CHANGE TO EXISTING COURSE PROPOSAL FORM

# Deadline

# FWS 19-20 June 1, 2018

# **Proposal Package**

The proposal package must include the following:

🞎 Evidence of unit-level approval on the completed CEC form

🞎 [Consultation form](http://laps.yorku.ca/office-of-the-faculty-council/curriculum-toolkit/) (if applicable, such as when cross-listings are affected)

# **Departmental Curriculum Approval**

The Committee on Curriculum, Curricular Policy and Standards will only consider curriculum proposals that have received department-level curriculum approval.

**Name: Position: Date:**

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## Contact Information

**Department:**

**Unit Contact:**

**Proponent’s Name: Proponent’s Email:**

# **Current Course Information (Originator)**

**Effective Session: Year: Faculty: AP**

**Rubric: Course No.: Credits:**

## Title:

**Cross-Listing:**

# **Type of Change**

|  |  |  |
| --- | --- | --- |
|[ ]  course number / year-level |[ ]  in calendar description |[ ]  credit value |
|[ ]  [course credit exclusion(s)](https://futurestudents.yorku.ca/definitions) |[ ]  pre/co-requisite(s) |[ ]  [cross-listing](https://futurestudents.yorku.ca/definitions) |
|[ ]  retire/expire course |[ ]  format/delivery mode  |[ ]  course title |
|[ ]  other (please specify):  |

If the changes are to the year level or credit weight, explain how the course learning outcomes, evaluation methods, and required readings will be revised to address the change.

If the change is to the format or delivery mode, explain how this will affect the course design, method of instruction, resources, and evaluation.

# **Academic Rationale**

1. How does this change clarify requirements or options for students?
2. How does this change lend to program identity or coherence?
3. What is the role of the course in supporting students to achieve the program learning outcomes? (posted on the Faculty Council Curriculum Toolkit)

# **Calendar Copy**

Use course information from the current Academic Calendar. Denote additions in **bold, blue, underlined** type and deletions with a ~~strikethrough~~ in the left column.

|  |  |
| --- | --- |
| Current Calendar Copy | Proposed Calendar CopyExample: **Add this text**Example: ~~Delete this text~~ |
| TitlesLong:Short:Description | TitlesLong:Short:Description |