

liberal arts &
professional studies

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Welcome to First Year
Enrolment & Planning!

Fall/Winter 2017

VARI HALL



Objectives

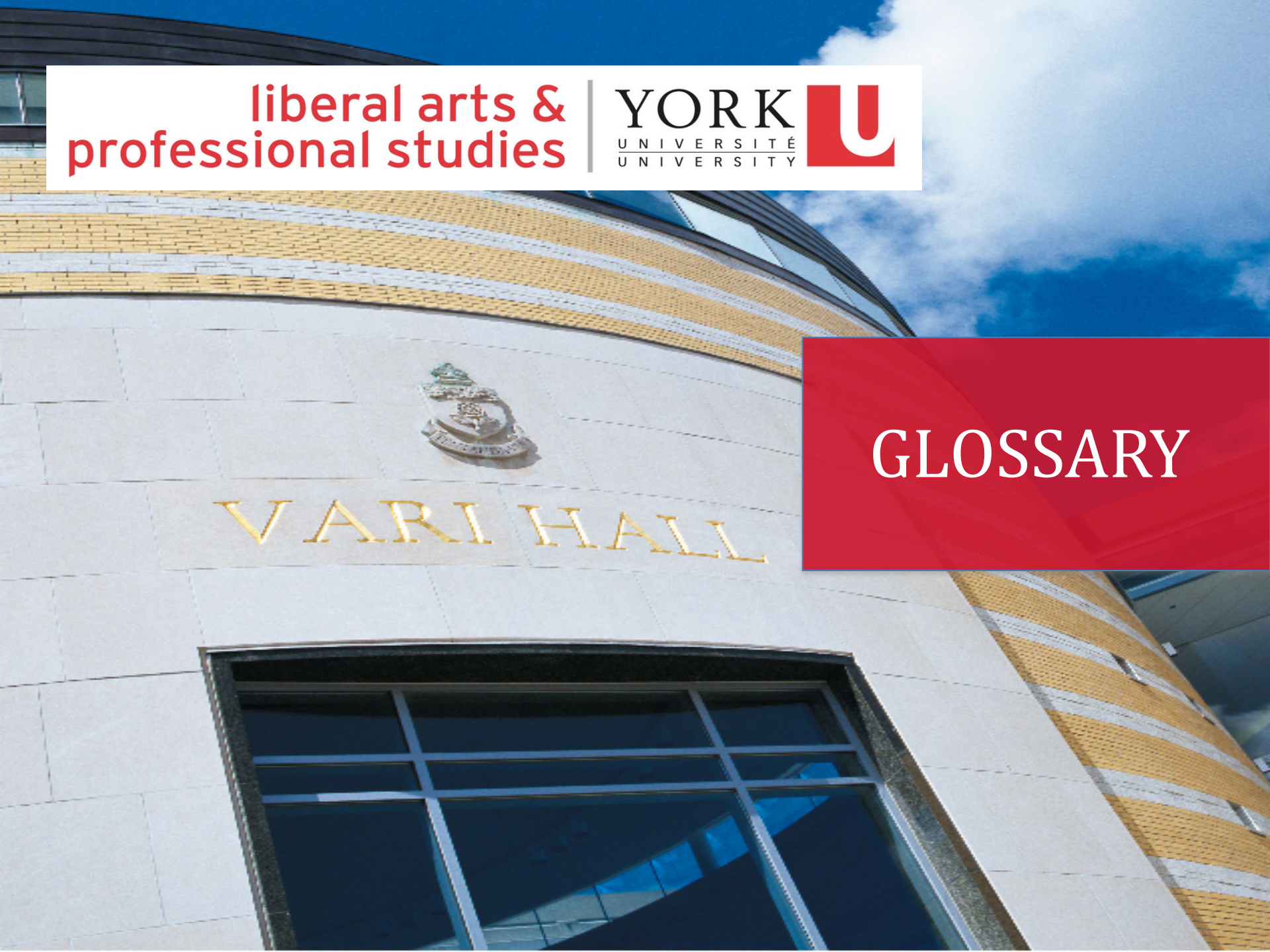
1. A **glossary**: Defining some of the words you'll hear today
2. An overview of Degree Program **types** and **requirements**
3. How to **choose** your courses
4. How to **enrol** in your courses
5. How to **manage** your progress toward graduation
6. **What happens next**, between today and the beginning of classes?

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GLOSSARY



Words you'll hear today

Faculty:

A large academic division of the University that offers programs in related disciplines. For example, the ***Faculty*** of Liberal Arts & Professional Studies offers programs in the humanities, social sciences and professional programs (e.g. Human Resources Management).

Program:

A prescribed set of courses and associated requirements that leads to a degree (e.g. Bachelor of Arts - BA) upon completion.

Words you'll hear today

Major:

A primary concentration of courses taken in one subject area within a degree program.

Minor:

A secondary concentration of courses taken in one subject area within an Honours degree.

Prerequisite:

A prerequisite course must be completed successfully before you can enrol in your requested course or program.

Co-requisite:

A co-requisite course must be taken simultaneously with another course.

Words you'll hear today

Credits:

Each course has a number of credits attached to it. Generally, this reflects the minimum number of in-class hours spent in the course each term:

- A **3.00** credit course meets at least **3 hours** per week for Fall OR Winter term.
- A **6.00** credit course meets at least **3 hours** per week for Year term.
- A **9.00** credit course meets at least **4 hours** per week for Year term.

Note: Fall terms and associated hours per week will vary. Please see the fall course timetable offerings for details.

Words you'll hear today

Transfer Credits:

Credits, or course equivalents, granted towards your York degree based on previous postsecondary studies.

Academic Calendar:

The Calendar is the University's official reference document for all academic programs and requirements.
You must follow the calendar for the year you entered the program.

Go to www.registrar.yorku.ca/program/glossary/ for a more complete glossary of terms.

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Degree Types and Requirements



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Degree Program Types

HONOURS Degree:

120 credits usually completed over 4 years of full-time study

Types of Honours Bachelor's Degrees:

1. Honours.....Single Major
2. Specialized Honours.....More credits taken in single major
3. Honours Double Major..... Equal amount of credits in 2 majors
4. Honours Major/Minor.....Single major plus a single minor

BACHELOR Degree:

90 credits usually completed over 3 years of full-time study

Degree Requirements

- 1) General education credits
- 2) Major credits
- 3) Credits outside the major
- 4) Free choice credits
- 5) Residency
- 6) Upper - level credits

General Education requirements

For all degree types in LA&PS, students must take a minimum of 21 General Education credits from the approved list of LA&PS General Education courses as follows:

- 6.00 credits in Natural Science (NATS)
- A 9.00 credit approved General Education course in the social science or humanities categories
- A 6.00 credit approved General Education course in the opposite category to the 9.00 credit course in social science or humanities already taken.

For more information: www.yorku.ca/laps/courses/gen_education.html

General Education requirements

1. It is strongly recommended that students successfully complete (pass) their first General Education course within the first 24 credits and all General Education courses within the first 48 credits.
2. All General Education courses are offered at the 1000-level.
3. All approved General Education courses may count for General Education credit; some may count for major credit; none may count as both. For students in programs where a General Education course is a required major course, a different General Education course will have to be taken to satisfy the General Education requirement (no double counting).
4. A maximum of 36 credits in General Education will count towards the degree. Students who are required to exceed the 36 credit maximum because of program/degree requirements must obtain permission.

For a list of approved general education courses visit:

<https://w2prod.sis.yorku.ca/Apps/WebObjects/cdm.woa/6/wo/BCTxrJt4XI0TnKx8gijLzw/0.3.4.20.0>

Major subject requirements

- Each degree program requires a primary area of concentration or **Major**.
- Each **Major** is comprised of mandatory credits. These credits can be found in the Academic Calendar: <http://calendars.students.yorku.ca/>

2017-2018 Academic Calendars

[Programs](#)[About York](#)[Policies and Regulations](#)[Academic and Financial Information](#)[Campus Services](#)[Other Calendars](#)

Administrative Studies

Faculty of Liberal Arts & Professional Studies

The School of Administrative Studies is one of the largest undergraduate business programs in Canada, offering a 90-credit Bachelor of Administrative Studies, a 120-credit Specialized Honours BAS and a BAS Specialized Honours in Information Technology.

Advanced Certificate in Hebrew and Jewish Studies

Faculty of Liberal Arts & Professional Studies

York University students may earn an Advanced Certificate in Hebrew and Jewish Studies concurrent with fulfillment of the requirements for a bachelor's degree. This certificate is also open to students who already hold a bachelor's degree from an accredited institution and who are admissible according to Faculty and University policies. This certificate is not, however, open to students who are pursuing or who already hold a degree in Hebrew and Jewish studies.


African Studies

[2016-2017 Undergraduate Academic Calendar](#)

[f](#)[t](#)[You Tube](#)[G](#)[3i](#)[in](#)

[YU START - Login Page](#)[See All Important Dates](#)[Registrarial Services](#)

Hours of operation
Check current in-person wait times



Ask a Student Services Expert[Go!](#)

[Top 10 Questions](#)

Links

[Registrar's Office](#)[Student Financial Services](#)[Academic Resources](#)[Current Students](#)[My Online Services](#)

Credits Outside the Major & Free Choice

Credits Outside the Major:

- Credits Outside the Major are credits that are taken from another academic discipline.

Free Choice:

- Credits that can be taken within or outside the major.

Upper Levels

BA Honours Degrees (120 credits):

- At least 36 credits at the 3000 or 4000 level, including at least 18 credits at the 4000 level, including 12 credits @ 4000 level in the major.

BA (90 credits):

- At least 18 credits at the 3000 or 4000 level including 12 credits in the major.

1000 level = 1st year courses
2000 level = 2nd year courses
3000 level = 3rd year courses
4000 level = 4th year courses

Grade Point Average (GPA)

BA (90 credits):

- Students are expected to maintain a minimum grade point average of 4.0 (“C”) throughout their 90cr degree program.

Honours BA (120 credits):

- Students are expected to maintain a minimum grade point average of 5.0 (“C+”) throughout their honours degree program.

Grade Point Values	
A+	9
A	8
B+	7
B	6
C+	5
C	4
D+	3
D	2
E	1
F	0

Residency

Residency:

- A minimum of 30 course credits and at least half (50 per cent) of the course credits required in each undergraduate degree program major/minor must be taken at York University.

For more information visit:

<http://laps.yorku.ca/student-resources/academic-resources-and-faqs/academic-standing/>

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Choosing Your
Courses



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Let's Enrol!

Go to www.yorku.ca and click on **Current Students**

The screenshot shows the York University website homepage. At the top is the York University logo. Below it is a navigation bar with links: FUTURE STUDENTS, CURRENT STUDENTS (highlighted in yellow), and ALUMNI & FRIENDS. To the right is a search bar and a 'Quick Links' dropdown. Below the navigation bar is a main banner area. On the left, a red box contains the text: 'Discover our vibrant campus and how a York degree can prepare you for success', 'Keele Campus March 5th, Glendon Campus March 6th', and a 'Register Today!' link. On the right, a large image of a modern building is overlaid with the text 'THIS IS YOUR CAMPUS' and '[EXPERIENCE YORK MARCH 5]'. Below the banner is a row of links: Featured Stories, Daily News, and Events. To the right of these are social media icons for Facebook, Instagram, Twitter, YouTube, and a 'yFile' link. Below this row are six featured stories, each with a small image and a headline: 1. 'Open Your Mind: A Q&A with fourth-year chemistry student Bach Kim Nguyen' (with a photo of a student in a lab). 2. 'York University gains six new and two renewed Canada Research Chairs' (with a photo of a building). 3. 'Practice makes perfect, York U brain study confirms' (with a photo of a person's head). 4. 'York University associate professor John Eastwood defines boredom' (with a photo of a person resting their head on their hand). 5. 'THIS IS FREE TUITION' (with a photo of a group of students). 6. 'GLENDON CAMPUS' (with a photo of a building).

How to Build a Class Schedule

Click on *Search for Courses*

Current Students



my.yorku.ca

[LOGIN](#) | [Learn more](#)

Access your: [Profile](#) | [Courses, Exams & Grades](#) | [Finances](#) | [Library](#) | [E-mail](#)

Reminders

Use the new [Manage My Academic Record](#) site to navigate your path to academic success at York!



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guidebook

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Check current in-person wait times

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How to Build a Class Schedule

Search Current Courses by **Subject**

SEARCH COURSE TIMETABLES

Welcome to the York Courses Web site



New Student?
[All about Passport York](#)

The York Courses Web site is designed to provide a central location where information can be obtained on thousands of courses that are being taught and have been taught in the past at York University.

This site contains information about the current course timetables and the current exam schedules once they have been released. Descriptions for courses offered in the past several years are available from the "Course Search By..." link at the bottom of the grey bar on the left.

Before enrolling: you should read through the [Important Dates](#) pages to ensure that you are fully aware of the various course add/drop and start/end dates, and the financial impact of enrolling in and dropping courses. Instructions for using the Registration and Enrolment Module (REM) and troubleshooting help is also available on the [Enrolment and Registration Guide](#) page; you are particularly encouraged to check out the Faculty-Specific Enrolment Reminders section. If you have further questions, you may also want to [Ask a Student Services Expert](#).

For more information on your Faculty's rules, policies and your program of study, please visit to the [Calendars Web site](#).

York Courses Information:

- Search Current Courses By
 - [Subject](#)
 - [Term](#)
 - [Course Title](#)
 - [Instructor](#)
 - [Distance Courses](#)
 - [After 6pm Courses](#)
 - [Weekend Courses](#)
 - [Advanced Search](#) (by Faculty, subject and course number)
 - [View Active Course Timetables](#) (by Faculty)
- My Class Schedule ...
 - [Plot My Timetable](#)
 - [Timetable Help](#)
- Exam Information ...
 - [Search Current Schedule](#)
 - [My Exam Schedule](#)
 - [Exam Conflicts](#)
 - [Building Acronyms](#)
 - [Deferred Exams: FAQ](#)
 - [Religious Observances](#)
- Course Search By ...
 - [Faculty, Subject, Number](#)
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- Course Information
 - [FAQ](#)
 - [Important Dates](#)
 - [Enrolment and Registration Guide](#)
 - [Timetables](#)
 - [University Calendars](#)

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How to Build a Class Schedule

Choose **Academic Session**: Fall/Winter 2017

SEARCH COURSE TIMETABLE

Search Current Courses by Subject

 **LOGOUT**

[All About Passport York](#)


Session: Fall/Winter 2016-2017 ▲
Summer 2017
Fall/Winter 2017-2018 ▼

Subject: ACTG - Accounting - (ED, SB)
ADMS - Administrative Studies - (AP)
ANTH - Anthropology - (AP, GS)
ARB - Arabic - (AP)
ARTH - Art History - (FA, GS)
ARTM - Arts and Media - (SB)
ASL - Asl American Sign Language - (AP)
BC - Bethune College - (SC)
BCHM - Biochemistry - (SC)
BIOL - Biology - (ED, GL, GS, SC) ▼

How to Build a Class Schedule

Find the **Subject** you want to search (e.g. HUMA - Humanities)

Search Current Courses by Subject

 **LOGOUT**

[All About Passport York](#)

Session: Fall/Winter 2016-2017 ▲
Summer 2017
Fall/Winter 2017-2018 ▼

Subject: HUMA - Humanities - (AP, GL, GS)

Search Courses

How to Build a Class Schedule

Find the **Course** you want to search
(e.g. AP/HUMA 1170 9.00 *The Modern Age: Shapers and Definers*)

SEARCH COURSE TIMETABLES

Current Courses Search Results



Course	Title	Course Description and Schedule	General Education Details
AP/HUMA 1100 9.00	Worlds of Ancient Greece and Rome	Fall/Winter 2017-2018 Course Schedule	Click on Schedule to see details
AP/HUMA 1105 9.00	Myth and Imagination in Ancient Greece and Rome	Fall/Winter 2017-2018 Course Schedule	Click on Schedule to see details
AP/HUMA 1106 9.00	Egypt in the Greek and Roman Mediterranean	Fall/Winter 2017-2018 Course Schedule	Click on Schedule to see details
AP/HUMA 1160 9.00	The Enlightenment and Human Understanding	Fall/Winter 2017-2018 Course Schedule	Click on Schedule to see details
AP/HUMA 1165 9.00	Gods and Humans	Fall/Winter 2017-2018 Course Schedule	Click on Schedule to see details
AP/HUMA 1170 9.00	The Modern Age: Shapers and Definers	Fall/Winter 2017-2018 Course Schedule	Click on Schedule to see details
AP/HUMA 1190 9.00	Nationalism, Authority and Resistance: Perspectives on German Culture and Society	Fall/Winter 2017-2018 Course Schedule	Click on Schedule to see details
AP/HUMA 1200 9.00	Contexts of Canadian Culture	Fall/Winter 2017-2018 Course Schedule	Click on Schedule to see details
AP/HUMA 1220 6.00	Canadian Language and Culture	Fall/Winter 2017-2018 Course Schedule	Click on Schedule to see details
AP/HUMA 1250 6.00	Diaspora communities and global cultures: Literature, arts, and imagination	Fall/Winter 2017-2018 Course Schedule	Click on Schedule to see details
AP/HUMA 1300 9.00	The Cultures of Resistance in the Americas: The African American Experience	Fall/Winter 2017-2018 Course Schedule	Click on Schedule to see details
AP/HUMA 1320 6.00	Ideas of America: The Cultures of North America	Fall/Winter 2017-2018 Course Schedule	Click on Schedule to see details
AP/HUMA 1400 9.00	Culture and Society in East Asia	Fall/Winter 2017-2018 Course Schedule	Click on Schedule to see details
AP/HUMA 1420 9.00	Introduction to Korean Culture	Fall/Winter 2017-2018 Course Schedule	Click on Schedule to see details

How to Build a Class Schedule

Read the **Course Description**. Is this the course for you? Also look for pre-requisites and general education eligibility.

SEARCH COURSE TIMETABLES

AP/HUMA 1170 9.00 The Modern Age: Shapers and Definers



New Student?
[All about Passport York](#)

Course Description:

The course introduces the student to some of the important shapers and definers of the modern (Western) artistic and intellectual tradition, along with some of the movements and counter-movements that framed their work (Romanticism, Realism, Symbolism, Modernism etc.).

Note: This is an approved LA&PS General Education course. Course credit exclusion: AP/HUMA 1750 6.00. PRIOR TO FALL 2009: Course credit exclusions: AK/HUMA 1750 6.00, AS/HUMA 1170 9.00.

Language of Instruction:

English

General Education Details:

[Please click here to see details](#)

How do I read the course timetable?

Terms:

- F (Fall) September to December
- W (Winter) January to April
- Y (Year) September to April

Section:

- Some courses are offered at more than one time. Each Section (e.g. Section A) of each course is offered at a different time.

LECT (Lecture):

- A regularly scheduled course class time when everyone enrolled in the course attends. Typically, lectures are delivered by the Course Director (lead instructor).

TUTR (Tutorial):

- A regularly scheduled course class time when a smaller “break out” group of students can discuss material from the lecture in a more informal setting. Tutorials may be lead by a graduate student or teaching assistant.

How do I read the course timetable?

Faculty:

The first two letters in the course code represent the faculty.

Example: **AP**/HUMA 1170 9.00

Department:

The next four letters in the course code represent the department.

Example: AP/**HUMA** 1170 9.00

Please visit: <http://www.registrar.yorku.ca/enrol/guide/>

Days:

M = Monday, T = Tuesday, W = Wednesday, R = Thursday, F = Friday, S = Saturday,

U = Sunday, SU = Saturday & Sunday

Start Times:

8:30 = 8:30AM, 13:00 = 1PM, 17:30 = 5:30PM

Duration:

60 = 60 minutes (1 hour), 90 = 90 Minutes (1.5 hours), 120 = 120 minutes (2 hours), etc.

Location:

See “Building Acronyms” on left navigation bar.

CAT #:

Each course enrolment option has a unique identifying “Catalogue Number”.

How to Build a Class Schedule

In which term is it offered? **Is there room** in the course?

Term W Section M

[Please click here to see availability.](#)

Section Director: Not Available

Type	Day	Start Time	Duration	Location	Cat #	Instructor	Notes/Additional Fees
LECT 01	M	14:30	120	DB 1004			
	W	14:30	120	DB 1005			
TUTR 01	M	11:30	60	VH 3009	X89Z02		
	W	11:30	60	VH 3009			
	F	12:30	120	VH 3017			
TUTR 02	M	16:30	60	CLH 110	X89Z03		
	M	10:30	120	FC 108			
	W	16:30	60	CLH 110			
TUTR 03	M	8:30	60	VH 1005	X89Z04		
	W	8:30	60	VH 1005			
	F	8:30	120	VH 1005			

Term Y Section A

[Please click here to see availability.](#)

Section Director: Not Available

Type	Day	Start Time	Duration	Location	Cat #	Instructor	Notes/Additional Fees
LECT 01	W	10:30	120	ACW 004			
TUTR 01	W	14:30	120	R N830A	C36A02		
TUTR 02	M	8:30	120	SC 203	C36A03		
TUTR 03	M	16:30	120	R S136	C36A04		
TUTR 04	R	8:30	120	SLH 107	C36A05		
TUTR 05	F	10:30	120	SC 216	C36A06		Backup - this course meet is not available for enrolment at this time

How do I build a class schedule?

Once you have decided to enrol in a course,
note the **Cat #** (Catalogue Number)

Term W Section M

[Please click here to see availability.](#)

Section Director: Not Available

Type	Day	Start Time	Duration	Location	Cat #	Instructor	Notes/Additional Fees
LECT 01	M	14:30	120	DB 1004			
	W	14:30	120	DB 1005			
TUTR 01	M	11:30	60	VH 3009	X89Z02		
	W	11:30	60	VH 3009			
	F	12:30	120	VH 3017			
TUTR 02	M	16:30	60	CLH 110	X89Z03		
	M	10:30	120	FC 108			
	W	16:30	60	CLH 110			
TUTR 03	M	8:30	60	VH 1005	X89Z04		
	W	8:30	60	VH 1005			
	F	8:30	120	VH 1005			

Term Y Section A

[Please click here to see availability.](#)

Section Director: Not Available

Type	Day	Start Time	Duration	Location	Cat #	Instructor	Notes/Additional Fees
LECT 01	W	10:30	120	ACW 004			
TUTR 01	W	14:30	120	R N830A	C36A02		
TUTR 02	M	8:30	120	SC 203	C36A03		
TUTR 03	M	16:30	120	R S136	C36A04		
TUTR 04	R	8:30	120	SLH 107	C36A05		
TUTR 05	F	10:30	120	SC 216	C36A06		Backup - this course meet is not available for enrolment at this time

Using the Visual Schedule Builder

You can use the Visual Schedule Builder!

<http://registrar.yorku.ca/enrol/guide/vsb>

The screenshot displays the Visual Schedule Builder interface. On the left, the 'Select Courses' panel shows three selected courses: AP-SOSC-1375-3.00-EN (Introductory Socio-legal Studies), AP-CRIM-1650-6.00-EN (Introduction to Criminology), and AP-ECON-1000-3.00-EN (Introduction to Microeconomics). Each course entry includes a 'Keele Select...' button, a dropdown for 'All Terms' and 'All Sections', and a 'Try all classes' button. A description for the first course is visible. Below the course list are links for 'Clear this Search', 'Increase Accessibility', and 'View Help Documentation'. The right panel, titled 'Results', shows 'Generated Results' for 1 of 796 schedules. It includes a 'Print schedule' link, a 'Display helpful tips' link, and a 'Sort preference' dropdown. A list of 'Show me schedules containing:' options is shown, including 'Full classes', 'Online classes', and 'On-campus classes'. The main area displays a grid of course sections across days of the week (Mon-Fri) and times (8:00-9:00). The grid shows the following sections: AP-SOSC-1375-3.00-EN (Term F: Section A: Lect 01, ACW 109, Tutr 05, Cat #: T97Z06, Seats: Available), AP-CRIM-1650-6.00-EN (Term Y: Section A: Lect 01, LAS A, Tutr 17, Cat #: R79S18, Seats: Available), and AP-ECON-1000-3.00-EN (Term F: Section B: Lect 01, ACE 102, Cat #: P10X01, Seats: Available). A legend at the bottom right identifies the colors for each course: blue for AP-SOSC-1375-3.00-EN, orange for AP-CRIM-1650-6.00-EN, and green for AP-ECON-1000-3.00-EN.

***NOTE:** The VSB does not officially enrol you in your courses

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Enroling in
Courses



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It's time to enrol!

Click on **Add/Drop Courses**

Current Students



my.yorku.ca

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Access your: [Profile](#) | [Courses, Exams & Grades](#) |
[Finances](#) | [Library](#) | [E-mail](#)

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Login to Passport York

Remember your Passport York **Username & Password?**



Passport York Login



Passport York authenticates you as a member of the York community and gives you access to a wide range of computing resources and services.

Username:

Password:

Login

☐ Click this box before logging in to change your Passport York password.

New to Passport York?

- [New Student Sign Up](#)
- [Employee Sign Up](#)
- [Faculty and Staff](#)
- [Alumni](#)

Forgot your Password or Username?

- [Students](#)
- [Faculty and Staff](#)
- [Alumni](#)

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Enroling in courses

Choose **Academic Session**: Fall/Winter 2017

Registration and Enrolment

[Course Timetable](#)

Welcome to Online Registration and Enrolment

You may use Online Registration and Enrolment system once your Enrolment Access Date and Time has been activated. Check my [Enrolment Access Dates and Times](#) .

For more information please refer to the [Registrar's Office Web site](#) .

Student Number:

Academic Session: FALL/WINTER 2017-2018 UNDERGRADUATE STUDENTS ▼

Enroling in courses

Read and answer the following **questions...**

Please answer the following questions

Student Number: 111-111-1111

Since this is the first time that you have logged into REM for this academic session, you will now be asked a few questions. If you have any questions or concerns about the next several questions, please contact the REM Help Line at (416) 650-8160. After you have answered the questions, you may continue to enrol in courses.

Tuition Fees Contract

Your current status makes you eligible for regular or Canadian tuition fees.

Your enrolment/registration contract with this University requires that you verify this fee status information, that you agree to supply supporting documents on request, and that you agree to pay the fees assessed for your registration and/or enrolled courses.

Do you agree to this contract?

☐ No

☒ Yes

Student Code of Conduct Agreement


I acknowledge that I have an obligation to abide by York University's non-academic Student Code of Conduct and I understand that it is my responsibility to review the Student Code of Conduct found at www.yorku.ca/scdr.

Do you accept this agreement?

☐ No

☒ Yes

Enrolling in courses

 **LOGOUT**

MY ONLINE SERVICES ▶

Logged in as

Registration and Enrolment

Select Academic Session Course Timetable


Session Summary for Student Number:


Academic Program
▶ Faculty of Liberal Arts and Professional Studies, B.A., Hons. Communication Studies


You are currently enrolled in:


Course Details

You are responsible for ensuring you do not have any scheduling conflicts when enrolling in more than one course.

 **Add a Course**

 **Drop a Course**

 **Transfer a Course**

 **Exchange a Course**

Enrol into a course.

Drop a course currently enrolled.

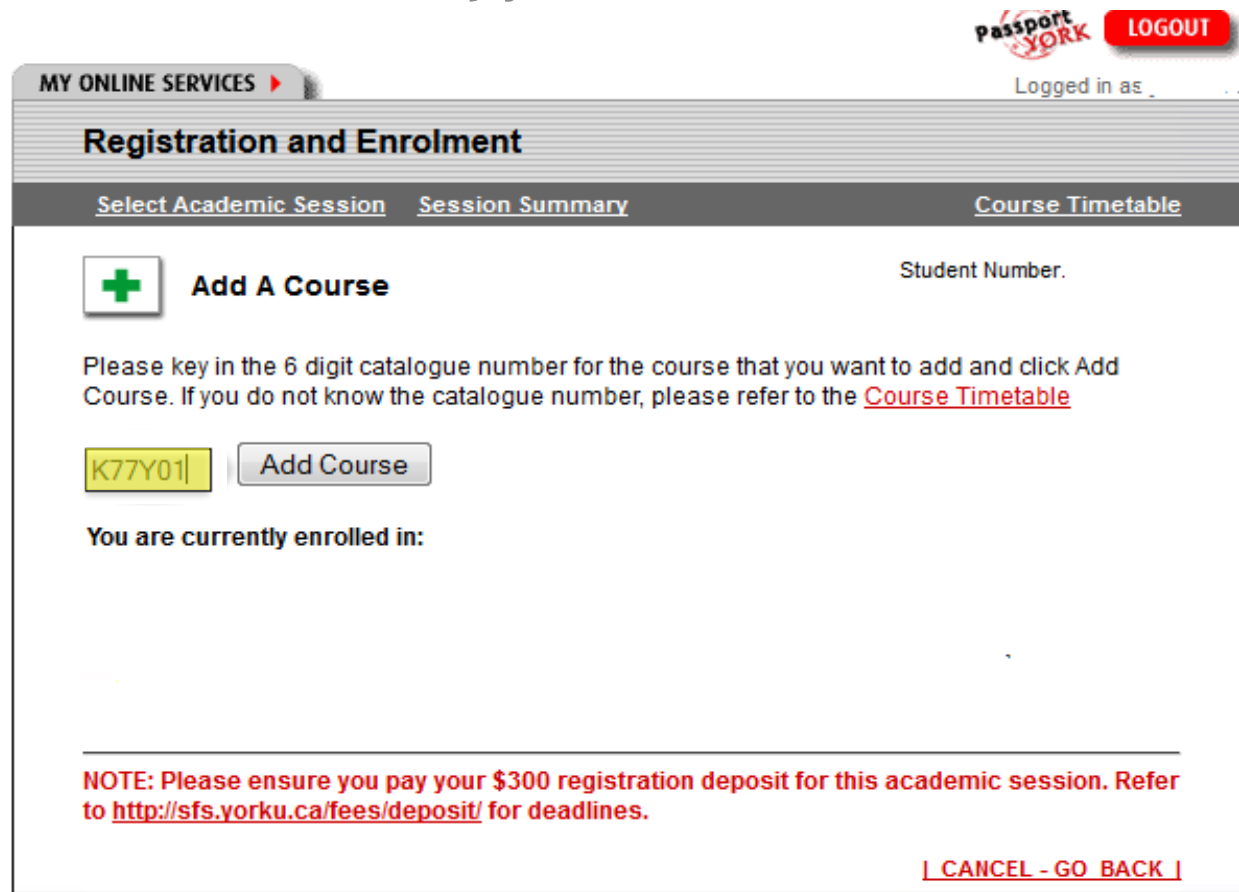
Within a course transfer from one section/tutorial/lab to another.

Drop one course and add a different course at the same time.


NOTE: Please ensure you pay your \$300 registration deposit for this academic session. Refer to <http://sfs.yorku.ca/fees/deposit/> for deadlines.

Enroling in courses

Enter the **Cat #** (Catalogue Number) of the course (including tutorial) you want to enrol in




The screenshot shows the 'MY ONLINE SERVICES' header with a 'passport YORK' logo and a 'LOGOUT' button. Below the header is a 'Registration and Enrolment' section with three tabs: 'Select Academic Session', 'Session Summary', and 'Course Timetable'. The 'Add A Course' section features a green plus icon, a text input field containing 'K77Y01', and an 'Add Course' button. A 'Student Number.' label is positioned to the right. Below the input field, a note states: 'Please key in the 6 digit catalogue number for the course that you want to add and click Add Course. If you do not know the catalogue number, please refer to the [Course Timetable](#)'. A section titled 'You are currently enrolled in:' is empty. At the bottom, a red note reads: 'NOTE: Please ensure you pay your \$300 registration deposit for this academic session. Refer to <http://sfs.yorku.ca/fees/deposit/> for deadlines.' A red link at the bottom right says 'CANCEL - GO BACK'.

MY ONLINE SERVICES  **LOGOUT**

Logged in as _____

Registration and Enrolment

[Select Academic Session](#) [Session Summary](#) [Course Timetable](#)

 **Add A Course** Student Number. _____

Please key in the 6 digit catalogue number for the course that you want to add and click Add Course. If you do not know the catalogue number, please refer to the [Course Timetable](#)

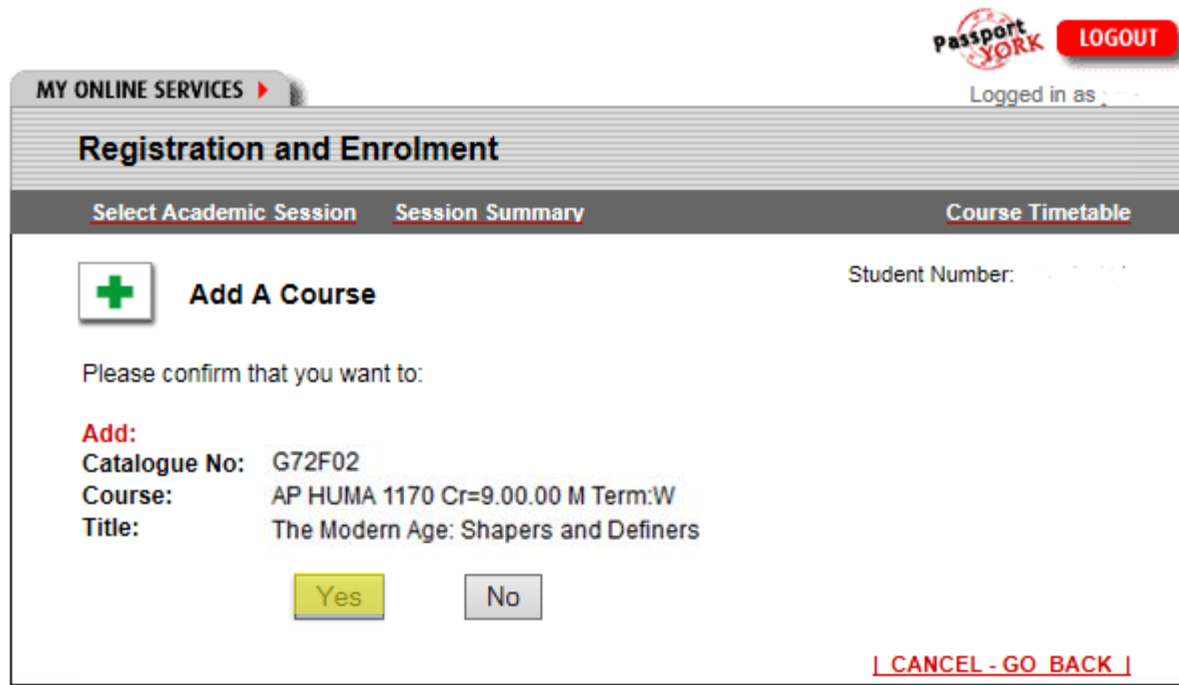
You are currently enrolled in:

NOTE: Please ensure you pay your \$300 registration deposit for this academic session. Refer to <http://sfs.yorku.ca/fees/deposit/> for deadlines.

[CANCEL - GO BACK](#)

Enroling in courses

Confirm this is the course (including section and tutorial, if applicable) you want to enrol into.



The screenshot shows a web interface for York University's online services. At the top right, there is a 'Passport YORK' logo and a red 'LOGOUT' button. Below this, a 'Logged in as' field is visible. The main header area includes 'MY ONLINE SERVICES' with a right-pointing arrow, followed by a grey bar with the text 'Registration and Enrolment'. Below this is a navigation bar with three links: 'Select Academic Session', 'Session Summary', and 'Course Timetable'. The main content area is titled 'Add A Course' with a green plus icon. To the right of this title, the 'Student Number' is displayed as '123456789'. Below the title, a message asks the user to 'Please confirm that you want to:'. The course details are listed as follows: 'Add: Catalogue No: G72F02', 'Course: AP HUMA 1170 Cr=9.00.00 M Term:W', and 'Title: The Modern Age: Shapers and Definers'. At the bottom of the confirmation area, there are two buttons: a yellow 'Yes' button and a grey 'No' button. In the bottom right corner of the form, there is a red link that says 'CANCEL - GO BACK'.


Passport YORK LOGOUT

Logged in as

MY ONLINE SERVICES ▶

Registration and Enrolment

Select Academic Session Session Summary Course Timetable

 Add A Course Student Number: 123456789



Please confirm that you want to:

Add:
Catalogue No: G72F02
Course: AP HUMA 1170 Cr=9.00.00 M Term:W
Title: The Modern Age: Shapers and Definers

Yes No

[CANCEL - GO BACK](#)

Enroling in courses




MY ONLINE SERVICES ▶

Logged in as **username**

Registration and Enrolment

[Select Academic Session](#) [Session Summary](#) [Course Timetable](#)

 **Add A Course** Student Number:

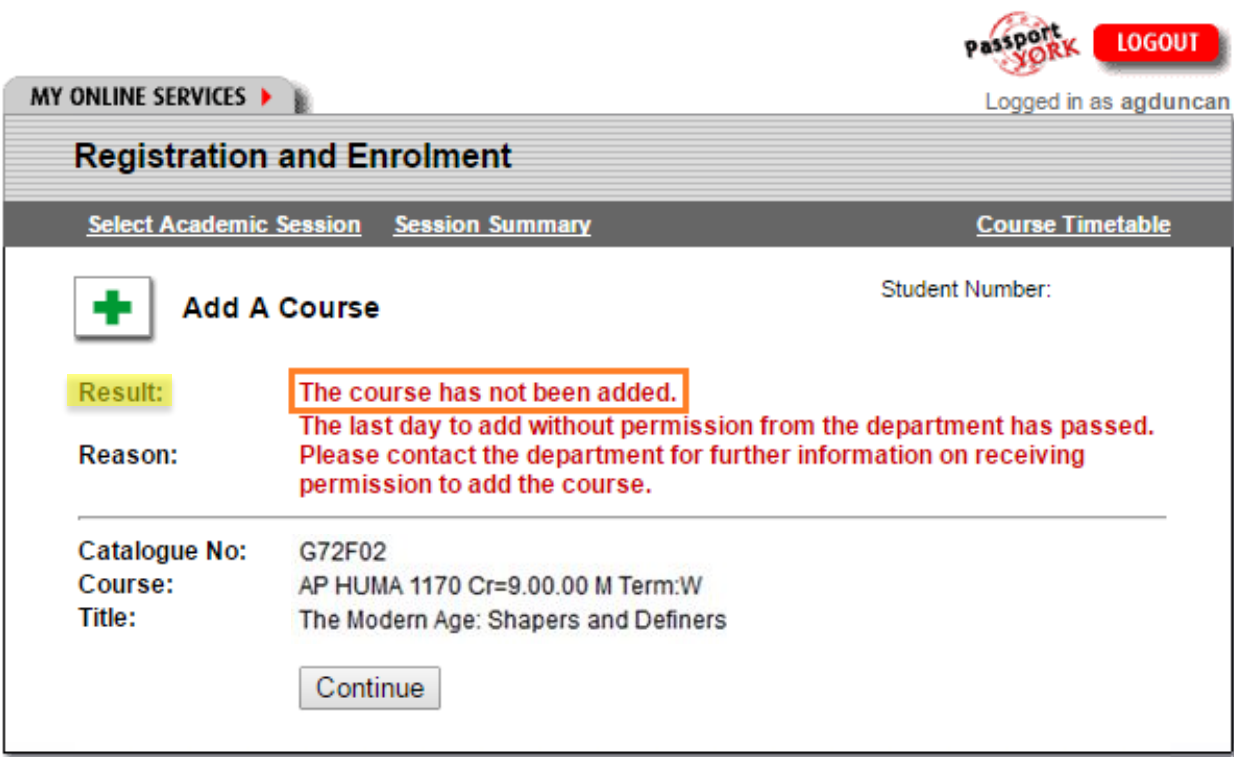
If you do not meet the prerequisites, co-requisites, placement tests, or audition requirements, you may be dropped from the course. Please check with the departmental office if you require clarification.

Result: **The course has been successfully added.**

Catalogue No: G72F02
Course: AP HUMA 1170 Cr=9.00.00 M Term:W
Title: The Modern Age: Shapers and Definers

Enroling in courses

This is an example of a failed course add




The screenshot shows the 'Passport YORK' online services interface. At the top right, there is a 'LOGOUT' button and the text 'Logged in as agduncan'. The main header is 'MY ONLINE SERVICES' with a dropdown arrow. Below this is the 'Registration and Enrolment' section, which includes links for 'Select Academic Session', 'Session Summary', and 'Course Timetable'. The 'Add A Course' section features a green plus icon and a 'Student Number:' field. A yellow 'Result:' box contains the message: 'The course has not been added. The last day to add without permission from the department has passed. Please contact the department for further information on receiving permission to add the course.' Below this, the 'Reason:' field is empty. The 'Catalogue No:' is G72F02, the 'Course:' is AP HUMA 1170 Cr=9.00.00 M Term:W, and the 'Title:' is The Modern Age: Shapers and Definers. A 'Continue' button is at the bottom.

Passport YORK LOGOUT
Logged in as agduncan

MY ONLINE SERVICES ▸

Registration and Enrolment

[Select Academic Session](#) [Session Summary](#) [Course Timetable](#)

 Add A Course Student Number:

Result: The course has not been added.
The last day to add without permission from the department has passed.
Please contact the department for further information on receiving permission to add the course.

Reason:

Catalogue No: G72F02
Course: AP HUMA 1170 Cr=9.00.00 M Term:W
Title: The Modern Age: Shapers and Definers

Continue

Enroling in courses

If a course is **reserved...**

The expression "Course Reserved" means that the seats have been set aside for a specific academic category of student.

If you are enrolling in courses which are appropriate to your year level, major and/or minor, you will have a better chance of meeting the restrictions.

Contact the Department that directly oversees the course to ask for permission to enrol.

*Example: A student interested in AP/**HUMA** 1170 9.00 would call the **HUMANITIES** Department*


You should know:

1. Your student number
2. The Course Code
3. The Section
4. The Tutorial Number (if applicable)

Note: Enrolment is based on course availability. You will be unable to enrol unless there is an available seat.

Plot your timetable

Once you have enroled in all your courses, go to [Plot My Timetable](#) to make sure there are no conflicts.



Glendon Campus | Alumni | Research | Giving to York | Media | Careers | International | York U Lions **ACCESSIBILITY**

FUTURE STUDENTS **CURRENT STUDENTS** **FACULTY AND STAFF** **GO**

FACULTIES LIBRARIES YORK U ORGANIZATION DIRECTORY SITE INDEX CAMPUS MAPS

York Courses Web Site

Search Current Courses By...

- > Subject
- > Term
- > Course Title
- > Instructor
- > General Education Courses
- > eLearn Courses
- > After 6pm Courses
- > Weekend Courses
- > Advanced Search
- > View Active Course Timetables

My Class Schedule...

- > **Plot My Timetable**
- > Timetable Help

Exam Information...

- > Search Current Schedule
- > My Exam Schedule
- > Exam Conflicts
- > Building Acronyms
- > Deferred Exams: FAQ
- > Religious Observances

Historical Course Search


- > Faculty, Subject, Number
- > Course Title

Course Information...

- > FAQ
- > Important Dates

SEARCH COURSE TIMETABLES

Welcome to the York Courses Web site



New Student?
[All about Passport York](#)

The York Courses website is designed to provide a central location where information can be obtained on thousands of courses that are being taught and have been taught in the past at York University.

This site contains information about the current course timetables and the current exam schedules once they have been released. Descriptions for courses offered in the past several years are available from the "Course Search By..." link at the bottom of the grey bar on the left.

Before enrolling: you should read through the you should read through the [Important Dates](#) pages to ensure that you are fully aware of the various course add/drop and start/end dates, and the financial impact of enrolling in and dropping courses. Instructions for using the Registration and Enrolment Module (REM) and troubleshooting help is also available on the [Enrolment and Registration Guide](#) page; you are particularly encouraged to check out the Faculty-Specific Enrolment Reminders section. If you have further questions, you may also want to [Ask a Student Services Expert](#).

For more information on your Faculty's rules, policies and your program of study, please visit to the [Calendars Website](#).

York Courses Information:

- **Search Current Courses By**
 - [Subject](#)
 - [Term](#)
 - [Course Title](#)
 - [Instructor](#)
 - [General Education Courses](#)
 - [eLearn Courses](#)
 - [After 6pm Courses](#)
 - [Weekend Courses](#)
 - [Advanced Search](#) (by Faculty, subject and course number)
 - [View Active Course Timetables](#) (by Faculty)
- **My Class Schedule ...**
 - [Plot My Timetable](#)
 - [Timetable Help](#)
- **Exam Information ...**
 - [Search Current Schedule](#)
 - [My Exam Schedule](#)
 - [Exam Conflicts](#)
 - [Building Acronyms](#)
 - [Deferred Exams: FAQ](#)
 - [Religious Observances](#)
- **Course Search By ...**
 - [Faculty, Subject, Number](#)
 - [Course Title](#)
- **Course Information**
 - [FAQ](#)
 - [Important Dates](#)
 - [Enrolment and Registration Guide](#)

Plot your timetable

Once you have enrolled in all your courses, go to [Plot My Timetable](#) to make sure there are no conflicts.

Current Students



[my.yorku.ca](#)

[LOGIN](#) | [Learn more](#)

Access your: [Profile](#) | [Courses, Exams & Grades](#) | [Finances](#) | [Library](#) | [E-mail](#)

Reminders

Use the new [Manage My Academic Record](#) site to navigate your path to academic success at York!



[YU START - Login Page](#)

Download the York U
2016 Orientation App!

[guidebook](#)

[See All Important Dates](#)

[Registrarial Services](#)

Hours of operation
Check current in-person wait times

Courses & Enrolment

- [Plot your timetable](#)
- [Add/Drop Courses](#)
- [Enrolment & Registration Guide](#)
- [Exams](#)
- [Grade Report - Summer](#)
- [Return to York](#)
- [Search for Courses](#)

Money Matters

- [Fees & Your Student Account](#)
- [Financial Aid](#)
- [Scholarships, Awards & Bursaries](#)
- [Award Search](#)
- [Student Financial Profile \(SFP\)](#)
- [Tax Forms](#)
- [Work on Campus](#)

Academic Resources

- [Manage My Academic Record](#)
- [Academic Advising](#)
- [Academic Calendars](#)
- [Colleges](#)
- [Learning Skills Services](#)
- [Libraries](#)
- [Order a Transcript](#)

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Plot your timetable

Make sure there are **no conflicts** in your schedule.

11:00 - 11:30					
11:30 - 12:00			AP ITEC 1000 3.0 Section M Term W Lecture [CLH.G]		
12:00 - 12:30					
12:30 - 13:00					
13:00 - 13:30					
13:30 - 14:00					
14:00 - 14:30					
14:30 - 15:00	AP JP 2000 6.0 Section A Term Y Language Classes [R_S537]	AP FR 2100 6.0 Section B Term Y Language Classes [R_S122]	AP JP 2000 6.0 Section A Term Y Language Classes [R_S537]	AP FR 2100 6.0 Section B Term Y Language Classes [R_S122]	
15:00 - 15:30					
15:30 - 16:00					
16:00 - 16:30		CONFLICT			
16:30 - 17:00		CONFLICT			
17:00 - 17:30		CONFLICT			
17:30 - 18:00		CONFLICT			
18:00 - 18:30		CONFLICT			
18:30 - 19:00		CONFLICT			
19:00 - 19:30					

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UNIVERSITY



Managing Your
Progress



VARI HALL

Where to Go for Help?

Academic Advising Services

Academic Advising Services at LA&PS provides students with the information and guidance they need to succeed in their academic careers. Advisors can help students make the right academic decisions by explaining policies and regulations as well as presenting different options available to them in their studies.

By speaking with an academic advisor, students can get answers to questions related to program selection, academic standing, petitions, grades and degree requirements. Students may be able to speak with an advisor on the spot, or they may need to book a future appointment. For questions related to a specific major, students should contact their major program office. Before you book an academic advising appointment, see these [Frequently Asked Questions](#) for the information you need.

Student Academic Advising Services

103 Central Square (next to Scott Library)

Monday: 9 am – 5 pm

Tuesday & Wednesday: 9 am – 6:30 pm

Thursday: 9 am – 5 pm

*Friday: 10:30 am – 5 pm

*June, July & August, Friday hours are 10:30am – 4 pm

416-736-5222 (best to call before 10 am)

laps@yorku.ca



Where to Go for Help?

Advising in program offices

If you are majoring in one of the following programs, please visit their office for advice about general degree requirements (e.g. academic penalties, program changes, and degree and general education requirements). For all other majors, contact Student Academic Advising Services.

▼ Administrative Studies (BAS & BDEM) Location: 282 Atkinson College Tel: 416-736-5210 Email: apsas@yorku.ca Website: http://www.yorku.ca/laps/sas/ <p>An academic advising appointment is not required for the following petitions:</p> <ul style="list-style-type: none"> ▪ Deferred Standing/Extension of Deferred Standing ▪ Enrol or re-enrol late in a course 	▼ Social Science* Location: S737 Ross Building Tel: 416-736-5054 Email: socsci@yorku.ca Website: http://www.yorku.ca/laps/sosc/ <p>*Includes: African Studies, Business & Society, Criminology, Health & Society, International Development Studies, Latin American & Caribbean Studies, Law & Society, Interdisciplinary Social Science, South Asian Studies, Urban Studies, Work & Labour Studies</p>
▼ Children's Studies Location: 209 Vanier College Tel: 416-736-2100 ext. 33214 Email: lapschst@yorku.ca Website: http://www.yorku.ca/laps/huma/chst	▼ Public Policy & Administration (BPA) Location: 119 McLaughlin College Tel: 416-736-5384 Email: lapssppa@yorku.ca Website: http://www.yorku.ca/laps/sppa
▼ English Location: 208 Stong College Tel: 416-736-5166 Email: lapsengl@yorku.ca Website: http://www.yorku.ca/laps/en/	▼ Undecided majors Location: 213 Vanier College Tel: 416-736-2100 ext. 33963 Email: aprilj@yorku.ca Website: http://futurestudents.yorku.ca/program/undecided_major
▼ Human Resource Management (BHRM and Certificate) Location: 150 Atkinson Tel: 416-736-5806 Email: lapsshrm@yorku.ca Website: www.yorku.ca/laps/shrm <p>By appointment only. Flexible times are available.</p>	

Need Support on Campus?

The University offers a variety of personal and academic supports for students.

The Learning Commons

Writing Instruction pod on the 2nd floor of Scott Library

- <http://www.library.yorku.ca/cms/learning-commons/>

The Writing Centre

311 South Ross

- <http://www.yorku.ca/laps/writ/centre/>

Learning Disabilities Services

W128 Bennett Centre for Student Services

- <http://lds.info.yorku.ca/>

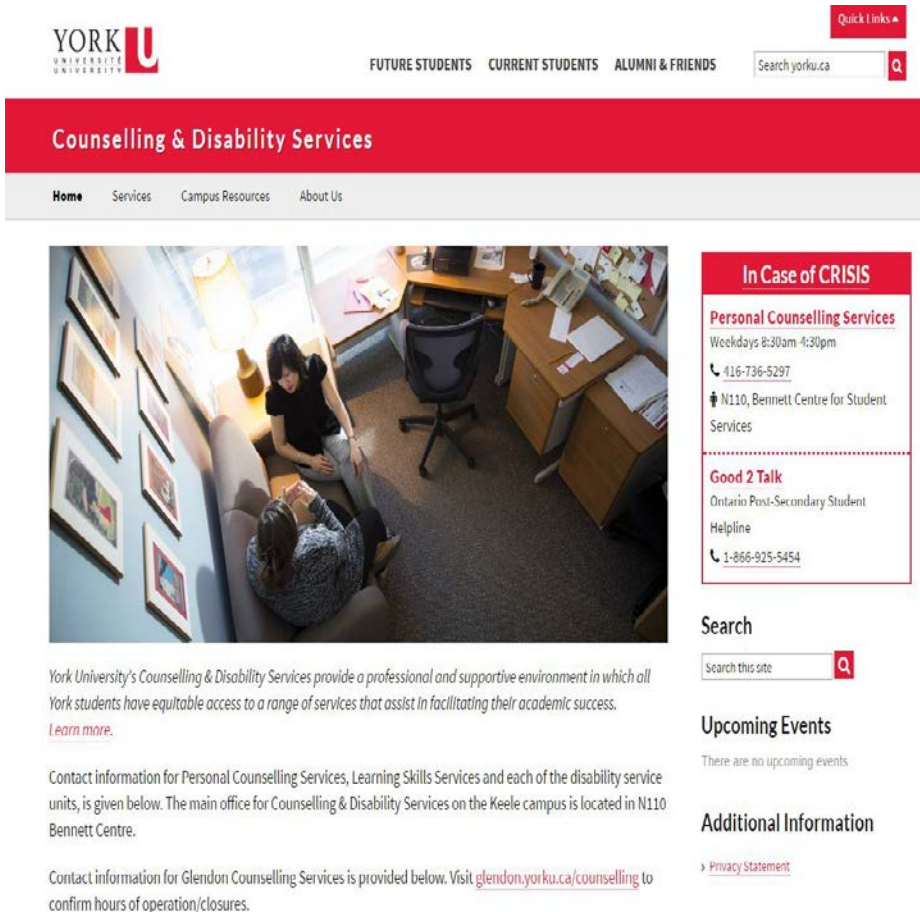
Counselling and Disability Services

Bennett Centre for Student Services

- <http://cds.info.yorku.ca/>

ESL Open Learning Centre (open to all students)

311 South Ross

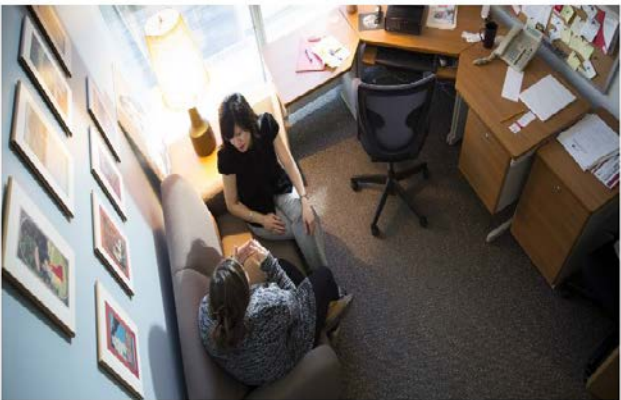


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[FUTURE STUDENTS](#) [CURRENT STUDENTS](#) [ALUMNI & FRIENDS](#)

Counselling & Disability Services

[Home](#) [Services](#) [Campus Resources](#) [About Us](#)



In Case of CRISIS

Personal Counselling Services
Weekdays 8:30am - 4:30pm
☎ 416-736-5297
📍 N110, Bennett Centre for Student Services

Good 2 Talk
Ontario Post-Secondary Student Helpline
☎ 1-866-925-5454

Search

Upcoming Events
There are no upcoming events.

Additional Information
[Privacy Statement](#)

York University's Counselling & Disability Services provide a professional and supportive environment in which all York students have equitable access to a range of services that assist in facilitating their academic success.
[Learn more.](#)

Contact information for Personal Counselling Services, Learning Skills Services and each of the disability service units, is given below. The main office for Counselling & Disability Services on the Keele campus is located in N110 Bennett Centre.

Contact information for Glendon Counselling Services is provided below. Visit glendon.yorku.ca/counselling to confirm hours of operation/closures.

Need Support on Campus?

The University offers a variety of personal and academic supports for students.

Career Centre

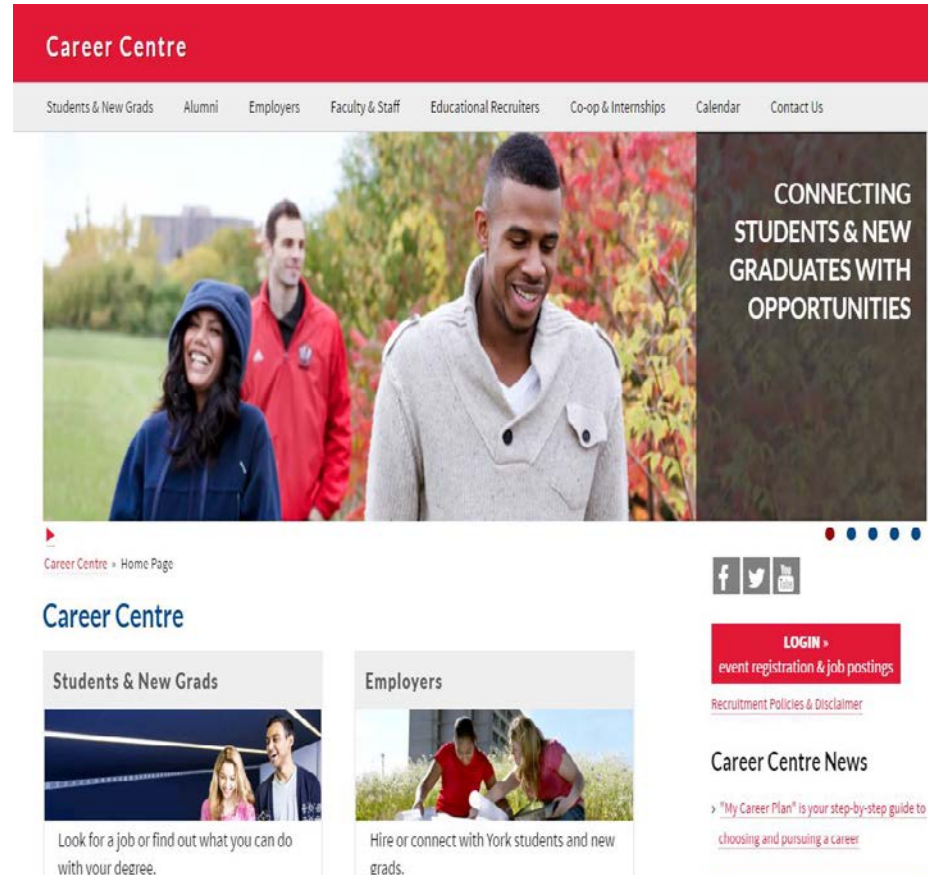
202 McLaughlin College

• <http://careers.yorku.ca/>

Food Bank

337 Student Centre

• <http://www.yfs.ca/yfs-food-services/>



Career Centre

Students & New Grads Alumni Employers Faculty & Staff Educational Recruiters Co-op & Internships Calendar Contact Us

CONNECTING STUDENTS & NEW GRADUATES WITH OPPORTUNITIES

Career Centre » Home Page

Students & New Grads

Look for a job or find out what you can do with your degree.

Employers

Hire or connect with York students and new grads.

LOGIN »
event registration & job postings

[Recruitment Policies & Disclaimer](#)

Career Centre News

> ["My Career Plan" is your step-by-step guide to choosing and pursuing a career](#)

Important Dates

Undergraduate Fall/Winter 2017-2018 Important Dates

SESSIONAL DATES



ADD/DROP DEADLINES



FINANCIAL DEADLINES



CONVOCATION DEADLINES



HOLIDAYS AND UNIVERSITY CLOSURES



FALL/WINTER 2017-2018 SESSIONAL DATES FOR ALL OTHER TERMS



ADD/DROP DEADLINES



	FALL (F)	YEAR (Y)	WINTER (W)
Last date to add a course without permission of instructor (also see Financial Deadlines)	Sept. 20	Sept. 20	Jan. 17
Last date to add a course with permission of instructor (also see Financial Deadlines)	Oct. 4	Oct. 18	Jan. 31
Drop deadline: Last date to drop a course without receiving a grade (also see Financial Deadlines)	Nov. 10	Feb. 9	March 9
Course Withdrawal Period (withdraw from a course and receive a grade of "W" on transcript – see note below)	Nov. 11 - Dec. 4	Feb. 10 - Apr. 6	March 10 - Apr. 6

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professional studies

Refund Table

All undergraduate Faculties (except School of the Arts, Media, Performance & Design (BDes - York/Sheridan), Faculty of Education and Osgoode Hall Law School)

TERM	FULL REFUND (* UP TO AND INCLUDING)	10% COURSE FEE WITHHELD ²	20% COURSE FEE WITHHELD ²	60% COURSE FEE WITHHELD ²	NO REFUND (* ONWARD)
Term F	Sep. 14 *	Sep. 15-21	Sep. 22-28	Sep. 29-Oct. 5	Oct. 6 *
Term Y	Sep. 14 *	Sep. 15-21	Sep. 22-28	Sep. 29-Oct. 5	Oct. 6 *
Term W	Jan. 11 *	Jan. 12-18	Jan. 19-25	Jan. 26-Feb. 1	Feb. 2 *
Term WS	Jan. 11 *	Jan. 12-18	Jan. 19-25	Jan. 26-Feb. 1	Feb. 2 *

Notes

1. **Credits** are applied against any amount owing on your account. **Refunds** are issued only when all charges outstanding on your account have been cleared.
2. **Fee withheld** refers to the amount of fees retained by the University when you drop a course during the specified time frame. You are responsible for this amount, whether or not the fees have been paid.

Do not confuse the academic withdrawal/drop dates with the refund table dates as they are different.

Dropping or changing courses may cost money. Note that you can exchange a course you are in for a different course. Using the feature to exchange a course performs the course add and course drop for you in one step. If you are not able to get into the second course successfully, e.g. it is full, you will still remain enrolled in the first course. If you are successful, the first course will be dropped. Because a successful exchange performs a course drop, exchanging a course may have a financial impact. Please refer to the table above for the term in which you have enrolled to see what the financial impact will be.

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What Happens
Next?

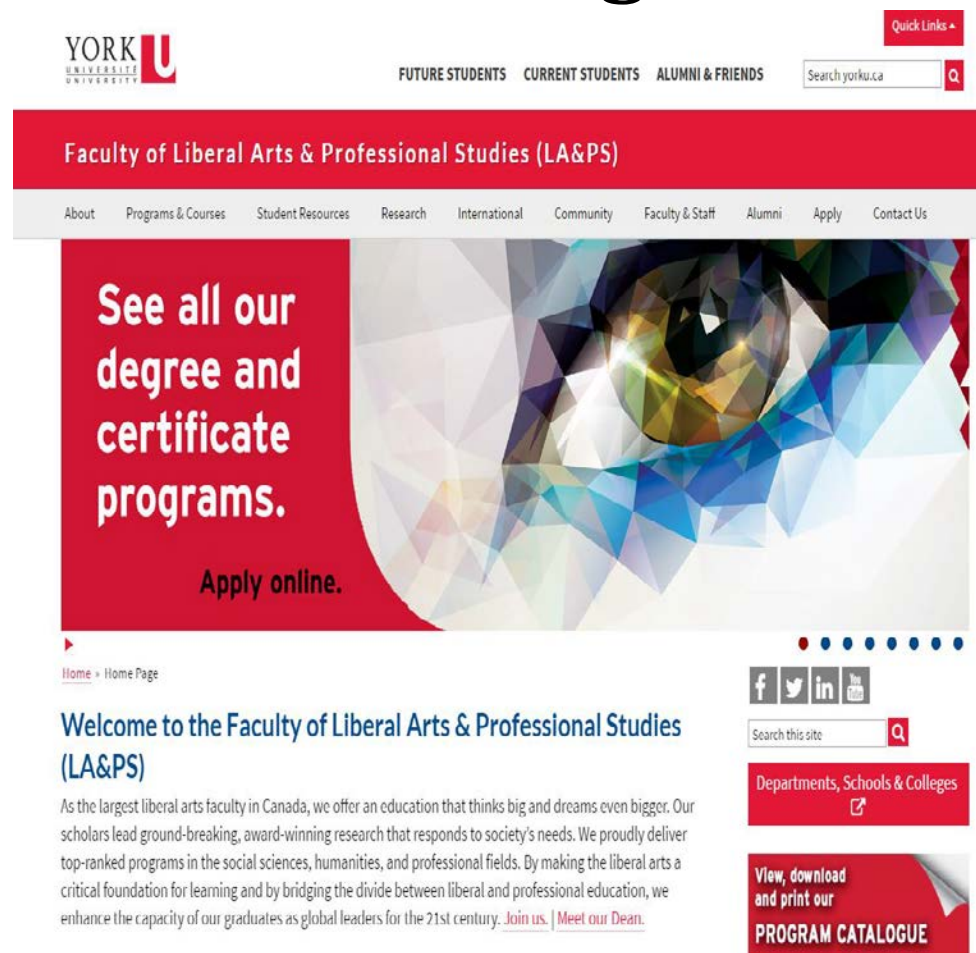


VARI HALL

Need to review something?

This entire presentation is available at the LAPS New Student Advising Web page.

1. Go to: www.yorku.ca/laps
2. Hover over: Student Resources
3. Hover over: New Students
4. Click on: Accepted. Now What?
5. Click on: Step 5 “Review and Pay Enrolment Deposit”
6. Click on: “1st Year Orientation Presentation”



Between now and when classes start...

IF YOU BEGIN TO ENROL FOR FALL OR FULL-YEAR COURSES:	...THEN YOU MUST PAY YOUR REGISTRATION DEPOSIT NO LATER THAN:
before June 1	June 15
between June 1 and June 30	July 15
between July 1 and July 31	August 15
on or after August 1	10 days after you enrol in your first course

A deposit of **\$300** must be paid by the 10th of the month following the date you began enrolling in courses.

For example, if you begin enrolling into courses in March, then your deposit is due on April 15th. If you begin enrolling into courses on or after May 1st, then your deposit is due no later than 10 days after you've enrolled in your first course.

Please remember it takes 3 business days for the tuition charge to appear on your student online account.

It will also take 3 business days to process most payments to the University.

Between now and when classes start...

- Get familiar with the [LAPS](#) and [Current Students](#) Web sites including important [dates and deadlines](#).
- It's a good idea to familiarize yourself with the campus; try to find all of your classrooms before classes start.
- Arrange for your YU Card (York I.D.) at the William Small Centre. Rm. 200.
- First day of classes: **Thursday, September 7th 2017.**