended.

The Subcommittee's recommendations are pending approval by Dean Martin Singer; the awards will be conferred at Faculty Council in the Fall term, 2015.

## iii. Undergraduate Research

The CRPP continued to explore ways in which undergraduate research can be promoted in LA&PS.

The Committee's student representatives made suggestions which are endorsed by the CRPP:

- The Research at York (RAY) programme should be better publicized to faculty and students.
- Units in LA&PS are encouraged to promote honours thesis and directed reading courses, though the Committee noted that the lack of reward for faculty members who undertake such courses is a significant barrier to their flourishing.
- Units in LA&PS are encouraged to consider making at least one research methods course compulsory as part of a B.A. degree. This would equip more students with better research skills than is currently the case. It would also prepare students for graduate study.

We would like to acknowledge the support of Diane Woody in this endeavour.

## iv. Membership

A number of members of the CRPP have completed their term of office or will otherwise no longer be affiliated with the Committee as of June 30, 2015. We would like to extend our gratitude and thanks to the following outgoing Committee members:

Emily Anglin, *Acting Research Officer*  
Tony Burke, *Department of Humanities*  
Nergis Canefe, *School of Public Policy and Administration/Department of Political Science*  
Barbara Heron, *School of Social Work*  
Jimmy Huang, *School of Information Technology*  
Sachin Persaud, *Student Council of the Faculty of Liberal Arts & Professional Studies*  
Solomon Yeung, *Student Council of the Faculty of Liberal Arts & Professional Studies*

Thanks are due to them all for their highly collegial work on the Committee. My special thanks are due to Naomi Adelson and Roshan Udit, both of whom have made the Committee's work considerably more enjoyable and less arduous than it would otherwise have been.

Mark Peacock  
Chair, CRPP

## Committee on Teaching, Learning and Student Success

Report 1  
July 2015

### ITEM FOR ACTION

#### 1. Proposed Revisions to the Dean’s Awards for Excellence in Teaching

With an eye to continual improvement of the Dean’s Award for Teaching Excellence, we coordinated with the ADTL’s office to promote the call for nominations, initiated a process for online submission of the nomination package, and encouraged student input by overseeing the creation of an online form for students who wished to nominate an instructor. Despite these efforts, nominations were not numerous enough to properly represent the breadth and depth of teaching excellence in the Faculty and so we extended the deadline until April 30<sup>th</sup> and then again until August 15<sup>th</sup>. We passed an amended policy re: The Dean’s Award for Teaching Excellence during the June meeting in an attempt to streamline the nominations process in the hopes that simpler guidelines will attract more nominations in the future.

Please **denote additions in bold, blue, underlining, and strikethrough for deletions.**

**If change is in Title, add both the Long version and Short version of title**

Existing Copy (Change From):	Proposed Copy (Change To):
<p>Example: <del>Delete this text.</del></p> <p><b>Nominations Open:</b> <del>November 4<sup>st</sup></del>  <b>Deadline for Nominations:</b> <del>January 30<sup>th</sup></del></p> <p><b>Dean’s Awards for Excellence in Teaching (Faculty-wide)</b></p> <p><b>Eligibility:</b></p> <p>One award will be offered in the following categories each year. All teaching faculty within the following categories are eligible:</p> <ul style="list-style-type: none"> <li>• Tenured faculty with six years of teaching experience in LA&amp;PS</li> <li>• Contract faculty, adjunct faculty, or CLAs who have taught at least ten courses within LA&amp;PS</li> <li>• Teaching Assistants who have held at least 4.0 TA positions</li> </ul>	<p>Example: <b>Add</b> this text.</p> <p><b>Nominations Open:</b> <b><u>January 30th</u></b>  <b>Deadline for Nominations:</b> <b><u>April 30th</u></b></p> <p><b>Dean’s Awards for Excellence in Teaching (Faculty-wide)</b></p> <p><b>These awards have been created in order to celebrate and honour excellence in teaching in the Faculty of Liberal Arts &amp; Professional Studies and in so doing, to recognize quality teaching as one of the Faculty’s reputational strengths, with the following specific objectives in view:</b></p> <ul style="list-style-type: none"> <li>• <b>To promote the adoption of excellent teaching practices that foster deep, engaged learning;</b></li> <li>• <b>To recognize and promote commitment to teaching in innovative and transformative ways to foster student success;</b></li> </ul>

Award winners become eligible again after six years. Members of the Committee on ~~Teaching and Learning~~ and members of the Dean's Award for Teaching Excellence Adjudication Sub-Committee are not eligible to apply for this award during their year(s) of service.

## Application Process:

~~The application should be 25 pages or fewer and include the following:~~

- 1) Nomination letter from the Department
- 2) Teaching Dossier
- 3) Student letters
- 4) Other letters of support
- 5) Summary of course evaluations

~~Below is additional guidance on what should be included within these five categories:~~

### 1) Nomination

Each year, Departments are encouraged to nominate candidates in each of the above categories as follows:

- Large departments: up to three nominations per category
- Medium departments: up to two nominations per category
- Small departments: up to one nomination per category

~~The Department may submit a nomination letter for each candidate, outlining their particular distinctions in teaching within the unit. This letter would summarize information on the number of student nominations and key comments made in student letters and nominations. The letter is to be substantial and concrete with respect to the nominee's role in teaching within the unit.~~

### 2) Teaching dossier<sup>1</sup>

- ~~Includes a statement of teaching goals and beliefs,~~
- ~~Provides selected, succinct examples of~~

- **To recognize and promote faculty members' commitment to York's instructional priorities in the areas of first year experience, Experiential Education and e-learning;**
- **To recognize and promote faculty members' commitment to Teaching, Learning and Student Success.**

## Eligibility:

One award will be offered in the following categories each year. All teaching faculty within the following categories are eligible:

- Tenured faculty with six years of teaching experience in LA&PS
- Contract faculty, adjunct faculty, or CLAs who have taught **a minimum of 30 credits in LA&PS**
- Teaching Assistants who have **been a TA in courses equal to or exceeding 9.0 credits in LA&PS.**

Award winners become eligible again after six years. Members of the Committee on **Teaching, Learning and Student Success** and members of the Dean's Award for Teaching Excellence Adjudication Sub-Committee are not eligible to apply for this award during their year(s) of service. **The Committee on Teaching, Learning and Student Success looks forward to receiving nominations from all units.**

## Application Process:

**Nomination packages of 25 pages or fewer, with the following components are welcomed:**

- 1) Nomination letter from the Department **or a nominating colleague**
- 2) Teaching Dossier **(maximum 10 pages)**
- 3) Student letters **(maximum 5)**
- 4) Other letters of support **(maximum 3)**
- 5) Summary of course evaluations

Below **are some suggestions** on what **might** be considered within these five categories:

### 1) Nomination letter:

Each year, Departments are encouraged to nominate

<sup>1</sup>The Teaching Commons @ York offers support on how to prepare a Teaching Dossier.

the methods used to achieve these goals relevant to the award (examples may include retention rates, course outlines, syllabi, assignments, tests, learning outcomes, etc.)

- Provides evidence of success in meeting the goals

### 3) Student letters of support and nomination:

A representative sample of up to five student letters should be included. If more letters exist, one of the other letter writers could summarize the gist of the remaining student letters. It is recommended that the Department offer guidance to students on what to include in their letters:

- In what capacity do you know this instructor?
- What are some specific examples of significant learning experiences you had with this instructor?
- What significance or impact has this learning had on your life?
- How has this instructor guided, mentored or supported your learning?
- Any additional comments you would like to make about this instructor?

### 4) Letters of support (maximum of three):

To be collected by the candidate in signed, sealed envelopes and submitted with their nomination package. Letters of support should be substantial and concrete and may include the following types of letters:

#### a) Discipline Expert's Letter:

The letter from a discipline expert would focus on teaching and learning issues of rigour and academic appropriateness, which can only be addressed from the perspective of the discipline. Ideally, this person would be familiar with the course outlines, required readings, assignments of the nominee. Evaluation of classroom practices is welcome, but not necessary. The discipline expert can be from York or outside of York. The referee could assess the evidence and comment on:

candidates in each of the above categories as follows:

- Large departments: up to three nominations per category
- Medium departments: up to two nominations per category
- Small departments: up to one nomination per category.

The Department or a nominating colleague may submit a nomination letter, outlining the nominee's particular distinctions in teaching within the unit.

### 2) Teaching dossier (maximum 10 pages): (the Teaching Commons at York offers support on how to prepare a Teaching Dossier)

- To include a statement of teaching philosophy
- To provide succinct examples of the methods used to achieve teaching goals relevant to the award (examples may include retention rates, course outlines, syllabi, assignments, tests, learning outcomes, etc.).

### 3) Student letters of support (maximum of five):

Up to five student letters may be included. Students may write a letter of nomination or a letter of support. If more than five letters have been submitted, it is recommended that the nomination letter include a summary of the additional student letters.

#### Guidelines for students include:

- In what capacity do you know this instructor (course, tutorial etc.)?
- Describe a significant learning experience you had with this instructor?
- What significance or impact has this learning had on you?
- How has this instructor guided, mentored or supported your learning?
- Are there any additional comments you would like to make about this instructor?

### 4) Other letters of support (maximum of three):

- Appropriateness of the learning objectives of courses for the discipline
- Appropriateness of the academic content for the level of the courses
- Ability of the course to address relevant issues in the discipline
- The unique challenges of teaching particular courses in the discipline and how effectively the nominee addresses these challenges.

b) Teaching Colleague:

The teaching colleague would focus on an evaluation of the effectiveness of pedagogical practices. This colleague would be familiar with the course outlines, required readings, assessment practices, and classroom practices of the nominee. The colleague can be from York or outside of York and could assess the evidence and comment on the following questions:

- Are the learning objectives clear?
- Are the teaching methods effective?
- Are the teaching methods and course learning objectives well aligned?
- Are the assignment design and assessment tools aligned with course objectives?
- Are the learning objectives for the course met?

c) Undergraduate Director, or Program Coordinator, or Chair

This referee could comment on the following questions:

- Are the learning objectives of the course appropriate to the program?
- In the context of the program, are the learning objectives of the course met?
- Do we need to contextualize the course evaluation results in any way?
- Are there any particular pedagogical challenges this instructor faced?

To be collected by the candidate [or the nominating unit](#) and submitted with the nomination package. Letters of support may be of [any](#) of the following types:

a) Discipline Expert's Letter:

A discipline expert ([from York or from outside York](#)) would focus on teaching and learning issues, which can only be addressed from the perspective of the discipline. Ideally, this person would be familiar with the course outlines, required readings and assignments in courses taught by the nominee [and could comment on how well the nominee addresses unique challenges of the course.](#)

b) Teaching Colleague:

A teaching colleague [could](#) focus on pedagogical practices [of the nominee, their strengths as an educator, the clarity of learning objectives, pedagogical tools used, and the effectiveness and creativity of teaching methods and assessments.](#)

c) Undergraduate Director, or Program Coordinator, or Chair

This referee could [provide context for the nominee's teaching with the overall program curriculum.](#)

d) Other Letters:

Other letters may be from teaching assistants or other colleagues who have worked with or are familiar with the nominee's work.

## 5) [Summary of Course Evaluations](#)

It is recommended that course evaluation results be presented in a consistent fashion, using the summary form provided by the Committee [on Teaching, Learning and Student Success, with an explanation for any missing course data.](#)

Tenure-stream faculty: would include summary data from the most recent six years of teaching, indicating the standard teaching load in the unit.

Contract faculty: would include summary data for the most recent courses [totaling 30 credits](#) taught in

d) Other Letters:

Other letters may be from teaching assistants or other colleagues who have worked with or are familiar with the nominee's work.

5) Course Evaluations

It is recommended that course evaluation results be presented in a consistent fashion, using the summary form provided by the Teaching and Learning Committee, and that an explanation is provided as to why any course data is missing.

Tenure-stream faculty: would include summary data from the most recent six years of teaching, indicating the standard teaching load in the unit.

Contract faculty: would include summary data for the most recent ten courses taught in LA&PS.

Teaching Assistant: would include summary data for a minimum of four courses taught in LA&PS.

Criteria:

These are among the key principles on which we assess the strengths of candidates, but it does not represent an exhaustive list. Nominees may wish to include additional relevant elements in their file. The Adjudication Sub-Committee will also weigh these criteria differently, as appropriate to the different categories: tenure-stream, contract and teaching assistant categories.

- i. Evidence of deep and sustained student learning;
- ii. Evidence of support for student growth and development;
- iii. Clear and appropriate learning objectives;
- iv. Alignment of learning objectives and priorities with teaching methods, assessments and assignments;
- v. Engagement with the scholarship on teaching and learning that had a positive impact on teaching and learning practices and student engagement;
- vi. Willingness to share best practices;
- vii. Demonstration of strong leadership in

LA&PS.

Teaching Assistants: would include summary data, if available, for courses equaling a minimum of 9 credits taught in LA&PS.

Criteria:

Below are the key principles on which we assess the strengths of nominations. It is not an exhaustive list and nominees may wish to include additional relevant elements in their file. The Adjudication Sub-Committee will also weigh these criteria differently, as appropriate, to the different categories: tenure-stream, contract and teaching assistant categories.

- i. Evidence of deep and sustained student learning;
- ii. Evidence of support for student growth and development;
- iii. Clear learning objectives and priorities, appropriately aligned with teaching methods, assessments and assignments;
- iv. Engagement with and contributions to scholarship and/or a community of practice in the field of teaching and learning;
- v. Evidence of contributions to curricular development and/or leadership in teaching.

Adjudication Process:

The Adjudication Sub-Committee is appointed by the Committee on Teaching, Learning and Student Success, and consists of faculty members who have distinguished themselves in teaching, to include:

- One YUFA colleague from the humanities
- One YUFA colleague from the social sciences
- One YUFA colleague from professional studies
- One contract faculty member
- One undergraduate student representative recommended by the LA&PS Student Council.
- One Teaching Assistant
- One ex-officio representative from the Committee on Teaching, Learning and Student Success who will chair the Sub-Committee and report on the process of deliberation.

The Sub-Committee will review the nominations and recommend candidates to the Dean. The Sub-Committee may declare a failed process if its members judge that the nomination files in a category

teaching and learning and/or curriculum development.

## Adjudication Process:

The Committee on Teaching and Learning will appoint members to the Adjudication Sub-Committee, including:

- One YUFA from the humanities
- ONE YUFA from the social sciences
- ONE YUFA from professional studies
- One contract faculty member
- Two student representatives recommended by the LA&PS Student Council
- One ex-officio representative from the Committee on Teaching and Learning who will report on the process of deliberation.

The Sub-Committee will review the nominations and recommend candidates to the Dean. The Sub-Committee may declare a failed search if its members judge that the nomination files in a category do not satisfy the criteria for the award. If any category has an insufficient number of nominations, the Sub-Committee may also decline to distribute an award in that category. The Sub-Committee may also notify the unit Chair if it judges a nominee to be an ideal candidate for the University-wide teaching award and for other external awards.

## Timelines

November 1<sup>st</sup> – Nominations open

January 30<sup>th</sup> – Deadline to submit nominations

March 1<sup>st</sup> – Adjudication Sub-Committee makes its recommendation to the Dean

April/May – Recognition and awards announced in Faculty Council

## Recognition and Award

It is recommended that:

- Awards be presented at Faculty Council with a reception to recognize teaching award winners, which includes student and faculty nominators
- Award winner(s) receive funding to attend the STLHE conference, or an alternate

do not satisfy the criteria for the award. [The Sub-Committee also reserves the right, in exceptional circumstances, to carry the nominations forward to a subsequent year.](#) The Sub-Committee may also notify the unit Chair of nominations it judges to be ideal candidates for the University-wide teaching award and for other external awards [to encourage wider recognition of the teaching excellence.](#)

## Timelines

[January 30<sup>th</sup>](#) – nominations open

[April 30<sup>th</sup>](#) – deadline for submission of nominations

[August 15<sup>th</sup>](#) – adjudication Sub-committee to make its recommendation to the Dean

[September/October](#) – recognition and awards announced

## Recognition and Award

It is recommended that:

- Awards be presented at Faculty Council with a reception to recognize teaching award winners
- Award winner(s) receive funding to attend the STLHE conference, or an alternate teaching conference or to complete a teaching project
- The names of winners be published on the LA&PS Teaching and Learning website and [on University webpages \(e.g. Y-File, Teaching Commons\).](#)



<p>teaching conference or to complete a teaching project</p> <ul style="list-style-type: none"> <li>• The names of winners be published on the LA&amp;PS Teaching and Learning website and the Teaching Commons website</li> <li>• Award winners receive wider publicity in other media sites</li> <li>• Winners be recognized at Convocation</li> <li>• Best practices by disseminated through workshops or new media in collaboration with the Teaching Commons @ York</li> </ul> <p><b>Fundraising</b></p> <p>LA&amp;PS might consider developing opportunities for students, faculty and the community to support the recognition of excellence in teaching.</p>	
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**ITEM FOR INFORMATION:**

**Year End Summary of the Committee on Teaching and Learning Activity, 2014-2015**

The following highlights the work of the Committee on Teaching and Learning during the 2014-2015 academic year and presents the latest report.

**Main Items:**

- 1) We continue to work with units to help implement unit-level recognition policies for teaching and learning. Requests for updates on unit-level practices were sent in September and October, and though some units have provided updates on their practices, most have not. We welcome ideas on how to institutionalize the sharing of best practices among units vis-à-vis the promotion and recognition of teaching and learning excellence.
- 2) Numerous issues with the existing summative course evaluations in use in LA&PS were identified including those relating to reliability, poorly formulated questions, costs, and duplication with recently endorsed core institutional questions. We thus formed a sub-committee in regards to the redesign and implementation of teaching evaluations in the Faculty. The sub-committee consulted current literature on summative course evaluations and made the decision to revise its form using standard categories or 'constructs' of course evaluations and pulling questions from question databases that have been tested for validity and reliability. The sub-committee's report was discussed and revised May 20<sup>th</sup> and again during the June meeting. In September, the new Committee on Teaching, Learning and Student Success (CTLSS) will need to review

and move towards endorsing the revised summative course evaluation form and to determine next steps in alignment with the university wide initiative being led by the Vice-Provost (who chairs the sub-committee responsible for implementing the core institutional questions approved by JCOAA). It is anticipated that the new course evaluation form will be used in Winter 2016 courses and 2015-16 Year courses during the usual course evaluation period in March-April 2016.

- 3) The committee has some concerns about the teaching and learning content on unit and faculty websites, particularly about the lack of prominence in relation to research, the amount of duplication and inaccurate information as well as the inconsistency across units; all making it difficult for our students to find what they are looking for. The committee consulted with Kerry Kincaid and learned of the changes proposed to the LA&PS website with cleaner delineation of content for the internet and for the intranet. The Department of Communications is proposing architecture for departmental sites. Further discussion will take place in the Fall.
- 4) In the absence of consensus as to whether the committee should hold a meeting during the strike, the committee met informally on March 18th. The committee shared its widespread concern about the degree of confusion for instructors and students alike vis-à-vis the resumption of classes prior to a resolution of the labour disruption. We recommended that the Faculty should make every effort to inform instructors and students of their rights in the current context and provide resources to both groups to facilitate remediation and post-strike teaching and learning environments. In this context, we provided feedback to a document the Teaching Commons was preparing to help clarify instructor's options for remediation.
- 5) We discussed the new mandate for the Committee once it migrates to the Committee of Teaching, Learning and Student Success.

#### **Additional Activities:**

- 1) UIT gave a presentation on the migration of student emails to Gmail and discussed ways we could coordinate with the Teaching Commons to support faculty wishing to make use of these new features in the classroom.
- 2) The Counselling and Disability Services gave a presentation outlining services available to students, staff and faculty members to help students experiencing mental health concerns.

## Committee on Student Appeals and Academic Integrity Report to Council

### Final Report

September 2015

#### ITEM FOR INFORMATION:

#### Year End Summary of the Committee on Student Appeals and Academic Integrity Activity, 2014-15

The Committee on Student Appeals and Academic Integrity (SAAI) would like to provide Council with an update on the number of academic honesty cases and grade reappraisal appeals during the 2014-2015 academic year. This will be the final report of the Committee. The report on cases of breaches of academic honesty will be made through the Committee on Teaching and Learning and Student Success. The report on grade reappraisals will be made through the Committee on Student Academic Petitions and Appeals.

#### i. Academic Honesty:

The following is a summary of academic honesty cases in the Faculty of Liberal Arts and Professional Studies (LA&PS) between July 1, 2014 and July 30, 2015.

Year	# of Cases Resolved (Academic Honesty)	# of Suspected Cases Currently Being Explored (Academic Honesty)
2014-2015	271	26
2013-2014	325	17
2012-2013	326	15
2011-2012	248	20
2010-2011	194	100
2009-2010	287	140

Year	Offences					
	Aiding & Abetting	Cheating	Falsification	Impersonation	Improper Research Practices	Plagiarism
2014-2015	0	75	4	5	0	213
2013-2014	0	63	9	2	0	234
2012-2013	0	75	1	0	0	250
2011-2012	0	41	1	1	0	205
2010-2011	0	38	0	0	2	154
2009-2010	2	66	3	0	0	216

Year	Year Level of Students				
	First	Second	Third	Fourth	Non-degree
2014-2015	102	86	77	32	0
2013-2014	92	77	114	55	4
2012-2013	109	85	93	39	0
2011-2012	70	78	68	32	0
2010-2011	56	62	55	21	0
2009-2010	86	106	60	34	1

Year	Level of Resolution	
	Department/School-level	Faculty-level
2014-2015	239	58 (26 pending)
2013-2014	272	53
2012-2013	275	51
2011-2012	223	25
2010-2011	178	16
2009-2010	250	37

Detailed breakdown of resolved cases during 2014-2015:

Department/School	Offences					
	Aiding & Abetting	Cheating	Falsification	Impersonation	Improper Research Practices	Plagiarism
Administrative Studies		36				35
Anthropology						
Communication Studies						4
Economics		10	1	2		
English						11
Equity Studies						
French Studies						
Gender, Sexuality and Women's Studies						1
Geography						5
History						
Humanities		3				48
Human Resources Management		2				1
Information Technology						
Languages, Literatures and Linguistics		1				1
Philosophy		14				21
Political Science				2		18
Public Policy and		1				1

Administration						
Social Science		6				55
Social Work						
Sociology		3				12
Writing						
Non-departmental			3			

**ii. Grade Reappraisal Appeals:**

The following is a summary of grade reappraisal appeals considered by the Committee on Student Appeals and Academic Integrity between July 1, 2014 and June 30, 2015.

Year	# of Completed Appeals (Grade Reappraisal)	# of Pending Appeals (Grade Reappraisal)
2014-2015	7	0
2013-2014	6	0
2012-2013	3	0
2011-2012	4	0
2010-2011	6	0
2009-2010	6	0

# Celebrating Teaching & Research

## LA&PS Awards for Distinction in Research 2014-2015

Established Researcher: **Professor Jimmy Huang**, School of Information Technology

Established Researcher: **Professor Lesley Jacobs**, Department of Social Science

Emerging Researcher: **Professor Sean Kheraj**, Department of History

## Award for Distinction in Social Justice Research 2014-2015

**Professor Eric Mykhalovskiy**, Department of Sociology

## Dean's Awards for Excellence in Teaching 2014-2015

Full-Time Tenured Category: **Professor David Doorey**, School of Human Resources Management

Contract Faculty Category: **Rob Heynen**, Department of Communication Studies

Teaching Assistant Category: **Cait McKinney**, Department of Communication Studies (Communication & Culture)