

liberal arts &
professional studies

YORK
UNIVERSITÉ
UNIVERSITY



Welcome to First Year
Enrolment & Planning!

Fall/Winter 2018

VARI HALL

Objectives:

1. A **glossary**: Defining some of the words you'll hear today
2. An overview of Degree Program **types** and **requirements**
3. How to **choose** your courses
4. How to **enrol** in your courses
5. Next steps

liberal arts &
professional studies



Learning the Language of York

VARI H

Glossary

Faculty:

A large academic division of the University that offers programs in related disciplines. For example, the *Faculty* of Liberal Arts & Professional Studies offers programs in the humanities, social sciences and professional programs.

Glossary

Program:

A prescribed set of courses and associated requirements that leads to a degree (e.g. Bachelor of Arts - BA) upon completion.

Major:

A primary concentration of courses taken in one subject area within a degree program.

Minor:

A secondary concentration of courses taken in one subject area within an Honours degree.

Glossary

Prerequisite:

A prerequisite course must be completed successfully before you can enroll in your requested course or program.

Co-requisite:

A co-requisite course must be taken simultaneously with another course.

Course Credit Exclusions:

A course credit exclusion is a course that is sufficiently similar to another course that credit will not be given to you twice if you take both courses.

Cross-listed Course:

Courses offered jointly by two or more departments Cross-listed courses may not be “double-counted” in order to fulfill degree requirements.

Glossary

Credits:

Each course has a number of credits attached to it. Generally, this reflects the minimum number of in-class hours spent in the course each term:

	Fall (F)	Winter (W)	Full Year (Y)
3 credits	3 hours per week	3 hours per week	Unavailable
6 credits	6 hours per week	6 hours per week	3 hours per week
9 credits	Not Advised	Not Advised	4 hours per week

Note: Summer terms and associated hours per week will vary. Please see the Summer course timetable offerings for details.

Glossary

Transfer Credits:

Credits, or course equivalents, granted towards your York degree based on previous postsecondary studies.

Academic Calendar:

The Calendar is the University's official reference document for all academic programs and requirements.
You must follow the calendar for the year you entered the program.

Go to www.registrar.yorku.ca/program/glossary/ for a more complete glossary of terms.

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Degree Types and Requirements

Degree Program Types

BACHELOR Degree: 90 credits

Usually completed over 3 years of full-time study

HONOURS BACHELOR Degree: 120 credits

Usually completed over 4 years of full-time study

Types of Honours Bachelor's Degrees:

1. Honours.....Single Major
2. Specialized Honours.....More credits taken in single major
3. Honours Double Major..... Equal amount of credits in 2 majors
4. Honours Major/Minor.....Single major plus a single minor

Degree Requirements

- 1) General education credits
 - 2) Major credits
 - 3) Credits outside the major
 - 4) Free choice credits
 - 5) Upper level credits
-

Residency Requirement
GPA Requirements

General Education Requirements

*For all degree types in LA&PS, students must take a minimum of **21 General Education credits** from the approved list of LA&PS General Education comprised of:*

- 6.00 credits in Natural Science (NATS)
- 9.00 credit approved General Education course in the Social Science or Humanities categories.
- 6.00 credit approved General Education course in the opposite category to the 9.00 credit course in Social Science or Humanities already taken.

**Ex. If your Humanities course is 9.00 credits your Social Science course should be 6.00 credits*

For more information:

www.yorku.ca/laps/courses/gen_education.html

General Education Requirements

1. It is strongly recommended that students successfully complete their first General Education course within the first year and all General Education courses within the first two years of full-time study.
2. All General Education courses are offered at the 1st year, 1000-level.
3. All approved General Education courses will count as a General Education Credit; some may count as a major credit; none may count as both.
4. For students in programs where a General Education course is a required major course, a different General Education course will have to be taken to satisfy the General Education requirement (no double counting).

Major subject requirements

- Each degree program requires a primary area of concentration or **Major**.
- Each **Major** is comprised of mandatory credits. These credits can be found in the Academic Calendar: <http://calendars.students.yorku.ca/>

2018-2019 Academic Calendars

Programs | About York | Policies and Regulations | Academic and Financial Information | Campus Services | Other Calendars

Please enter a subject, program or faculty

Actuarial Science

Faculty of Science

The Department of Mathematics and Statistics offers a wide range of courses in both pure and applied mathematics and statistics. These meet the needs of students who wish to major in mathematics or statistics as well as those who require some knowledge of mathematics or statistics in other disciplines. In addition, there are courses for those who have a general interest in these subjects.

Advanced Certificate in Hebrew and Jewish Studies

Faculty of Liberal Arts and Professional Studies

York University students may earn an Advanced Certificate in Hebrew and Jewish Studies concurrent with fulfillment of the requirements for a bachelor's degree. This certificate is also open to students who already hold a bachelor's degree from an accredited institution and who are admissible according to Faculty and University policies. This certificate is not, however, open to students who are pursuing or who already hold a degree in Hebrew and Jewish studies.

2017-2018 Undergraduate Academic Calendar

Facebook | Twitter | YouTube | Gmail | Google Drive | 3i | LinkedIn

MENTAL HEALTH at YORK U
Learn more

See All Important Dates

my.yorku.ca | LOGIN | Learn more

Access your: Profile | Courses, Exams & Grades | Finances | Library | E-mail

My Online Services

Student Forms

Registrarial Services
Hours of operation
Check current in-person wait times

Credits Outside the Major & Free Choice

Credits Outside the Major:

- Credits Outside the Major are credits that are taken from another academic discipline.

Free Choice (elective):

- Credits that can be taken within or outside the major.

*Note: Beware of course credit exclusions & cross-listed courses

Course Levels

1000 level = 1st year courses

2000 level = 2nd year courses

3000 level = 3rd year courses

4000 level = 4th year courses

Please note:

The first digit of the course corresponds to the year level of the course.

Upper level courses (3000 and 4000 level) frequently have pre-requisites.

Upper Level Credits

BA (90 credits):

- At least 18 credits at the 3000 or 4000 level including 12 credits in the major.

BA Honours Degrees (120 credits):

- At least 36 credits at the 3000 or 4000 level, including at least 18 credits at the 4000 level, including 12 credits @ 4000 level in the major.

Grade Point Average (GPA) Requirements

BA (90 credits): maintain a “C”

- Students are expected to maintain a minimum grade point average of 4.0 (“C”) throughout their 90-credit degree program.

Honours BA (120 credits): maintain a “C+”

- Students are expected to maintain a minimum grade point average of 5.0 (“C+”) throughout their honours degree program.

Grade Point Values	
A+	9
A	8
B+	7
B	6
C+	5
C	4
D+	3
D	2
E	1
F	0

Transfer Credits

Residency:

- If you are coming from another university or college, you may be entitled to transfer credits but there are restrictions on how many credits can be applied to a degree from York University.
- A minimum of 30 course credits, including at least half of your major/minor credits, must be taken at York University

For more information visit:

<http://laps.yorku.ca/student-resources/academic-resources-and-faqs/academic-standing/>

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Section 3
Choosing Your
Courses

VARI HAI

How to Search for Courses

Go to www.yorku.ca and click on **Current Students**

YORK
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UNIVERSITY

Quick Links ▲

FUTURE STUDENTS **CURRENT STUDENTS** ALUMNI & FRIENDS

Search yorku.ca 🔍

Current Students

Registrar's Office | Student Financial Services | Academic Calendars | Academic Resources | Alternate Exam/Test Scheduling | Convocation | Manage My Academic Record | My Online Services | OSAP

i As of Monday, March 5, a labour disruption is ongoing at York University.

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STUDENT INFORMATION DURING THE LABOUR DISRUPTION



[ACADEMIC PROGRESS](#) | [FINANCES](#) | [EXAMS](#) | [THINKING OF SUMMER ENROLMENT?](#)

How to Search for Courses

Go to www.yorku.ca and click on **Registrar's Office**

The screenshot shows the York University website header with the logo, navigation links for Future Students, Current Students, and Alumni & Friends, and a search bar. Below the header is a red banner for 'Current Students' with a menu of services including Registrar's Office, Student Financial Services, Academic Calendars, Academic Resources, Alternate Exam/Test Scheduling, Convocation, Manage My Academic Record, My Online Services, and OSAP. The Registrar's Office link is highlighted. Below the menu is a photograph of students on campus. A yellow alert box contains the following text:

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STUDENT INFORMATION DURING THE LABOUR DISRUPTION



[ACADEMIC PROGRESS](#) [FINANCES](#) [EXAMS](#) [THINKING OF SUMMER ENROLMENT?](#)

How to Search for Courses

Scroll down and click on **Search Course Timetable**

Login with Passport York to use these self-service tools:

Courses & Enrolment

- [Find out when I can enrol](#)
- [Search course timetables](#)
- [Add/Drop Courses \(for Summer 2018\)](#)
- [Drop Courses due to labour disruption](#) (for students whose courses were suspended and/or who chose not to participate in active courses)
- [Plot my timetable](#)
- [Enrol in classes](#)
- [My courses & grades](#)
- [My exam schedule](#)
- [Moodle](#)

My Student Records

- [Change my profile](#)
- [My college affiliation](#)
- [Request a letter](#) (including enrolment verification and RESPs)
- [My grade report](#) ([fall/winter](#), [summer](#))
- [My Degree Progress Report](#)
- [Order a transcript online](#)
- [Apply to Graduate Online](#)
- [Verify my official name](#)
- [My graduation status](#)

[View all online services](#)

Search for Courses

Search Current Courses by **Subject**

SEARCH COURSE TIMETABLES

Welcome to the York Courses Web site



The York Courses Web site is designed to provide a central location where information can be obtained on thousands of courses that are being taught and have been taught in the past at York University.

This site contains information about the current course timetables and the current exam schedules once they have been released. Descriptions for courses offered in the past several years are available from the "Course Search By..." link at the bottom of the grey bar on the left.

Before enrolling: you should read through the [Important Dates](#) pages to ensure that you are fully aware of the various course add/drop and start/end dates, and the financial impact of enrolling in and dropping courses. Instructions for using the Registration and Enrolment Module (REM) and troubleshooting help is also available on the [Enrolment and Registration Guide](#) page; you are particularly encouraged to check out the Faculty-Specific Enrolment Reminders section. If you have further questions, you may also want to [Ask a Student Services Expert](#).

For more information on your Faculty's rules, policies and your program of study, please visit to the [Calendars Web site](#).

York Courses Information:

- Search Current Courses By
 - [Subject](#)
 - [Term](#)
 - [Course Title](#)
 - [Instructor](#)
 - [Distance Courses](#)
 - [After 6pm Courses](#)
 - [Weekend Courses](#)
 - [Advanced Search](#) (by Faculty, subject and course number)
 - [View Active Course Timetables](#) (by Faculty)
- My Class Schedule ...
 - [Plot My Timetable](#)
 - [Timetable Help](#)
- Exam Information ...
 - [Search Current Schedule](#)
 - [My Exam Schedule](#)
 - [Exam Conflicts](#)
 - [Building Acronyms](#)
 - [Deferred Exams: FAQ](#)
 - [Religious Observances](#)
- Course Search By ...
 - [Faculty, Subject, Number](#)
 - [Course Title](#)
- Course Information
 - [FAQ](#)
 - [Important Dates](#)
 - [Enrolment and Registration Guide](#)
 - [Timetables](#)
 - [University Calendars](#)

Search for Courses

Choose **Academic Session**: Fall/Winter 2018-2019

SEARCH COURSE TIMETABLES

Search Current Courses by Subject



LOGOUT

[All About Passport York](#)

Session:

Subject:


Search Courses

Search for Courses

Find the **Subject** you want to search (e.g. HUMA - Humanities)

SEARCH COURSE TIMETABLES

Search Current Courses by Subject

 **LOGOUT**

[All About Passport York](#)

Session:
Summer 2018
Fall/Winter 2018-2019

Subject:
HREQ - Human Rights and Equity Studies - (AP)
HRM - Human Resources Management - (GS, AP)
HUMA - Humanities - (GL, GS, AP)
IBUS - International Business - (SB)
IHST - Global Health - (HH)
ILST - International Studies - (GL)
IMBA - International MBA - (SB)
INDG - Indigenous Studies - (AP)
INDS - Independent Studies - (ED)

Search for Courses

Find the **Course** you want to search
(e.g. AP/HUMA 1780 6.00 *Stories in Diverse Media*)

AP/HUMA 1751 6.00	Italian Culture: The Great Ideas and the Masterworks	Fall/Winter 2018-2019 Course Schedule	Click on Schedule to see details
AP/HUMA 1761 9.00	Italian Cinema, Literature and Society	Fall/Winter 2018-2019 Course Schedule	Click on Schedule to see details
AP/HUMA 1770 6.00	One World: Historical and Cultural Perspectives of Globalization	Fall/Winter 2018-2019 Course Schedule	Click on Schedule to see details
AP/HUMA 1780 6.00	Stories in Diverse Media	Fall/Winter 2018-2019 Course Schedule	Click on Schedule to see details
AP/HUMA 1825 9.00	Law and Morality in Literature and Culture	Fall/Winter 2018-2019 Course Schedule	Click on Schedule to see details
AP/HUMA 1840 9.00	Existence, Freedom and Meaning: The Idea of Human in European Thought	Fall/Winter 2018-2019 Course Schedule	Click on Schedule to see details
AP/HUMA 1845 6.00	Islamic Traditions	Fall/Winter 2018-2019 Course Schedule	Click on Schedule to see details
AP/HUMA 1846 6.00	Arts and Culture in South Asia	Fall/Winter 2018-2019 Course Schedule	Click on Schedule to see details
AP/HUMA 1850 6.00	The Bible and Modern Contexts	Fall/Winter 2018-2019 Course Schedule	Click on Schedule to see details
AP/HUMA 1855 9.00	Buddhism and Asian Cultures	Fall/Winter 2018-2019 Course Schedule	Click on Schedule to see details
AP/HUMA 1860 6.00	The Nature of Religion: An Introduction	Fall/Winter 2018-2019 Course Schedule	Click on Schedule to see details

Understanding Courses

Read the **Course Description**. Is this the course for you? Also look for pre-requisites and general education eligibility.

SEARCH COURSE TIMETABLES

AP/HUMA 1780 6.00 Stories in Diverse Media



New Student?
[All about Passport York](#)

Course Description:

Focuses on recurrent stories and themes that have been realized in a variety of media (film, literature, music, theatre, visual arts). Emphasized are various settings for the arts and their reception by audiences, viewers and readers. Note: **This is an approved LA&PS General Education course PRIOR TO FALL 2009: Course credit exclusion: AK/HUMA 1780 6.00.**

Language of Instruction:

English

General Education Details:

[Please click here to see details.](#)

Understanding Courses

In which term is it offered? Is there room in the course?

Term W Section M

[Please click here to see availability.](#)

Section Director: Not Available

Type	Day	Start Time	Duration	Location	Cat #	Instructor	Notes/Additional Fees
LECT 01	W	8:30	120	SLH A			
	F	8:30	120	SLH A			
TUTR 01	W	10:30	60	HNE 101	S68A02		
	F	10:30	60	HNE 101			
TUTR 02	W	11:30	60	HNE 101	S68A03		
	F	11:30	60	HNE 101			
TUTR 03	T	11:30	60	HNE 101	S68A04		
	R	11:30	60	HNE 101			
TUTR 04	T	9:30	60	HNE 101	S68A05		
	R	9:30	60	HNE 101			
TUTR 05	W	11:30	60	HNE 105	S68A06		Backup - this course meet is not available for enrolment at this time
	F	11:30	60	HNE 105			
TUTR 06	M	10:30	60	HNE 105	S68A07		Backup - this course meet is not available for enrolment at this time
	F	10:30	60	HNE 105			

Term Y Section B

[Please click here to see availability.](#)

Section Director: Not Available

Type	Day	Start Time	Duration	Location	Cat #	Instructor	Notes/Additional Fees
LECT 01	M	19:00	180	ACW 303	K62M01		

How to Read the Course Timetable

Terms:

- F (Fall) September to December
- W (Winter) January to April
- Y (Full Year) September to April

Section:

- Some courses are offered at more than one time. Each Section (e.g. Section A) of each course is offered at a different time.

LECT (Lecture):

- A regularly scheduled course class time when everyone enrolled in the course attends. Typically, lectures are delivered by the Course Director.

TUTR (Tutorial):

- A regularly scheduled course class time when a smaller “break out” group of students can discuss material from the lecture in a more informal setting. Tutorials may be lead by a graduate student or teaching assistant.

ONLN (Online):

- Fully online courses.

BLEN (Blended Learning):

- Blended courses are both in-class and online.

How to Read the Course Timetable

Days:

M = Monday, T = Tuesday, W = Wednesday, R = Thursday, F = Friday, S = Saturday,
U = Sunday, SU = Saturday & Sunday

Start Times:

8:30 = 8:30AM, 13:00 = 1PM, 17:30 = 5:30PM

Duration:

60 = 60 minutes (1 hour), 90 = 90 Minutes (1.5 hours), 120 = 120 minutes (2 hours),
etc.

Location:

See “Building Acronyms” on left navigation bar.

CAT #:

Each course enrolment option has a unique identifying “Catalogue Number”.

How to Read the Course Timetable

Once you have decided to enrol in a course, note the **Cat #** (Catalogue Number)

Term W Section M

[Please click here to see availability.](#)

Section Director: Not Available

Type	Day	Start Time	Duration	Location	Cat #	Instructor	Notes/Additional Fees
LECT 01	W	8:30	120	SLH A			
	F	8:30	120	SLH A			
TUTR 01	W	10:30	60	HNE 101	S68A02		
	F	10:30	60	HNE 101			
TUTR 02	W	11:30	60	HNE 101	S68A03		
	F	11:30	60	HNE 101			
TUTR 03	T	11:30	60	HNE 101	S68A04		
	R	11:30	60	HNE 101			
TUTR 04	T	9:30	60	HNE 101	S68A05		
	R	9:30	60	HNE 101			
TUTR 05	W	11:30	60	HNE 105	S68A06		Backup - this course meet is not available for enrolment at this time
	F	11:30	60	HNE 105			
TUTR 06	M	10:30	60	HNE 105	S68A07		Backup - this course meet is not available for enrolment at this time
	F	10:30	60	HNE 105			

Term Y Section B

[Please click here to see availability.](#)

Section Director: Not Available

Type	Day	Start Time	Duration	Location	Cat #	Instructor	Notes/Additional Fees
LECT 01	M	19:00	180	ACW 303	K62M01		

Using the Visual Schedule Builder

You can use the Visual Schedule Builder!
<http://registrar.yorku.ca/enrol/guide/vsb>

The screenshot displays the Visual Schedule Builder interface. On the left, under 'Select Courses', three courses are listed: AP-SOSC-1375-3.00-EN (Introductory Socio-legal Studies), AP-HUMA-1780-6.00-EN (Stories in Diverse Media), and AP-ECON-1010-3.00-EN (Introduction to Macroeconomics). Each course has a 'Keele Select...' button and a 'Try all classes' link. Below the course list are links for 'Clear this Search', 'Increase Accessibility', and 'View Help Documentation'. In the center, a 'Results' section features a yellow tip box: 'TIP #1/4: In the schedule grid, click and drag Personal Times to indicate when you do not want to have classes. You can also manually enter Personal Times in Increase Accessibility mode. Schedules that avoid these times will be prioritized.' Below the tip is a 'Print schedule' link and a 'Sort preference: None' dropdown. The 'Generated Results' section shows two grid views. The first grid shows a weekly schedule from 8:00 to 9:00 PM, with AP-SOSC-1375-3.00-EN on Wednesdays and AP-HUMA-1780-6.00-EN on Thursdays. The second grid shows a monthly view from September to April, with AP-SOSC-1375-3.00-EN in Sep, Oct, Nov, and Dec; AP-HUMA-1780-6.00-EN in Sep, Oct, Nov, and Dec; and AP-ECON-1010-3.00-EN in Jan, Feb, Mar, and Apr. A 'Copy these Catalog Numbers and go to Registration and Enrolment Module (REM) to enrol.' box is at the bottom.

***NOTE: The VSB does not officially enrol you in your courses**

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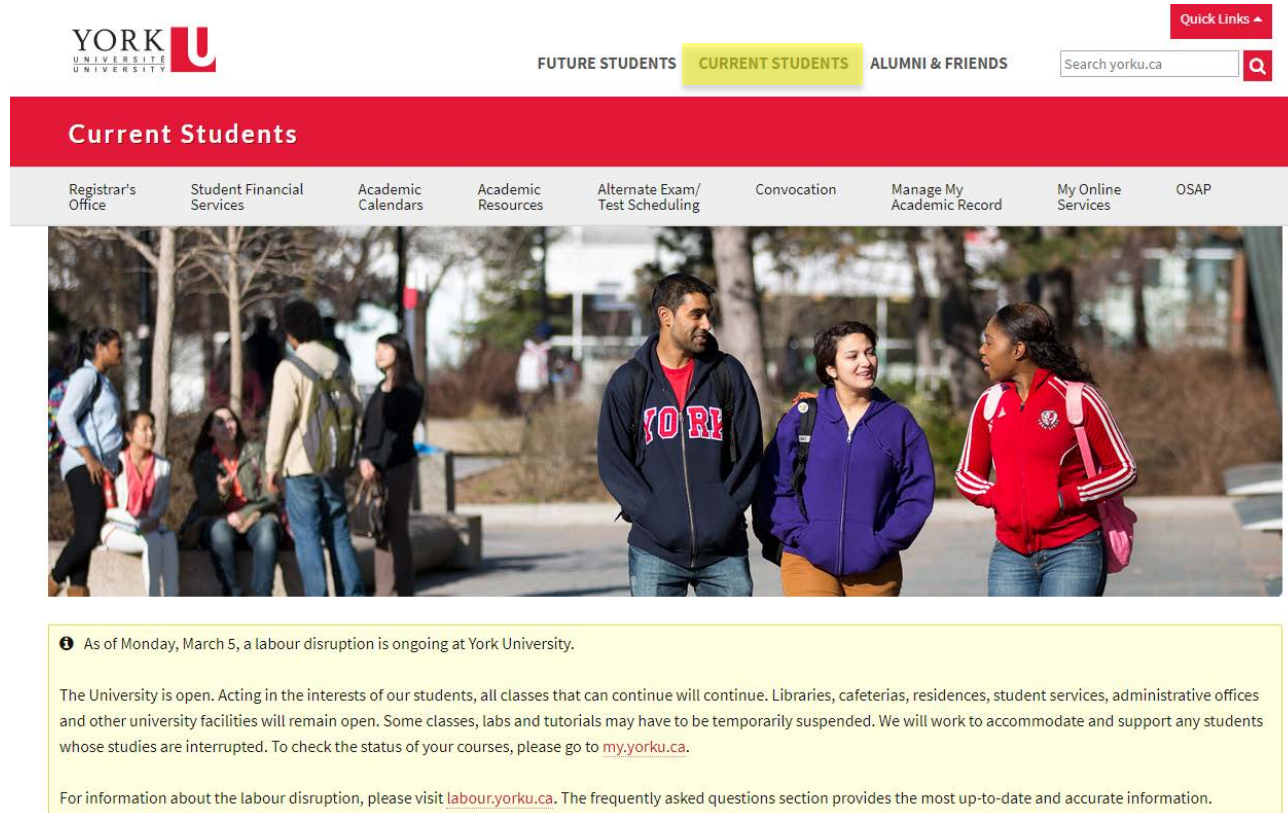


Section 4
How to enrol

VARI HALL


How to Enrol in Courses

Go to www.yorku.ca and click on **Current Students**




YORK UNIVERSITY

FUTURE STUDENTS **CURRENT STUDENTS** ALUMNI & FRIENDS

Search 

Current Students

Registrar's Office Student Financial Services Academic Calendars Academic Resources Alternate Exam/Test Scheduling Convocation Manage My Academic Record My Online Services OSAP



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STUDENT INFORMATION DURING THE LABOUR DISRUPTION



[ACADEMIC PROGRESS](#) [FINANCES](#) [EXAMS](#) [THINKING OF SUMMER ENROLMENT?](#)

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professional studies



How to Search for Courses

Go to www.yorku.ca and click on **Registrar's Office**

The screenshot shows the York University website header with the logo, navigation links for Future Students, Current Students, and Alumni & Friends, and a search bar. Below the header is a red navigation bar for 'Current Students' with a dropdown menu containing: Registrar's Office, Student Financial Services, Academic Calendars, Academic Resources, Alternate Exam/Test Scheduling, Convocation, Manage My Academic Record, My Online Services, and OSAP. A large photo of students is displayed below the menu. A yellow alert box contains the following text:

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STUDENT INFORMATION DURING THE LABOUR DISRUPTION



[ACADEMIC PROGRESS](#) [FINANCES](#) [EXAMS](#) [THINKING OF SUMMER ENROLMENT?](#)

How to Search for Courses

Scroll down and click on **Add/Drop Courses**

Login with Passport York to use these self-service tools:

Courses & Enrolment

- [Find out when I can enrol](#)
- [Search course timetables](#)
- [Add/Drop Courses](#)
- [Drop Courses due to labour disruption](#) (for students whose courses were suspended and/or who chose not to participate in active courses)
- [Plot my timetable](#)
- [Enrol in classes](#)
- [My courses & grades](#)
- [My exam schedule](#)
- [Moodle](#)

My Student Records

- [Change my profile](#)
- [My college affiliation](#)
- [Request a letter](#) (including enrolment verification and RESPs)
- [My grade report](#) ([fall/winter](#), [summer](#))
- [My Degree Progress Report](#)
- [Order a transcript online](#)
- [Apply to Graduate Online](#)
- [Verify my official name](#)
- [My graduation status](#)

[View all online services](#)

Login to Passport York

Remember your Passport York **Username & Password?**



Passport York Login

**Passport
YORK**

Passport York authenticates you as a member of the York community and gives you access to a wide range of computing resources and services.

Username:

Password:

Login

Click this box before logging in to change your Passport York password.

New to Passport York?

- [New Student Sign Up](#)
- [Employee Sign Up](#)
- [Faculty and Staff](#)
- [Alumni](#)

Forgot your Password or Username?

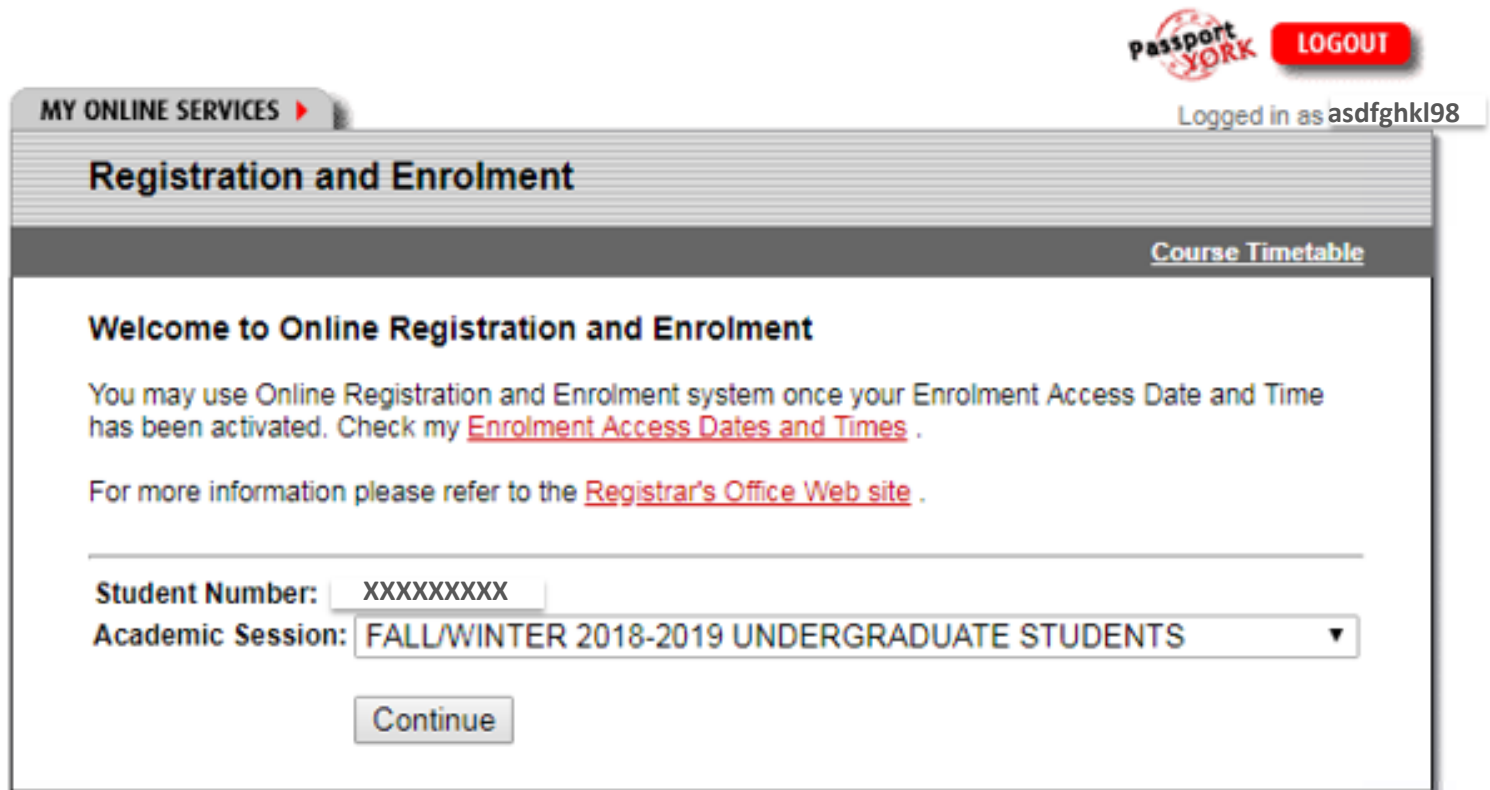
- [Students](#)
- [Faculty and Staff](#)
- [Alumni](#)

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Enroling in courses

Choose **Academic Session**: Fall/Winter 2018



The screenshot shows the 'Passport YORK' login interface. At the top right, there is a 'LOGOUT' button and a user status indicator 'Logged in as asdfghkl98'. Below this is a navigation bar with 'MY ONLINE SERVICES' and a right-pointing arrow. The main content area is titled 'Registration and Enrolment' and includes a link for 'Course Timetable'. The page contains a welcome message and instructions on how to use the system, with links to 'Enrolment Access Dates and Times' and 'Registrar's Office Web site'. At the bottom, there are input fields for 'Student Number' (containing 'XXXXXXXX') and 'Academic Session' (a dropdown menu set to 'FALL/WINTER 2018-2019 UNDERGRADUATE STUDENTS'), followed by a 'Continue' button.

Passport YORK LOGOUT

Logged in as asdfghkl98

MY ONLINE SERVICES ▶

Registration and Enrolment

[Course Timetable](#)

Welcome to Online Registration and Enrolment

You may use Online Registration and Enrolment system once your Enrolment Access Date and Time has been activated. Check my [Enrolment Access Dates and Times](#) .

For more information please refer to the [Registrar's Office Web site](#) .

Student Number:

Academic Session:

Continue

Enroling in courses

Read and answer the following **questions...**

Please answer the following questions

Student Number:XXXXXXXX

Since this is the first time that you have logged into REM for this academic session, you will now be asked a few questions. If you have any questions or concerns about the next several questions, please contact the REM Help Line at (416) 650-8160. After you have answered the questions, you may continue to enrol in courses.

Tuition Fees Contract

Your current status makes you eligible for regular or Canadian tuition fees.

Your enrolment/registration contract with this University requires that you verify this fee status information, that you agree to supply supporting documents on request, and that you agree to pay the fees assessed for your registration and/or enrolled courses.

Do you agree to this contract?

No

Yes

Student Code of Conduct Agreement

I acknowledge that I have an obligation to abide by York University's non-academic Student Code of Conduct and I understand that it is my responsibility to review the Student Code of Conduct found at www.yorku.ca/scdr.

Do you accept this agreement?

No

Yes

Enrolling in courses

Passport YORK **LOGOUT**
Logged in as: asdfghk198

MY ONLINE SERVICES ▶

Registration and Enrolment

[Select Academic Session](#) [Course Timetable](#)





Session Summary for Student Number: XXXXXXXXXX

Academic Program
▶ Faculty of Liberal Arts and Professional Studies, B.A., Hons. Communication Studies

You are currently enrolled in:

[Course Details](#)

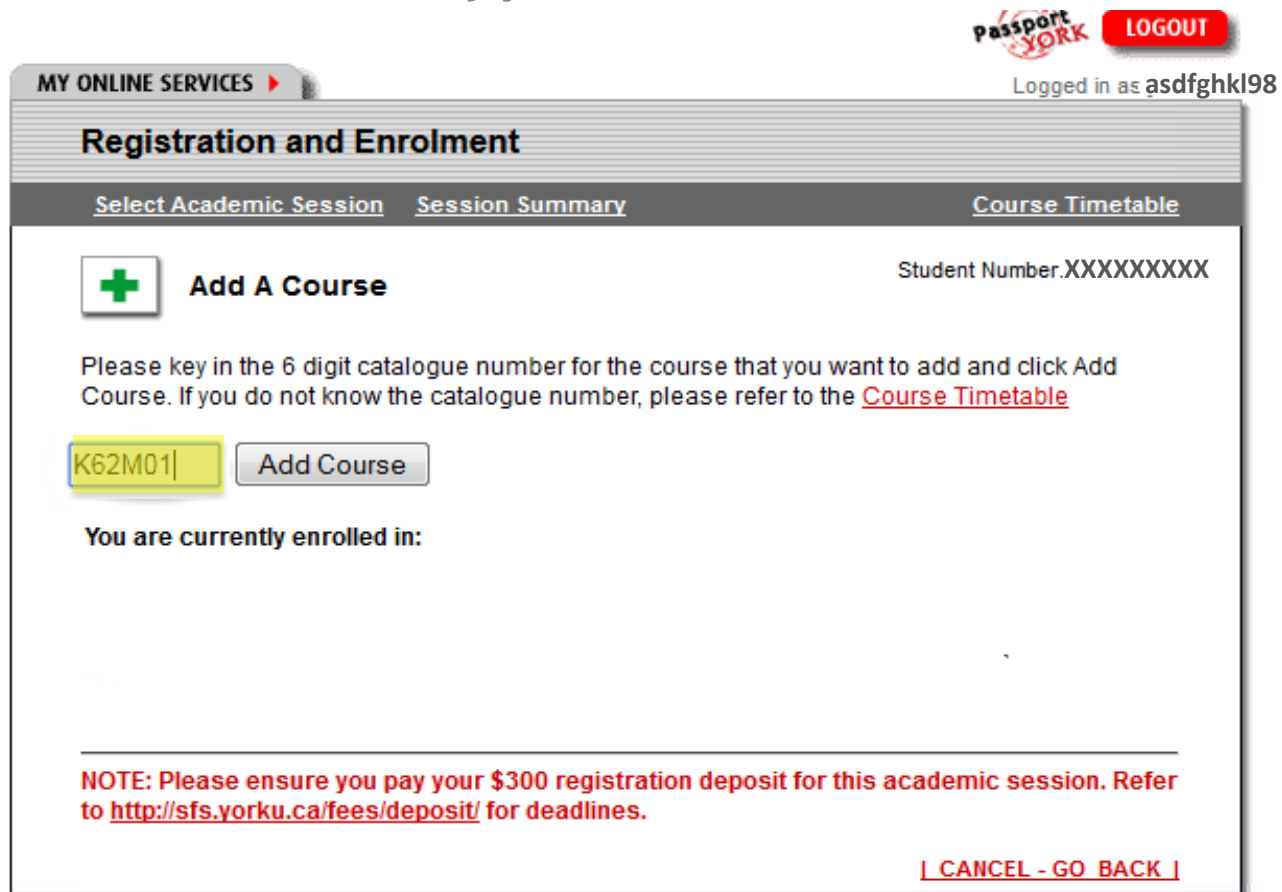
You are responsible for ensuring you do not have any scheduling conflicts when enrolling in more than one course.

 Add a Course	 Drop a Course	 Transfer a Course	 Exchange a Course
Enrol into a course.	Drop a course currently enrolled.	Within a course transfer from one section/tutorial/lab to another.	Drop one course and add a different course at the same time.

NOTE: Please ensure you pay your \$300 registration deposit for this academic session. Refer to <http://sfs.yorku.ca/fees/deposit/> for deadlines.

Enroling in courses

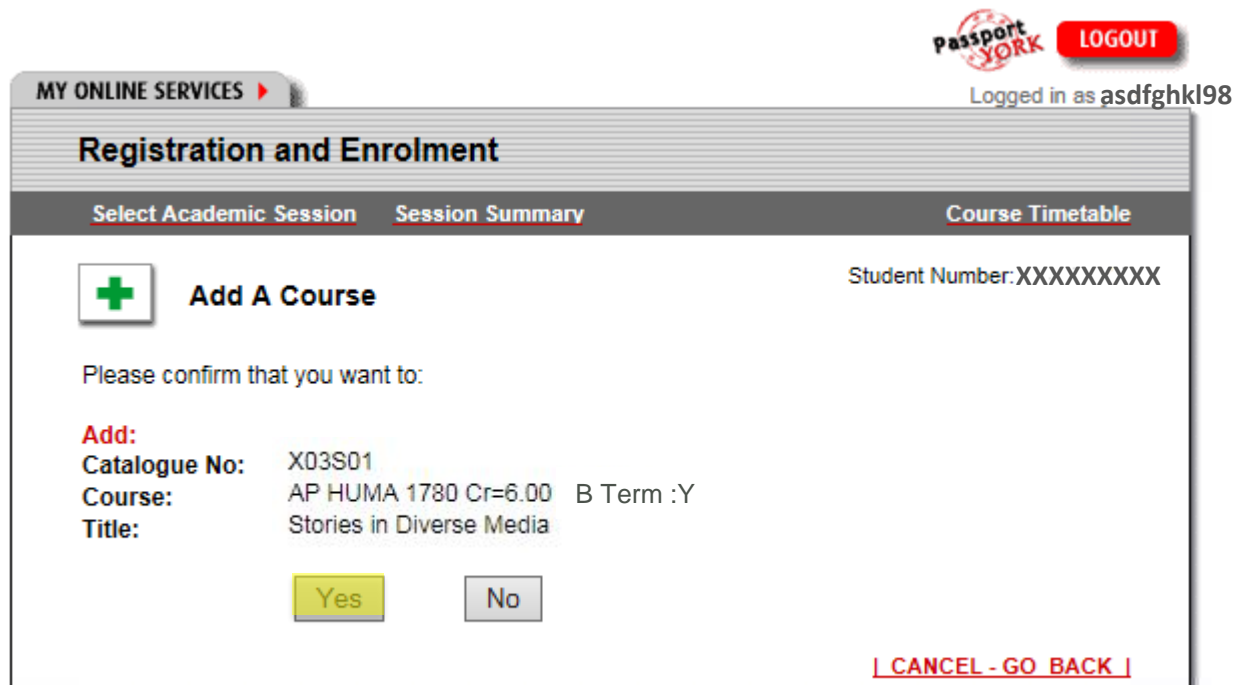
Enter the **Cat #** (Catalogue Number) of the course (including tutorial) you want to enrol in



The screenshot shows the 'Passport YORK' online services interface. At the top right, there is a 'LOGOUT' button and the text 'Logged in as asdfghkl98'. The main header is 'MY ONLINE SERVICES' with a right-pointing arrow. Below this is a 'Registration and Enrolment' section with three tabs: 'Select Academic Session', 'Session Summary', and 'Course Timetable'. The 'Add A Course' section features a green plus icon, the text 'Add A Course', and 'Student Number.XXXXXXXXXX'. A message instructs the user to enter a 6-digit catalogue number and click 'Add Course', with a link to the 'Course Timetable'. A text input field contains 'K62M01|' and an 'Add Course' button is next to it. Below this, it says 'You are currently enrolled in:'. A red note at the bottom states: 'NOTE: Please ensure you pay your \$300 registration deposit for this academic session. Refer to <http://sfs.yorku.ca/fees/deposit/> for deadlines.' A red link at the bottom right says '| CANCEL - GO BACK |'.

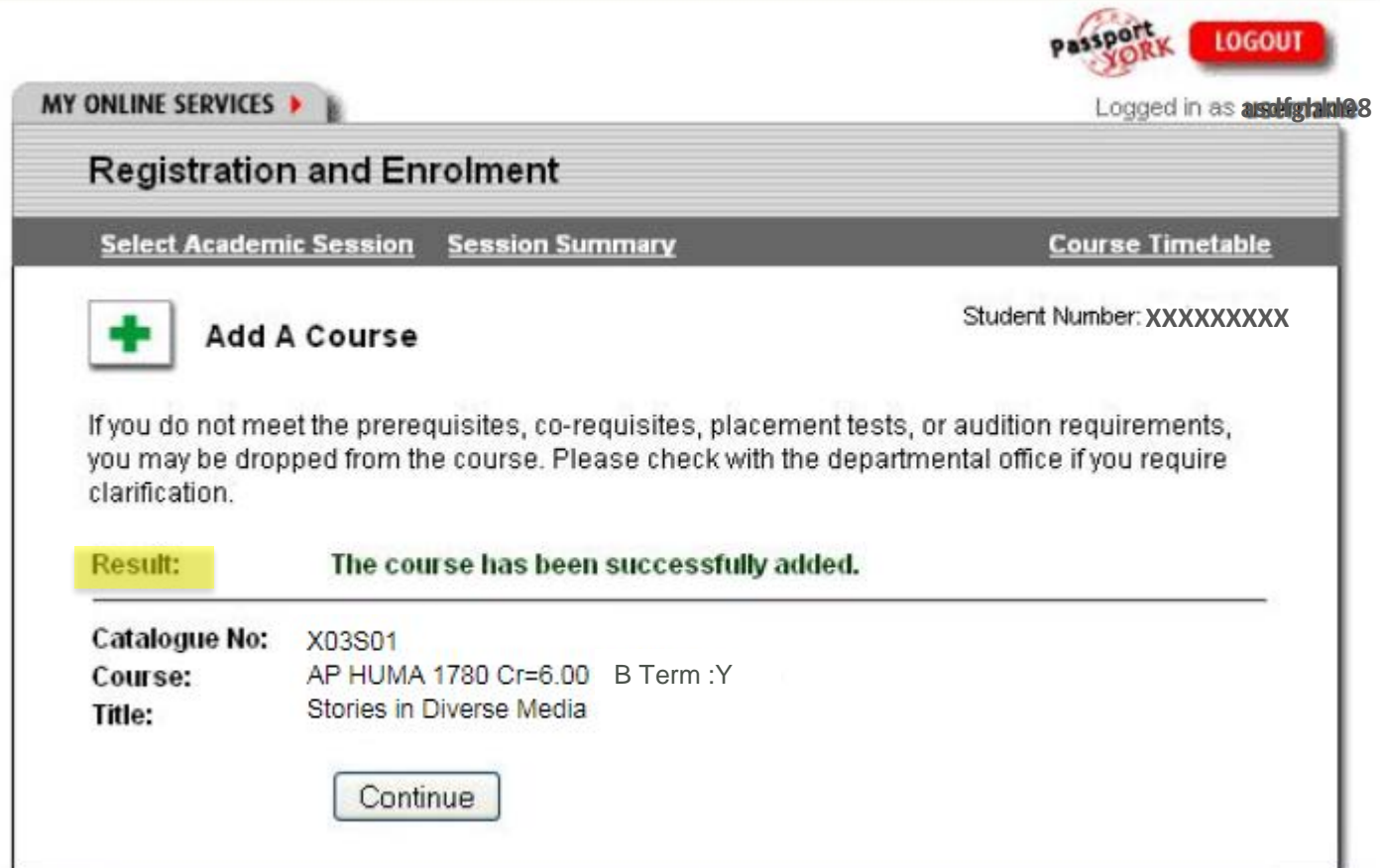
Enroling in courses

Confirm this is the course (including section and tutorial, if applicable) you want to enrol into.



The screenshot shows a web interface for 'MY ONLINE SERVICES'. At the top right, there is a 'Passport YORK' logo and a red 'LOGOUT' button. Below the logo, it says 'Logged in as asdfghkl98'. The main heading is 'Registration and Enrolment'. There are three tabs: 'Select Academic Session', 'Session Summary', and 'Course Timetable'. The 'Add A Course' section features a green plus icon and the text 'Add A Course'. To the right, it says 'Student Number:XXXXXXXX'. Below this, it asks 'Please confirm that you want to:'. The course details are: 'Add: Catalogue No: X03S01', 'Course: AP HUMA 1780 Cr=6.00 B Term :Y', and 'Title: Stories in Diverse Media'. At the bottom, there are 'Yes' and 'No' buttons, and a red link for 'CANCEL - GO BACK |'.

Enroling in courses




Passport YORK **LOGOUT**

MY ONLINE SERVICES ▶

Logged in as **asifg14108**

Registration and Enrolment

[Select Academic Session](#) [Session Summary](#) [Course Timetable](#)

 **Add A Course** Student Number: XXXXXXXXXX

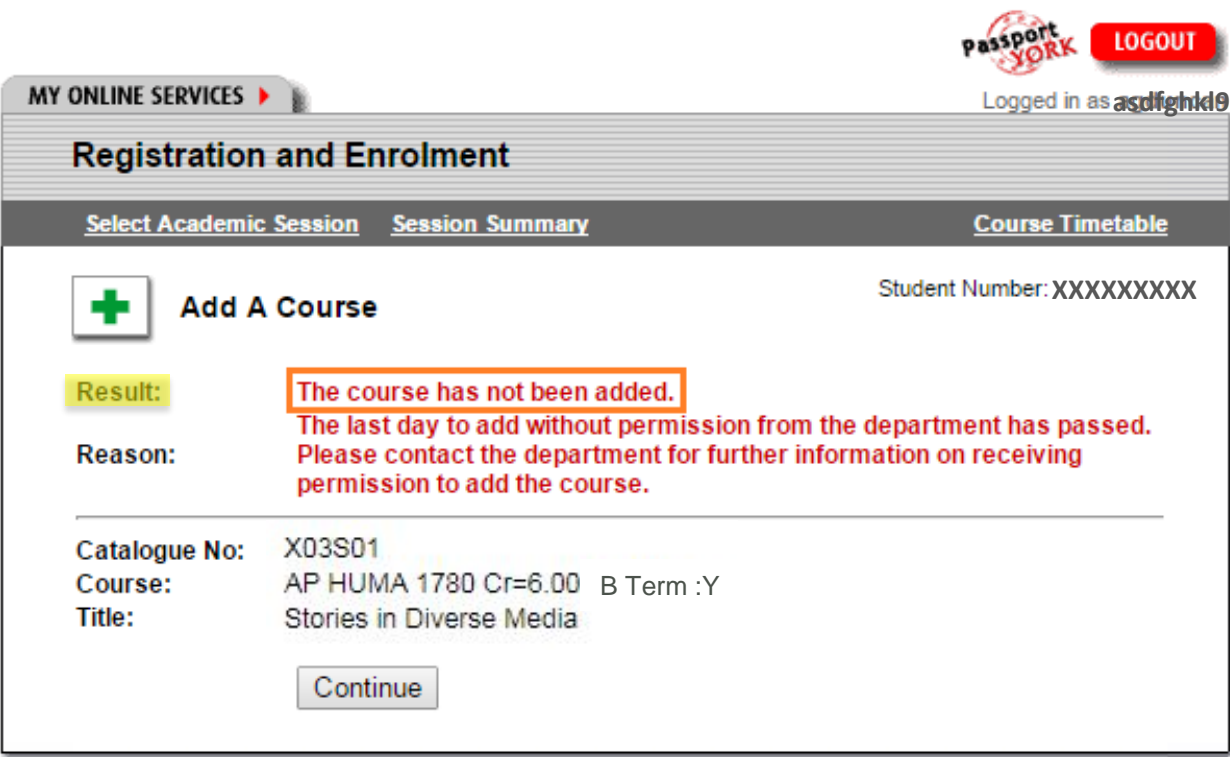
If you do not meet the prerequisites, co-requisites, placement tests, or audition requirements, you may be dropped from the course. Please check with the departmental office if you require clarification.

Result: **The course has been successfully added.**

Catalogue No: X03S01
Course: AP HUMA 1780 Cr=6.00 B Term :Y
Title: Stories in Diverse Media

Enroling in courses

This is an example of a failed course add




The screenshot shows a web interface for "MY ONLINE SERVICES" with a "Registration and Enrolment" section. A red "Passport YORK" logo and a "LOGOUT" button are in the top right. The user is logged in as "asdfigh198". The page has tabs for "Select Academic Session", "Session Summary", and "Course Timetable". A green plus icon and "Add A Course" button are visible. The "Result:" field is highlighted in yellow and contains the message "The course has not been added." The "Reason:" field explains that the deadline has passed and contact should be made with the department. Course details for X03S01 (AP HUMA 1780) are listed below, along with a "Continue" button.

MY ONLINE SERVICES ▶ Passport YORK LOGOUT
Logged in as **asdfigh198**

Registration and Enrolment

[Select Academic Session](#) [Session Summary](#) [Course Timetable](#)

 **Add A Course** Student Number: XXXXXXXXXX

Result: The course has not been added.

Reason: The last day to add without permission from the department has passed. Please contact the department for further information on receiving permission to add the course.

Catalogue No: X03S01
Course: AP HUMA 1780 Cr=6.00 B Term :Y
Title: Stories in Diverse Media

Enroling in courses

If a course is **reserved...**

The expression "Course Reserved" means that the seats have been set aside for a specific academic category of student.

If you are enrolling in courses which are appropriate to your year level, major and/or minor, you will have a better chance of meeting the restrictions.

Contact the Department that directly oversees the course to ask for permission to enrol.

*Example: A student interested in AP/**HUMA** 1780 6.00 would call the **HUMANITIES** Department*

You should know:

1. Your student number
2. The Course Code
3. The Section
4. The Tutorial Number (if applicable)

Note: Enrolment is based on course availability. You will be unable to enrol unless there is an available seat.

Enroling in courses

If a **course** is **full...**

The expression "Course Full" means that there are no seats available in a course.

Patience and persistence is required. You will not be able to enrol in a course unless seats become available.

If a **tutorial** is **full...**

If a tutorial is full you will need to enrol in another tutorial with seats available.

*REM will provide a list of all tutorials that still have seats available.

*Note: If a course **required** for your major is full, please inform the department.*

Plot your timetable

Once you have enrolled in all your courses, go to [Plot My Timetable](#) to make sure there are no conflicts.

YORK UNIVERSITY

Glendon Campus | Alumni | Research | Giving to York | Media | Careers | International | York U Lions **ACCESSIBILITY**

FUTURE STUDENTS **CURRENT STUDENTS** **FACULTY AND STAFF** Search yorku.ca

FACULTIES LIBRARIES YORK U ORGANIZATION DIRECTORY SITE INDEX CAMPUS MAPS

SEARCH COURSE TIMETABLES

York Courses Web Site

Search Current Courses By...
> Subject
> Term
> Course Title
> Instructor
> General Education Courses
> eLearn Courses
> After 6pm Courses
> Weekend Courses
> Advanced Search
> View Active Course Timetables

My Class Schedule...
> **Plot My Timetable**
> Timetable Help

Exam Information...
> Search Current Schedule
> My Exam Schedule
> Exam Conflicts
> Building Acronyms
> Deferred Exams: FAQ
> Religious Observances

Historical Course Search
> Faculty, Subject, Number
> Course Title

Course Information...
> FAQ
> Important Dates

Welcome to the York Courses Web site

The York Courses website is designed to provide a central location where information can be obtained on thousands of courses that are being taught and have been taught in the past at York University.

This site contains information about the current course timetables and the current exam schedules once they have been released. Descriptions for courses offered in the past several years are available from the "Course Search By..." link at the bottom of the grey bar on the left.

Before enrolling: you should read through the you should read through the [Important Dates](#) pages to ensure that you are fully aware of the various course add/drop and start/end dates, and the financial impact of enrolling in and dropping courses. Instructions for using the Registration and Enrolment Module (REM) and troubleshooting help is also available on the [Enrolment and Registration Guide](#) page; you are particularly encouraged to check out the Faculty-Specific Enrolment Reminders section. If you have further questions, you may also want to [Ask a Student Services Expert](#).

For more information on your Faculty's rules, policies and your program of study, please visit to the [Calendars Website](#).

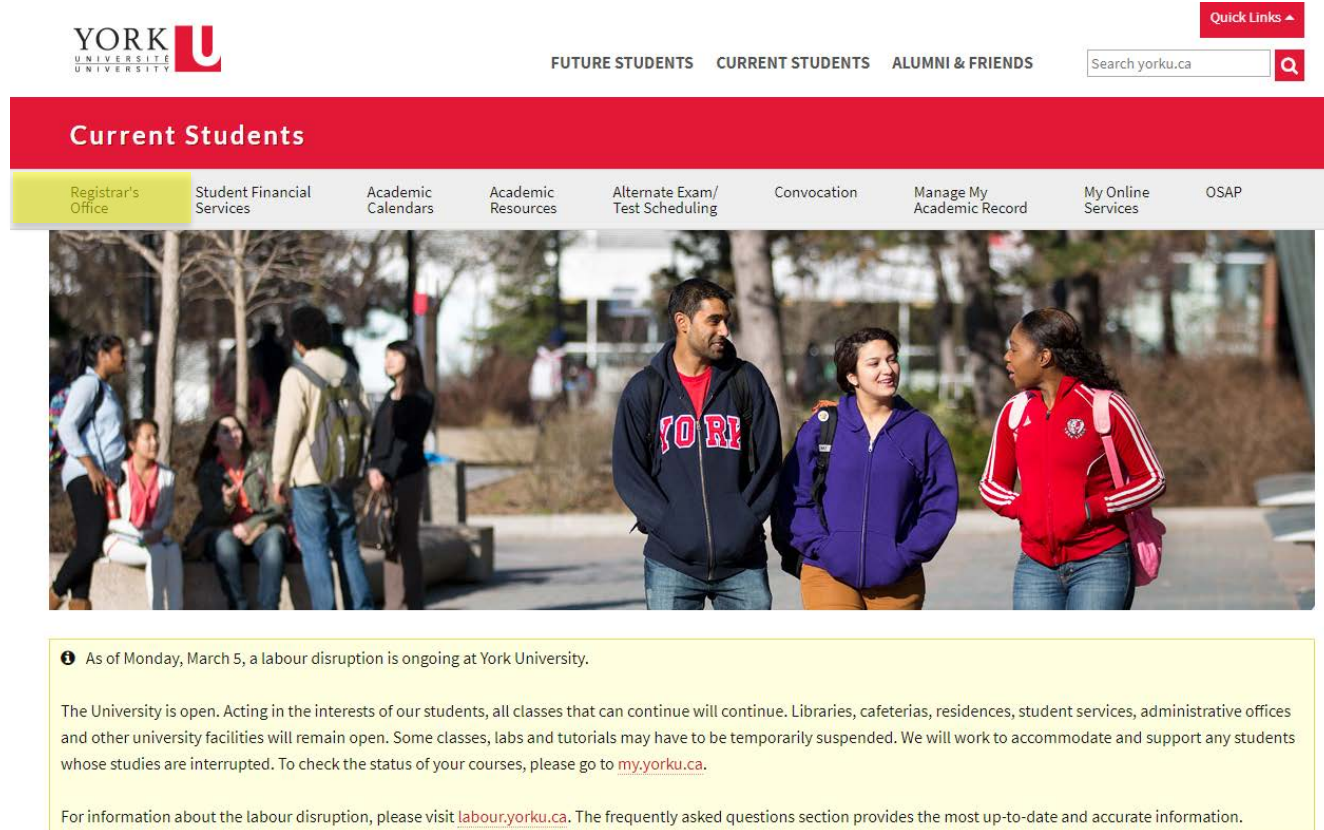
York Courses Information:

- **Search Current Courses By ...**
 - [Subject](#)
 - [Term](#)
 - [Course Title](#)
 - [Instructor](#)
 - [General Education Courses](#)
 - [eLearn Courses](#)
 - [After 6pm Courses](#)
 - [Weekend Courses](#)
 - [Advanced Search](#) (by Faculty, subject and course number)
 - [View Active Course Timetables](#) (by Faculty)
- **My Class Schedule ...**
 - [Plot My Timetable](#)
 - [Timetable Help](#)
- **Exam Information ...**
 - [Search Current Schedule](#)
 - [My Exam Schedule](#)
 - [Exam Conflicts](#)
 - [Building Acronyms](#)
 - [Deferred Exams: FAQ](#)
 - [Religious Observances](#)
- **Course Search By ...**
 - [Faculty, Subject, Number](#)
 - [Course Title](#)
- **Course Information**
 - [FAQ](#)
 - [Important Dates](#)
 - [Enrolment and Registration Guide](#)

Passport York New Student? All about Passport York

Plot your timetable

Once you have enrolled in all your courses, go to [Plot My Timetable](#) to make sure there are no conflicts.



The screenshot shows the York University website header with the logo, navigation links for Future Students, Current Students, and Alumni & Friends, and a search bar. Below the header is a red navigation bar for Current Students with links to Registrar's Office, Student Financial Services, Academic Calendars, Academic Resources, Alternate Exam/Test Scheduling, Convocation, Manage My Academic Record, My Online Services, and OSAP. A large image of students is displayed below the navigation bar. A yellow alert box contains a news item about a labour disruption on March 5, 2015, stating that the university is open but some classes and facilities may be temporarily suspended. It provides a link to my.yorku.ca for more information.

YORK
UNIVERSITÉ
UNIVERSITY


[FUTURE STUDENTS](#) [CURRENT STUDENTS](#) [ALUMNI & FRIENDS](#)

Quick Links ↗

Search yorku.ca 🔍

Current Students

[Registrar's Office](#) [Student Financial Services](#) [Academic Calendars](#) [Academic Resources](#) [Alternate Exam/ Test Scheduling](#) [Convocation](#) [Manage My Academic Record](#) [My Online Services](#) [OSAP](#)



📢 As of Monday, March 5, a labour disruption is ongoing at York University.

The University is open. Acting in the interests of our students, all classes that can continue will continue. Libraries, cafeterias, residences, student services, administrative offices and other university facilities will remain open. Some classes, labs and tutorials may have to be temporarily suspended. We will work to accommodate and support any students whose studies are interrupted. To check the status of your courses, please go to my.yorku.ca.

For information about the labour disruption, please visit labour.yorku.ca. The frequently asked questions section provides the most up-to-date and accurate information.

STUDENT INFORMATION DURING THE LABOUR DISRUPTION



[ACADEMIC PROGRESS](#) [FINANCES](#) [EXAMS](#) [THINKING OF SUMMER ENROLMENT?](#)

liberal arts &
professional studies

YORK
UNIVERSITÉ
UNIVERSITY

Plot your timetable

Once you have enrolled in all your courses, go to [Plot My Timetable](#) to make sure there are no conflicts.

The screenshot shows the top navigation bar of the York University Registrar's Office website. It includes the York University logo, navigation links for Future Students, Current Students, and Alumni & Friends, a search bar, and a Quick Links dropdown. Below this is a red banner for the Registrar's Office, followed by a horizontal menu with links to Academic Calendars, Academic Program, Enrol in Courses, Exams and Tests, Grades and Transcripts, Graduation, Manage My Academic Record, Petitions, and Privacy and Access to Records. A large photograph of a modern university building is displayed below the menu.

Login with Passport York to use these self-service tools:



Courses & Enrolment

- [Find out when I can enrol](#)
- [Search course timetables](#)
- [Add/Drop Courses](#)
- [Plot my timetable](#)
- [Enrol in classes](#)
- [My courses & grades](#)
- [My exam schedule](#)

My Student Records

- [Change my profile](#)
- [My college affiliation](#)
- [Request a letter](#) (including enrolment verification and RESPs)
- [My grade report](#) (fall/winter, summer)
- [My Degree Progress Report](#)
- [Order a transcript online](#)
- [Apply to Graduate Online](#)

Reminders

Download York's [mobile safety app](#) for access to University safety resources, campus security, goSafe and Campus Shuttle.

STUDENT VOICES

liberal arts &
professional studies



Plot your timetable

Make sure there are **no conflicts** in your schedule.

11:00 - 11:30					
11:30 - 12:00			AP ITEC 1000 3.0 Section M Term W Lecture [CLH.G]		
12:00 - 12:30					
12:30 - 13:00					
13:00 - 13:30					
13:30 - 14:00					
14:00 - 14:30					
14:30 - 15:00	AP JP 2000 6.0 Section A Term Y Language Classes [R_S537]	AP FR 2100 6.0 Section B Term Y Language Classes [R_S122]	AP JP 2000 6.0 Section A Term Y Language Classes [R_S537]	AP FR 2100 6.0 Section B Term Y Language Classes [R_S122]	
15:00 - 15:30					
15:30 - 16:00					
16:00 - 16:30		CONFLICT			
16:30 - 17:00		CONFLICT			
17:00 - 17:30		CONFLICT			
17:30 - 18:00		CONFLICT			
18:00 - 18:30		CONFLICT			
18:30 - 19:00		CONFLICT			
19:00 - 19:30					

liberal arts &
professional studies

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UNIVERSITY



Section 5
Next Steps



VARI HALL



Where to Go for Help?

Academic Advising Services

Academic Advising Services at LA&PS provides students with the information and guidance they need to succeed in their academic careers. Advisors can help students make the right academic decisions by explaining policies and regulations as well as presenting different options available to them in their studies.

By speaking with an academic advisor, students can get answers to questions related to program selection, academic standing, petitions, grades and degree requirements. Students may be able to speak with an advisor on the spot, or they may need to book a future appointment. For questions related to a specific major, students should contact their major program office. Before you book an academic advising appointment, see these [Frequently Asked Questions](#) for the information you need.

Student Academic Advising Services

103 Central Square (next to Scott Library)

Monday: 9 am – 5 pm

Tuesday & Wednesday: 9 am – 6:30 pm

Thursday: 9 am – 5 pm

*Friday: 10:30 am – 5 pm

*June, July & August, Friday hours are 10:30am – 4 pm

416-736-5222 (best to call before 10 am)

laps@yorku.ca



Where to Go for Help?

Advising in program offices

If you are majoring in one of the following programs, please visit their office for advice about general degree requirements (e.g. academic penalties, program changes, and degree and general education requirements). For all other majors, contact Student Academic Advising Services.

▶ [Administrative Studies \(BCom & BDEM\)](#)

▶ [Children's Studies and Humanities](#)

▶ [Economics, Financial and Business Economics, Business Economics](#)

▶ [English](#)

▶ [Human Resource Management \(BHRM, HRM Minor and Certificate\)](#)

▶ [Political Science](#)

▶ [Public Policy & Administration \(BPA\)](#)

▶ [Social Science Programs](#)

▶ [Social Work](#)

▶ [Sociology](#)

▶ [Undecided Majors](#)

Need Support on Campus?

The University offers a variety of personal and academic supports for students.

The Learning Commons

Writing Instruction pod on the 2nd floor of Scott Library

- <http://www.library.yorku.ca/cms/learning-commons/>

The Writing Centre

311 South Ross

- <http://www.yorku.ca/laps/writ/centre/>

Learning Disabilities Services

W128 Bennett Centre for Student Services

- <http://lds.info.yorku.ca/>

Counselling and Disability Services

Bennett Centre for Student Services

- <http://cds.info.yorku.ca/>

ESL Open Learning Centre (open to all students)

311 South Ross

YORK UNIVERSITY

FUTURE STUDENTS CURRENT STUDENTS ALUMNI & FRIENDS

Search

Quick Links

Counselling & Disability Services

Home Services Campus Resources About Us

In Case of CRISIS

Personal Counselling Services
Weekdays 8:30am-4:30pm
416-736-5297
N110, Bennett Centre for Student Services

Good 2 Talk
Ontario Post-Secondary Student Helpline
1-866-925-5454

Search

Upcoming Events
There are no upcoming events.

Additional Information
[Privacy Statement](#)

York University's Counselling & Disability Services provide a professional and supportive environment in which all York students have equitable access to a range of services that assist in facilitating their academic success. [Learn more.](#)

Contact information for Personal Counselling Services, Learning Skills Services and each of the disability service units, is given below. The main office for Counselling & Disability Services on the Keele campus is located in N110 Bennett Centre.

Contact information for Glendon Counselling Services is provided below. Visit glendon.yorku.ca/counselling to confirm hours of operation/closures.

Need Support on Campus?

The University offers a variety of personal and academic supports for students.

Career Centre

202 McLaughlin College

- <http://careers.yorku.ca/>

Food Bank

337 Student Centre

- <http://www.yfs.ca/yfs-food-services/>

Career Centre

Students & New Grads Alumni Employers Faculty & Staff Educational Recruiters Co-op & Internships Calendar Contact Us

CONNECTING STUDENTS & NEW GRADUATES WITH OPPORTUNITIES

Career Centre » Home Page

Students & New Grads

Employers

Look for a job or find out what you can do with your degree.

Hire or connect with York students and new grads.

LOGIN »
event registration & job postings

Recruitment Policies & Disclaimer

Career Centre News

> "My Career Plan" is your step-by-step guide to choosing and pursuing a career

Important Dates

Undergraduate Fall/Winter 2018-2019 Important Dates

SESSIONAL DATES			
ADD/DROP DEADLINES			
	FALL (F)	YEAR (Y)	WINTER (W)
Last date to add a course without permission of instructor (also see Financial Deadlines)	Sept. 18	Sept. 18	Jan. 16
Last date to add a course with permission of instructor (also see Financial Deadlines)	Oct. 2	Oct. 23	Jan. 30
Drop deadline: Last date to drop a course without receiving a grade (also see Financial Deadlines)	Nov. 9	Feb. 8	March 8
Course Withdrawal Period (withdraw from a course and receive a grade of "W" on transcript – see note below)	Nov. 10 - Dec. 4	Feb. 9 - Apr. 3	March 9 - Apr. 3
FINANCIAL DEADLINES			
CONVOCATION DEADLINES			
HOLIDAYS AND UNIVERSITY CLOSURES			
FALL/WINTER 2018-2019 SESSIONAL DATES FOR ALL OTHER TERMS			



Refund Table

At this time, the Refund Table has not been updated for Fall/Winter 2018-2019. Please refer to:

<https://sfs.yorku.ca/refunds/tables>

Need to review something?

This entire presentation is available at the LAPS New Student Advising Web page.

1. Go to: www.yorku.ca/laps
2. Hover over: Student Resources
3. Hover over: New Students
4. Click on: Accepted. Now What?
5. Click on: Step 5 “Review the 1st year Orientation Presentation”
6. Select: “Use this presentation if you’re starting classes in Summer 2018”

YORK UNIVERSITY

FUTURE STUDENTS CURRENT STUDENTS ALUMNI & FRIENDS

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Quick Links

Faculty of Liberal Arts & Professional Studies (LA&PS)

About Programs & Courses Student Resources Research International Community Faculty & Staff Alumni Apply Contact Us

See all our degree and certificate programs. Apply online.

Home > Home Page

Welcome to the Faculty of Liberal Arts & Professional Studies (LA&PS)

As the largest liberal arts faculty in Canada, we offer an education that thinks big and dreams even bigger. Our scholars lead ground-breaking, award-winning research that responds to society's needs. We proudly deliver top-ranked programs in the social sciences, humanities, and professional fields. By making the liberal arts a critical foundation for learning and by bridging the divide between liberal and professional education, we enhance the capacity of our graduates as global leaders for the 21st century. [Join us.](#) [Meet our Dean.](#)

Departments, Schools & Colleges

View, download and print our PROGRAM CATALOGUE

liberal arts & professional studies | YORCK UNIVERSITÉ UNIVERSITY

Between now and when classes start...

IF YOU BEGIN TO ENROL FOR FALL OR FULL-YEAR COURSES:	...THEN YOU MUST PAY YOUR REGISTRATION DEPOSIT NO LATER THAN:
before June 1	June 15
between June 1 and June 30	July 15
between July 1 and July 31	August 15
on or after August 1	10 days after you enrol in your first course

A deposit of **\$300** must be paid by the 10th of the month following the date you began enrolling in courses.

For example, if you begin enrolling into courses in October, then your deposit is due on November 10th. If you begin enrolling into courses on or after December 1st, then your deposit is due no later than 10 days after you've enrolled in your first course.

Please remember it takes 3 business days for the tuition charge to appear on your student online account.

It will also take 3 business days to process most payments to the University.

Between now and when classes start...

- Get familiar with the **LAPS** and **Current Students** Web sites including **Important Dates and Deadlines**.
- It's a good idea to familiarize yourself with the campus; try to find all of your classrooms before classes start.
- Arrange for your YU Card (York I.D.) at the William Small Centre. Rm. 200.
- First day of classes: **Wednesday September 5th, 2018**.