

**Faculty of Liberal Arts and Professional Studies (LA&PS)**  
**School of Administrative Studies**  
**Professional Certificate in Emergency Management**  
**(2018/19 Certificate Checklist)**

<b>REQUIREMENTS- 24 Credits</b>	<b>Credit</b>	<b>Complete or Incomplete</b>	<b>Grade</b>	<b>Notes</b>
<b>a) CORE REQUIREMENTS: 15 Credits</b>				
AP/DEMS 2700 Fundamentals of Emergency Management	3.00			
AP/DEMS 3701 Disaster Risk Management	3.00			
AP/DEMS 3702 Comprehensive Emergency Management I	3.00			
AP/DEMS 3703 Business Continuity Planning	3.00			
AP/DEMS 3704 Emergency Management Communications	3.00			
<b>b) Credits Outside the Major: Choose 9 Credits from the following list:</b>				
AP/ADMS 3353	3.00			
AP/DEMS 3705	3.00			
AP/DEMS 3706	3.00			
AP/DEMS 3707 Ethics: Society, the Environment and Disasters	3.00			
AP/DEMS 3708	3.00			
AP/DEMS 4704	3.00			
AP/DEMS 4705	3.00			
AP/DEMS 4707	3.00			
AP/DEMS 4709	3.00			
AP/POLS 3195	3.00			
ES/ENVS 3450	3.00			
ES/ENVS 4440	3.00			
LE/ESSE 1410 Natural, Technological and Human Induced Disaster	6.00			
<b>Total Certificate Credits</b>	<b>24.00</b>			

**Graduating with a certificate:**

Except where otherwise stated, a minimum cumulative grade point average of 4.00 is required to satisfy certificate requirements. Students must also submit application to graduate from a certificate program. Applications should be obtained from and filed with the unit administering the certificate program. Transcript notation that the requirements for a certificate have been completed will be made once the Registrar's Office has received notice from the unit administering the program.

**Graduating with a degree and certificate simultaneously:**

Certificates will not be conferred until candidates have successfully completed an undergraduate degree program if they are simultaneously enrolled in a degree and a certificate program. The Faculty does not award certificates retroactively. Refer to the Academic Standards section for details of the undergraduate certificate minimum standards.

<b>IMPORTANT INFORMATION AND RESOURCES</b>
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For an online version of your degree requirements, use the **Degree Progress Report** found here: [www.registrar.yorku.ca/mydegreeprogress](http://www.registrar.yorku.ca/mydegreeprogress)

**PLEASE NOTE:** This manual certificate checklist is **only a guide** designed to assist students with certificate requirements and course selection. It is not intended as the official confirmation of a student's eligibility to graduate as requirements may change from year to year. Satisfaction of all certificate requirements will be officially determined by the Registrar's Office upon application to graduate. Students are advised to make sure they are following the correct certificate requirements by checking the Undergraduate Calendar of the year in which they entered their program.

**Academic Calendars:** [calendars.registrar.yorku.ca](http://calendars.registrar.yorku.ca)

**Department Contact Information:** School of Administrative Studies, 282 Atkinson Building  
(416) 736-5210  
Email: [apsas@yorku.ca](mailto:apsas@yorku.ca)

**Registration & Fees:** Student Client Services, Bennett Centre for Student Services  
(416) 872-YORK (9675)  
[www.yorku.ca/scsweb](http://www.yorku.ca/scsweb)

**Other resources:** [yustart.info.yorku.ca/all-resources-a-z](http://yustart.info.yorku.ca/all-resources-a-z)